

Town of Canosia
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Town Leadership: Chair Kevin L. Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample

BUDGET MEETING MINUTES

February 5, 2025

ATTENDING: Chair Kevin Comnick, Supervisor Penny Dieryck, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Neil Sample, Deputy Treasurer Cheryl Borndal, and Fire Chief Gene Stevens. The meeting was held in person and virtually at the Canosia Town Hall.

Chair Comnick called the meeting to order at 6:03 p.m. and the pledge of allegiance was recited.

- A. **SUPERVISOR ROLL CALL:** Chair Kevin Comnick, Supervisor Penny Dieryck, and Supervisor Jeff Erikson were present.
- B. **DISCUSSION:** Chairman Comnick stated that the purpose of the meeting was to review the township budget for 2025 and to determine the recommended levy for 2026.
- C. **LIFE INSURANCE:** Chairman Comnick stated that he talked with Treasurer Sample concerning the cost of the life insurance policies for township officials. It is currently \$160/person for 10K in insurance. He would like to recommend instead of a raise this year to increase the life insurance investment to 20K, which would be \$320 person. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to increase the life insurance policies for each town supervisor, town clerk, and town treasurer from \$10,000 to \$20,000 beginning January 1, 2026. Motion carried unanimously, 3 – 0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- D. **PERA:** Treasurer Sample stated that PERA has not been collected for Laird Erikson and Clyde Mortinsen. He stated that it was in error and it needs to be resolved. He stated that PERA is investigating exactly what the back pay amount would be, but he believes it will be approximately \$3,900. Approximately \$2,051 would be the responsibility of the township. The remainder would be the responsibility of each employee. The board discussed how to resolve the issue equitably. Chairman Comnick stated that since it was a township error, he believes that the amount due from the two employees should be the responsibility of the township. **Motion** made by Penny Dieryck, seconded by Kevin Comnick to have the amount due for the errors made in the PERA accounts of Laird Erikson and Clyde Mortinsen, will be paid by the township. Moving forward PERA incurred costs will be split between the township and each employee as is the standard township process. Motion carried unanimously, 3 – 0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- E. **LEVY:** Chairman Comnick stated that in reviewing the budget he feels that the levy should remain the same. Treasurer Sample stated that the roads budget could be adjusted, if needed to meet its two year average. The board discussed and was in agreement to keep it the same. Chairman Comnick stated that road expenses can be adjusted, if needed throughout the year. The board discussed routine road maintenance and agreed to talk about it more at the reorganization meeting.
- F. **GRANTS/EMPLOYEE WORKER'S COMP:** The board discussed utilizing the grants from WLSSD and the DNR to cover at least part of the worker's comp related to the employees that run those programs. Chairman Comnick stated that he wanted to make sure moving forward. That the grants reflected using

some of the sums for that purpose. He asked if any of the grants had done so to date. Deputy Treasurer Borndal stated that she has been applying the worker's comp to the AIS grant. Treasurer Sample stated that the WLSSD grant would be due March 7, 2025. Deputy Treasurer Borndal stated how this grant worked and what could be requested. Treasurer Sample stated that he can monitor the program this year and notify the board if it seems that there is going to be overage on the grant.

- G. REFERENDUM:** Chairman Connick explained that the remaining funds from the referendum were utilized for the recreation area. He stated that the annual contribution from the Proctor School District will need to be tracked.
- H. Motion** made by Kevin Connick, seconded by Jeff Erikson to approve the 2025 budget and 2026 recommended levy with no changes from the previous year. Motion carried unanimously, 3 – 0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

ADJOURNMENT

Motion by Penny Dieryck, seconded by Jeff Erikson, to adjourn the meeting at 6:39 p.m. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

Respectfully Submitted,



Amber Madoll, Clerk
March 5, 2025

APPROVED:



Kevin L. Connick, Town Board Chair
March 5, 2025