

Town of Canosia
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Town Leadership: Chair Kevin L. Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample

SPECIAL MEETING MINUTES

July 28, 2025

ATTENDING: Chair Kevin Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, and Clerk Amber Madoll. The meeting was held in person at the Canosia Town Hall.

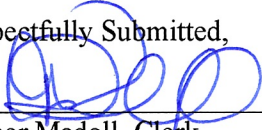
Chair Comnick called the meeting to order at 4:40 p.m.

- A. SUPERVISOR ROLL CALL:** Chairman Comnick, Supervisor Dieryck, and Supervisor Erikson were present.
- B. AGENDA:** Motion made by Penny Dieryck, seconded by Kevin Comnick to approve the agenda as written.
- C. DISCUSSION:**
 - a. **HISTORICAL SOCIETY:** The Town Board waited 15 minutes in case a representative from the Town's historical society attended. When no one arrived, Chairman Comnick called the meeting to order and explained that the purpose of the meeting was to determine the legal requirements and restrictions for the Town's historical society.
 - b. Chairman Comnick stated that in talking with the Minnesota Association of Townships it was determined that since the historical society doesn't have its own separate federal tax identification number/status, it is a part of the Town of Canosia, like the Town's volunteer fire department.
 - c. The board discussed that they were advised that, as such, any funds donated to the Town's historical society needs to be accepted by the town board and any expenses utilized to support the historical society need to be approved by the town board. They discussed the need for the funds to be earmarked for the historical society but stored in the general fund, which the Town Treasurer can arrange. Chairman Comnick stated that in a previous board meeting, the board was advised that the historical society currently has funds in a checking/savings account that the Town does not have access to. The board discussed that those account(s) need to be closed and the funds turned over to the township so that they can be managed correctly. They also discussed that they remain committed to the historical society but that the fund management needs to be correctly overseen and it currently cannot be if the funds aren't within the Town's accounting system.
 - d. The board requested that Clerk Madoll send a letter to Wilson Spence, who is the chair of the Town's historical society stating the following: The historical society is a part of the Town of Canosia; that funds for the historical society cannot be kept separate from the Town and, as such, the account(s) storing the funds need to be closed and the funds turned over to the Town of Canosia; that moving forward any donations or expense requests made to/by the historical society need to go through the town board; and that

moving forward, the historical society should not open/close any financial accounts without the town board's approval.

ADJOURNMENT: Motion made by Kevin Connick, seconded by Penny Dieryck, to adjourn the meeting at 4:47 p.m. Motion carried unanimously, 3-0. Kevin Connick, Penny Dieryck, and Jeff Erikson voted in favor.

Respectfully Submitted,



Amber Madoll, Clerk
August 6, 2025

APPROVED:



Kevin L. Connick, Town Board Chair
August 6, 2025