

Town of Canosia

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Duluth Minnesota 55811

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Town Leadership: Chair Kevin L. Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample

REGULAR MEETING MINUTES

October 1, 2025

ATTENDING: Chair Kevin Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample, Fire Chief Gene Stevens, Asst Fire Chief Clyde Mortinsen, Road Foreman Gary Oswell and six guests. The meeting was held in person and virtually at the Canosia Town Hall.

Chair Comnick called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. SUPERVISOR ROLL CALL:** Chairman Comnick, Supervisor Dieryck (Virtual), and Supervisor Erikson were present.
- B. AGENDA: Motion** made by Jeff Erikson, seconded by Kevin Comnick to approve the agenda as written. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- C. MINUTES: Motion** made by Penny Dieryck, seconded by Jeff Erikson to approve the September 9, 2025 Regular Meeting Minutes as written. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- D. TREASURER'S REPORT:**
 - a.** Treasurer Sample shared the cash balance, monthly receipts total, and monthly disbursements totals with the board.
 - b. Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve the Treasurer's report as presented. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- E. PAY BILLS: Motion** made by Jeff Erikson, seconded by Penny Dieryck to pay bills # 23301-23340 and EFT2025-20 and EFT2025-21. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.

PUBLIC COMMENT- None

OLD BUSINESS

- A. HISTORICAL SOCIETY:** Chairman Comnick stated that the board reviews the insurance requirements annually for the township and questions came up concerning coverage and worker's comp in relation to the historical society. He stated that he was advised from MATIT that since the historical society seems to be a separate entity from the township, it's belongings are not covered by the township's insurance nor are any of its volunteers covered under the township's workman's comp policy. He stated that there are forms that the historical society would need to sign resolving the township of any liability. He stated that the historical society could become part of the township again. In this situation, he explained that they and their belongings would be covered under insurance. In addition, their funds would be put into a town fund, which donations can be accepted and expenses paid upon board approval. He stated that the board

will be having the town lawyer review the documents provided by the historical society to make sure they are separate entities and that the concerns with insurance liability are resolved.

B. PLANNING AND ZONING: Chairman Connick stated that the county held a hearing on Wastewood Recyclers' CUP and it was approved. Supervisor Erikson stated that they did agree to review the CUP in three years to make sure it is compliant, rather than the typical five year review.

C. FIRE RELIEF: The board discussed increasing the fire relief yearly benefits from \$1,600 to \$1,800. Fire Chief Stevens stated that the township would not need to put in any funds and that there would still be approximately 68K in reserve. Supervisor Erikson stated that he is concerned that if the investments tanked, then the township would be responsible for the entire balance. Chairman Connick asked if the reserve was enough and recommended tabling the vote until the next board meeting.

D. FIRE DEPARTMENT:

- a. **Motion** made by Kevin Connick, seconded by Jeff Erikson to approve Resolution 2025-11, which accepts donations for the fire department. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.
- b. **FEMA Grant:** Clerk Madoll stated that she accepted the grant prior to board's official motion. She recommended moving forward that there be a resolution prior to grant submission that authorized the submission of a grant and its acceptance. The board was in agreement with updating this process. **Motion** made by Jeff Erikson, seconded by Kevin Connick to accept the 2025-26 FEMA grant that allows the purchase of turn out gear for the Canosia Volunteer Fire Department. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor. Supervisor Dieryck thanked Bill and Clerk Madoll for their work on the grant.
- c. Fire Chief Stevens shared the department's report stating that held three nights of EMR and CPR refreshers.

2025 FIRE DEPT. RESPONSES			
Call Type	SEPTEMBER#'s	Notes	Total for 2025
EMS	12		139
Medical MUA	3	GLFD and Hermantown FD	14
Twp Fire	2	Car fire and brush fire	16
MUA Fire	2	Hermantown FD and Rice Lake FD	22
Service	0		0
TOTAL	19		191

E. ROADS: Chairman Connick stated that the roads are in good condition and that if the county grades their roads, then they will automatically grade the township roads through a mutual agreement.

F. RECYCLE SHED: Treasurer Sample stated that the grant for \$15,164.37 was received.

G. RECREATION AREA: Supervisor Dieryck stated that Jay Peterson will be doing the ditching soon and that the principal needs to be notified when he is going to be working over there.

H. CEMETERY: Road Foreman Oswell stated that the cemetery will be staked in October.

I. PLAWCS: None.

J. MAINTENANCE: L. Erikson stated that they are still working on a siding quote with a paint match. Chairman Connick stated that they needed documentation related to any quotes or potential repairs. Chairman Connick stated that the keyfob's for the door are in process and once they are working the supervisors, clerk, treasurer, and the chair of the historical society will receive a fob.

- K. ANNUAL INSURANCE REVIEW:** Chairman Cornnick stated that the columbarium was added to the insurance policy.
- L. AIS:** Motion made by Jeff Erikson, seconded by Kevin Cornnick to approve Resolution 2025-12 which approves submitting the 2026 AIS Grant Application and receiving any grant- related funds. Motion carried unanimously, 3-0. Kevin Cornnick, Penny Dieryck, and Jeff Erikson voted in favor.
- M. RECORD RETENTION:** None.

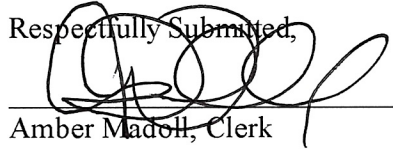
NEW BUSINESS

- A. Townofcanosia.gov:** Clerk Madoll stated that the website was approved and she will be working to transfer the data over to the new domain. She stated that she will also make sure the old site forwards residents to the new one and will post the new information online and in the newsletter.
- B. SuperOne License:** Motion made by Kevin Cornnick, seconded by Jeff Erikson to approve the 2026 SuperOne Liquor license. Motion carried unanimously, 3-0. Kevin Cornnick, Penny Dieryck, and Jeff Erikson voted in favor.
- C. Townline Road:** Chairman Cornnick stated that the board has no interest in having Rice Lake manage the maintenance on the portion of the road that is in the Town of Canosia. He requested that Clerk Madoll send them a letter notifying them of their board's consensus.

COORESPONDENCE: Duluth Township Newsletter, SuperOne Licensing Information, Siolway Township Newsletter, Town of Fredenberg Newsletter, John Deer Survey, MN Dept of Health Well Results for the Fire Hall/Town Hall, Wastewood CUP Determination Letter

ADJOURNMENT: Motion made by Jeff Erikson, seconded by Penny Dieryck, to adjourn the meeting at 7:49 p.m. Motion carried unanimously, 3-0. Kevin Cornnick, Penny Dieryck, and Jeff Erikson voted in favor.

Respectfully Submitted,


Amber Madoll, Clerk
November 5, 2025

APPROVED:


Kevin L. Cornnick, Town Board Chair
November 5, 2025