

# *Town of Canosia*

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Duluth Minnesota 55811

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Town Leadership: Chair Kevin L. Connick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample

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## **REGULAR MEETING MINUTES**

**February 4, 2026**

**ATTENDING:** Chair Kevin Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Asst. Fire Chief Mike Sirois and three guests. The meeting was held in person and virtually at the Canosia Town Hall.

Chair Connick called the meeting to order at 7:03 p.m. and the pledge of allegiance was recited previously.

### **AGENDA, MINUTES, TREASURER'S REPORT & BILLS**

- A. SUPERVISOR ROLL CALL:** Chairman Connick, Supervisor Dieryck, and Supervisor Erikson were present.
- B. AGENDA: Motion** made by Jeff Erikson, seconded by Kevin Connick to approve the agenda as written. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- C. MINUTES: Motion** made by Penny Dieryck, seconded by Jeff Erikson to approve the January 7, 2026 Regular Meeting Minutes as written. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- D. TREASURER'S REPORT:**
  - a.** Treasurer Sample shared the balance for cash, receipts, and disbursements.
  - b.** Treasurer Sample stated that the MIDCO franchise fee came in for the month. He isn't sure how often it will reoccur- monthly or yearly.
  - c. Motion** made by Kevin Connick, seconded by Penny Dieryck to authorize Traesurer Sample to apply for the 2026 Resource Renew grant and to accept any approved funds on behalf of the Town of Canosia. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
  - d.** Treasurer Sample stated that the worker's comp report was completed and that any necessary fixes were made. Chairman Connick asked if any of the AIS or other employees could be 1099s. Treasurer Sample stated that he would look into it.
  - e.** Treasurer Sample stated that the AIS financial report is done and submitted. He stated that he will also be sending the Hermantown School District an invoice for their annual \$200 tennis court usage fee.
  - f.** Treasurer Sample stated that the North Shore Bank of Commerce has a money market account that could be opened to help earn more interest on town savings than the current one and he recommended a new CD at the same bank for 4.1%/5 months. **Motion** made by Kevin Connick, seconded by Penny Dieryck to authorize Treasurer Sample to put \$111,379.52 of the town's funds into a 5 month CD at 4.1%, as well as, open an additional money market account with the funds in the current money market account with a higher interest rate at North Shore Bank of Commerce. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

- g. Motion** made by Penny Dieryck, seconded by Kevin Connick to approve the Treasurer's report as presented. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- E. PAY BILLS: Motion** made by Penny Dieryck, seconded by Kevin Connick to pay bills # 23445–23477, EFT2026-01, EFT2026-02, and EFT2026-03. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

### **PUBLIC COMMENT**

**Proctor School District:** Superintendent Tim Rohweder and School Board Member Tammy Sundbom shared update on the Proctor School District, including their new comprehensive plan. Superintendent Rohweder also discussed the water issues at Pike Lake Elementary, the district's facility plan, and the district's safety/security plans. The board discussed the previous district commitment of \$1,500/year and the history of the school district's contributions to the town and its recreation area. **Motion** made by Penny Dieryck, seconded by Kevin Connick to authorize Treasurer Sample to invoice the Proctor School District for \$1,500.00 for their annual contribution. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor. The board and Superintendent Rohweder were in agreement that both entities looked forward to building a strong relationship together and the need to sit down and discuss how to move their relationship forward. The board stated that the Superintendent could contribute another article to the town newsletter, which should be coming out March/April. Chairman Connick mentioned that the town will be hiring new AIS inspectors and that it might be a good job for Proctor seniors. Fire Chief Stevens stated that it would be helpful if the school district could help keep parents during drop off/pick up at Pike Lake School from parking in front of the fire hall. School Board Member Sundbom asked about road signage posted by residents. Chairman Connick explained that if the signs are not on township road right-a-ways or township property, then they cannot remove them. She would need to contact the county.

### **OLD BUSINESS**

- A. PLANNING AND ZONING:** None.
- B. FIRE RELIEF:** Supervisor Dieryck provided a fund update. Fire Chief Stevens stated that they will have their evaluation in August.
- C. FIRE DEPARTMENT:**
  - a. Fire Chief Stevens shared his monthly report and stated that they held classes on airways, Incident Command, and radio communications. He stated that some truck repairs were made, including lights. He also stated that they are working on the FEMA purchase and at the March meeting he should have quotes for the board to review. Supervisor Erikson asked about call outs to the group home on Midway Road. Fire Chief Stevens stated that the town does have a policy for false alarms but the facility has only had one call as of late. He is tracking them. He stated that one of his concerns is that when they arrive on scene they can't always tell who is staff and who is the client. Road Foreman Oswell stated that he has noticed an increase in trash on the sides of the road leading up to the group home. Fire Chief Stevens stated that they are purchasing a new fridge for the fire hall.

- b. **Motion** made by Kevin Connick, seconded by Penny Dieryck to approve Resolution 2026-2, which accepts donations for the fire department. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

2026 FIRE DEPT. RESPONSES			
Call Type	JANUARY #'s	Notes	Total for 2026
EMS	24		24
Medical MUA	0		0
Twp Fire	1	False Alarm	1
MUA Fire	3	Hermantown and Rice Lake	3
Service	0		0
<b>TOTAL</b>	<b>28</b>		<b>28</b>

- D. ROADS:** Chairman Connick stated that the county sent an email asking that the town provide an email or letter each year asking for assistance with sanding, blowing culverts, etc. He stated that he had the Clerk send the email for 2026.
- E. RECYCLE SHED:** Supervisor Dieryck stated that the new bins are working well against the wind.
- F. RECREATION AREA:** Supervisor Dieryck stated that she is working on the Twin's grant application.
- G. CEMETERY:** Chairman Connick stated that he and the Clerk attended a webinar with CIMS to learn about the online cemetery program. Clerk Madoll explained how the program enhances and better safeguards the cemetery data stored with the Clerk. She stated that the onsite ground work would not be impacted except that once completed, there will be GPS coordinates for graves. Road Foreman Oswell stated that he is concerned that no one knows how to handle onsite cemetery duties and Supervisor Erikson offered to learn as a back up. **Motion** made by Kevin Connick, seconded by Jeff Erikson to spend \$2,800 on the CIMS Gold Level software. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- H. PLAWCS:** none.
- I. MAINTENANCE:** Chairman Connick stated that the parking lot door has a new keyed lock.
- J. WEBSITE:** Clerk Madoll presented the package options for the web designer. She recommended they do the basic requirements to meet the .gov website and emails requirement, along with the updating of the site for any security concerns. She stated that the board previously approved \$500 for website updates, which she has not used to date and that she would like \$1,250 total for these changes, which includes the \$500. **Motion** made by Kevin Connick, seconded by Penny Dieryck to contract with Mayne Design up to \$1,250.00 to update the town's website security, transition the site to a .gov domain, and to set up staff with .gov emails. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- K. NOXIOUS WEEDS:** None.

**NEW BUSINESS**

**Upcoming Events:** The board discussed the PLA Winter Event coming up on February 21 from 12pm-4pm and the upcoming weekend's KC Racing event. They also discussed the Pike Lake Race. Fire Chief Stevens stated that eventually the race might need to put a cap on attendees due to safety concerns. He stated that they also have a new coordinator.

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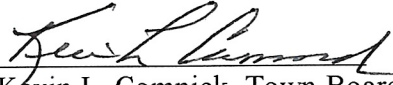
**COORESPONDENCE:** Duluth Township Newsletter, TY from Proctor HS Chem Free, Town of Fredenberg Newsletter

**ADJOURNMENT: Motion** made by Jeff Erikson, seconded by Kevin Connick, to adjourn the meeting at 8:17 p.m. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

Respectfully Submitted,

  
Amber Madoll, Clerk  
March 4, 2026

APPROVED:

  
Kevin L. Connick, Town Board Chair  
March 4, 2026