Town of Canosia 4896 Midway Road Duluth Minnesota 55811

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Town Leadership: Chair Kevin L. Comnick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Neil Sample

REGULAR MEETING MINUTES July 2, 2025

<u>ATTENDING</u>: Chair Kevin Comnick, Supervisor Jeff Erikson, Supervisor Dieryck, Clerk Amber Madoll, Treasurer Neil Sample, Fire Chief Gene Stevens, Asst Fire Chief Clyde Mortinsen, Road Foreman Gary Oswell and two guests. The meeting was held in person and virtually at the Canosia Town Hall.

Chair Comnick called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. SUPERVISOR ROLL CALL: Chairman Comnick, Supervisor Dieryck, and Supervisor Erikson were present.
- **B.** AGENDA: Motion made by Jeff Erikson, seconded by Penny Dieryck to approve the agenda as written. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- C. MINUTES: Motion made by Penny Dieryck, seconded by Jeff Erikson to approve the June 4, 2025 Regular Meeting Minutes as written. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- D. TREASURER'S REPORT:
 - a. Chairman Comnick stated that the board receives the treasurer's report in advance and asks the Treasurer questions directly, when needed.
 - **b. Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve the Treasurer's report as presented. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- **E. PAY BILLS: Motion** made by Jeff Erikson, seconded by Penny Dieryck to pay bills # 23173–23212 and EFT2025-13, EFT2025-14. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.

PUBLIC COMMENT (none)

OLD BUSINESS

- A. PLANNING AND ZONING: Chairman Comnick stated that they had received a county notice concerning an upcoming Board of Adjustment meeting.
- B. FIRE RELIEF: None.
- C. FIRE DEPARTMENT:
 - a. Chief Stevens shared his report stating that they did a live propane burn and an airway management training.
 - b. **Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve Resolution 2025-9 which accepted donations to the fire department. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
 - c. Chief Stevens stated that he had composed an email to Kaski and the board approved sending it.

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- d. National Night Out was discussed by the board. Chief Stevens stated that the fire department would donate their time and resources for the event.
- e. Chief Stevens stated that they might purchase more Conex boxes from the DNR for a fair price and would then just need dirt to level them during installation. Chairman Comnick asked him to bring estimates and the Chief stated that he would.

2025 FIRE DEPT. RESPONSES			
Call Type	JUNE #'s	Notes	Total for 2025
EMS	17		89
Medical MUA	2	GL FD	8
Twp Fire	3	2 false alarms and a line on a tree	9
MUA Fire	3	Rice Lake FD, GL FD, and Hermantown FD	16
Service	0		0
TOTAL	20		122

- D. ROADS: None.
- E. RECYCLE SHED: None.
- F. RECREATION AREA: Supervisor Dieryck stated that Jay Peterson would work on the ditch when he had time and that Wastewood Recycling agreed to donate wood chips again. She stated that the playground needs five playground mats to go under the swings and slides. They are \$50/each. She stated that the picnic tables would be \$759/each and that the area could support nine tables. Chairman Comnick stated that he would prefer to wait on the tables til the spring. Supervisor Dieryck stated that Dairyland would charge \$8,100 to replace damaged fence parts or \$12,000 to replace the damaged fencing completely. Supervisor Erikson stated that he would like to look at the area first. The board was in agreement that there should be a special meeting to discuss the rec area needs. The board was in agreement to hold it July 28, 2025 at 5:30 p.m. Kyle from the Proctor Baseball Club stated that they put a check in the mail for the spraying of the field and that the field looks great except for some water in the outfield. Dieryck stated that she would paint the garage door on 7.15.25.
- G. CEMETERY: None.
- H. PLAWCS: None.
- I. MAINTENANCE: Supervisor Erikson stated that the historical society purchased some shelving that they were using upstairs in the garage. Rather than pulling them down he'd like the board to consider purchasing new ones for the new storage room. He stated that it would be approximately \$200 and the board was in agreement that he should purchase them. Chairman Comnick asked Radcliff how the historical society is paying for things. Radcliff stated that the historical society has their own checking account to collect monies from donations and sales and to pay for purchases. She stated that former Supervisor Brooks advised her that they could not set up an account under the township tax id, so they went in with a consortium of entities to open one. Chairman Comnick stated that the historical society is a part of the township. As such, they should not have their own separate checking or savings account. He stated that there are statues that explain that historical societies owned by a township can have specific funds set up in township accounting to track revenue/expenses but that all funds have to go through the township as the historical society is part of it, not a separate entity. He stated that moving forward the historical society should have all income and expenses come through the township. Supervisor Erikson

stated that there were two quotes to replace the townhall furnace. **Motion** made by Jeff Erikson, seconded by Kevin Comnick to accept the quote from Krause Heating and Cooling to replace the townhall furnace. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.

- J. AIS: None.
- **K. RECORD RETENTION: Motion** made by Penny Dieryck, seconded by Kevin Comnick to approve the Records Destruction Report #002. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- L. RENTAL POLICY: Clerk Madoll provided a draft rental policy. Supervisor Dieryck stated to remove the masking tape on walls on the policy. Chairman Comnick stated that the rocking chair and some other items will need to be removed from the town hall. Motion made by Kevin Comnick, seconded by Penny Dieryck to approve the proposed townhall rental policy. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.
- M. NOXIOUS WEEDS: None.

NEW BUSINESS

- **A. CPR Training:** Chairman Comnick stated that it will be held August 7, 2025 at 5pm and that the training is free. Registration is required.
- **B.** JPA Agreement: The agreement has been renewed for another five years.
- C. Pike Lake Golf and Beach Club: Supervisor Erikson stated that he met with Orman to discuss the PLAWCS agreement. Chief Stevens stated that he is concerned over the height of the proposed apartment building. Supervisor Erikson will talk with Orman about it.
- **D. SCI Broadband:** The board discussed the sale of the business and the potential impact on the township. Chairman Comnick stated that he would like for representatives to come to a board meeting to discuss the licensing agreement.

COORESPONDENCE: Solway Newsletter, Fredenberg Newsletter, Thank You from Fossum family (letter read out loud.)

ADJOURNMENT: Motion made by Jeff Erikson, seconded by Penny Dieryck, to adjourn the meeting at 7:43 p.m. Motion carried unanimously, 3-0. Kevin Comnick, Penny Dieryck, and Jeff Erikson voted in favor.

Respectfully Submitted,

Amber Madoll, Clerk

August 6, 2025

APPROVED:

Kevin L. Comnick, Town Board Chair

August 6, 2025