

Canosia Township

Annual Meeting Minutes

March 12, 2019

The 2019 Canosia Township Annual Meeting was held at the Town Hall on Tuesday, March 12. Fifteen people were in attendance. Clerk Susan Krasaway called the meeting to order at 8:30 p.m. and the pledge of allegiance was recited.

The clerk announced the election results: Daniel J. Golen was re-elected to the office of Supervisor (3-year term). There were 35 total votes: 33 for Golen, one write-in vote for Scott Campbell and one write-in vote for Nancy Cameron.

Dan Jezierski nominated Kurt Brooks as moderator for the meeting. Clyde Mortinsen seconded the nomination. After three calls, there were no additional nominations and Brooks was unanimously elected.

AGENDA, MINUTES & FINANCIAL REPORTS

Agenda: Motion by Kevin Comnick, seconded by Rita O'Connell, to approve the agenda as written. Motion carried unanimously.

2018 Annual Meeting Minutes: Motion by Mortinsen, seconded by Comnick, to approve the 2018 Annual Meeting Minutes as written. Motion carried unanimously.

Financial Reports: The clerk read the annual Board of Audit Report prepared by Treasurer Cheryl Borndal. Brooks also explained the provided 2019 Budget Worksheet: for comparison and planning purposes, the worksheet shows the year-end balances, disbursement totals and levy amounts for the past few years. The township had fewer major expenditures in 2018 so the overall year-end balance was higher than in 2017 (\$479,964 vs. \$376,906)

ANNUAL REPORTS

All reports are attached to the official meeting minutes

Planning & Zoning: According to the 2018 P&Z report, the township added \$5.9 million worth of value to our tax base this past year with new homes, structures and businesses. Comnick explained that residents may see the township portion of their property taxes decrease as the levy is spread across this larger base.

Brooks confirmed that although St. Louis County is now administering township zoning, residents will still be given a zoning report at the Annual Meeting detailing the number of issued permits, CUP's and variances and the estimated value added to the town; all issued permits are listed on the county website as well, and residents are always welcome to call the county planning department with any questions they may have. Brooks also confirmed that residents will still receive notification letters in the mail of any proposed CUP's or variances; hearings are typically held in Virginia.

Roads: The 2018 completed road work is detailed in the attached report. Comnick also explained how the county is working with us to develop our road improvement program while staying within our budget/levy goals. There are four additional scrub seal projects scheduled for this upcoming summer as well as three road striping projects.

Canosia Volunteer Fire Department: Chief Gene Stevens said it was another record year for the Canosia Volunteer Fire Department: they responded to 183 calls in 2018; the majority were medical calls within the township. There are 22 Fire Department members including one who was sworn in the night of the Annual Meeting. The Chief said we are extremely fortunate to have such a dedicated department: there are usually 3-4

firefighters who are able to respond to emergencies during the day; typically, 8-10 are available each night. Other townships struggle with this kind of consistent response.

When asked, the chief explained the training requirements: In addition to the initial 6-month firefighting certification program for new members (plus 40 hours of first responder training), the whole department is required to spend at least 8 hours per month maintaining their certifications and medical training. They also spend time fixing their own equipment and maintaining the fire hall.

Those in attendance gave the FD a round of applause to show their gratitude for all the volunteers and the work they do to keep our residents safe.

Historical Society: Millicent O'Connell summarized the group's annual report. In October, there were several 1918 fire remembrance events including a town hall open house and a tour of the Kolojeski homestead.

Recreation Area: Rec Director Mike Ellingson reviewed recent rec area projects including the 2018 scoreboard purchases and dugout replacement. Comnick reiterated that many past and upcoming recreation projects are made possible by the \$50,000 of Proctor ISD referendum money allocated for Canosia.

GENERAL DISCUSSION

Proctor School District: Proctor School Board Member Brian Billman gave an update on district projects, including enrollment numbers for Pike Lake Elementary, technology initiatives and the new hockey arena/event center. Blanchard asked why St. Luke's got the arena naming rights even though the taxpayers paid for the facility; Billman explained that St. Luke's significant investment allowed the school district to go above and beyond what the taxpayers funded. For example, St. Luke's sponsored the community fitness center inside the facility; they now provide professional medical staff at school sporting events as well.

Public Input: Jezierski reiterated his unhappiness with the township traffic sign policy and the past road projects near his home. Comnick explained to those in attendance that the sign policy was developed in conjunction with the county traffic engineer to ensure our signs meet all state guidelines and requirements.

AAA Club: Blanchard explained that the Pike Lake Advisory Group has mounted another legal challenge against the sale of AAA property, meaning the transaction between AAA and Roger Anderson will be further postponed.

Motion by Blanchard, seconded by R. O'Connell, advising the town board to send a letter to the Pike Lake Advisory Board asking them to drop their lawsuit so the sale of the AAA property can proceed. *Discussion:* Comnick explained the history of the Auto Club coventry agreement and advisory board, while Millicent O'Connell gave some background on the property itself. Blanchard noted that there is a willing buyer and a willing seller; she described the proposed township letter as a "social action" that would help residents once again have access to the community golf and beach facility. Comnick expressed some hesitation about getting the township in the middle of a legal battle. Brooks noted that this motion is advisory in nature and does not bind the town board to any action. Motion carried unanimously.

COMMUNITY EXPENDITURES

Motion by Gene Stevens, seconded by Mortinsen, recommending a \$300 donation to both Proctor and Hermantown's Chemical-Free Graduation Parties in 2020. Motion carried unanimously.

Motion by Mortinsen, seconded by Comnick, to once again set up an account of \$1,000 within the General Fund for Community Recognition Expenditures. *Discussion:* This would not change the levy and would only be used if

needed. In 2018, some money from the account was used for the free community pancake breakfast. This year, the board is hoping to host a National Night Out celebration in August. Motion carried unanimously.

Motion by Connick, seconded by M. O'Connell, to once again create a \$1,000 account within the Fire Department Fund to be used for volunteer firefighter recruitment/retention (e.g. awards dinner, special recognition, Fire Prevention Week Open House, etc.). Discussion: This would not change the levy and would only be used if needed. Motion carried unanimously.

2020 LEVY

For 2020, the Canosia Town Board recommended same fund divisions and total levy as 2019:

Fund	2019 Actual Levy	2020 Recommended Levy
General	\$117,200	\$117,200
Fire Department	\$82,00	\$82,000
Road & Bridge	\$98,000	\$98,000
TOTAL	\$297,200	\$297,200

General Fund Levy: Motion by M. O'Connell, seconded by Stevens, to set the 2020 General Fund levy at \$117,200. Motion carried unanimously.

Fire Department Levy: Motion by Connick, seconded by Mortinsen, to set the 2020 Fire Department levy at \$82,000. Motion carried unanimously.

Road & Bridge Levy: Motion by Mortinsen, seconded by Jezierski, to set the 2020 Road & Bridge Fund levy at \$98,000. Motion carried unanimously.

{Total 2020 Levy Amount = \$297,200. The levy has been at this amount since 2011}

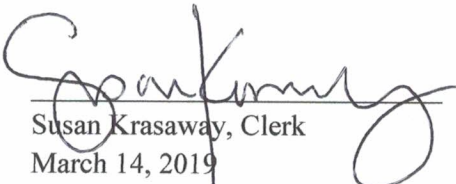
2020 ANNUAL MEETING/ELECTION


Motion by Connick, seconded by Mortinsen, to hold the 2020 Election and Annual Meeting at the Canosia Town Hall on the second Tuesday in March. Voting will be from 12:00 noon to 8 p.m. with the Annual Meeting to follow at 8:30 p.m. In case of inclement weather, the Election and Annual Meeting will be held on the third Tuesday in March. Motion carried unanimously.

ADJOURNMENT

Motion by Connick, seconded by R. O'Connell, to adjourn the meeting at 9:50 p.m. Motion carried unanimously.

Respectfully Submitted,


Susan Krasaway, Clerk
March 14, 2019


Kurt Brooks, Moderator
March 14, 2019

Canosia Township

4896 Midway Road
Duluth, Minnesota 55811
Voice/Fax 218-729-9833



ANNUAL REPORTS

- Planning & Zoning
- Roads
- Fire Department
- Historical Society
- Recreation Area

March 12, 2019

PLANNING & ZONING / BOARD OF ADJUSTMENT ANNUAL REPORT

January 1, 2018 - December 31, 2018

P&Z Comm: Kurt Brooks, Chair
Kyle Anderson
Mark Lochhart/Dan Jerierski
Tom Collard
Mike Podgornik

Bd of Adj: Kyle Anderson, Chair
Gary Oswell
Geraldine Georges
Beverly Beaudette
Dianne Ahlers

Planning Director: Tim Walburg

Secretary: Amber Madoll

Public Hearings: 4

Building Permits:	Total #: 23	Estimated \$ Value
Single Family Dwellings	8	\$2,230,000.00
Garages	5	\$156,000.00
Additions to SFD	3	\$335,800.00
Storage Bldgs &/or Additions	2	\$73,500.00
Decks	1	\$1,975.00
Commercial Sign	0	\$0
Gov't/Commercial Bldg	3	\$3,127,000.00

Estimated Total Value Added (per land use permit):	<u>\$5,924,275.00</u>
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*Number of permits issued may not add up to structures built on account of multiple structures on one permit.

Fees Collected:	Land Use Permits	23	\$6,125.00
	Variances	1	\$300.00
	Conditional Use	3	\$1,050.00
	Zoning Change (subdivision)	0	\$0

Total Fees Collected:	\$7,475.00
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1999 - 44 permits - \$1,741,813	2000 - 58 permits - \$2,876,016	2001 - 67 permits - \$9,268,320
2002 - 56 permits - \$4,448,520	2003 - 74 permits - \$5,669,560	2004 - 57 permits - \$3,635,100
2005 - 47 permits - \$2,879,600	2006 - 39 permits - \$1,871,500	2007 - 45 permits - \$2,496,700
2008 - 33 permits - \$2,642,400	2009 - 29 permits - \$1,095,900	2010 - 27 permits - \$2,990,830
2011 - 26 permits - \$1,056,907	2012 - 27 permits - \$1,406,200	2013 - 25 permits - \$ 616,983
2014 - 28 permits - \$2,271,430	2015 - 30 permits - \$2,975,400	2016 - 32 permits - \$3,172,962
2017- 30 permits - \$4,400,900	2018 - 23 permits - \$5,924,275	

Canosia Township Planning & Zoning, Board of Adjustment Annual Report 2018

2018 ROAD REPORT

This past year, Canosia has continued with the planned road improvement program. Some of the highlights of this program include the scrub sealing of the following roads:

- 1) Birchway Road
- 2) Daniels Road
- 3) Wilderness Trail
- 4) Lockwood Lane

This work was done in partnership with St Louis County Public Works. By partnering with the County, Canosia was able to get much better pricing. We became part of the County Bid Process, which is much less expensive than bidding on our own.

We also continue to maintain our gravel roads each year. Again, working with the County to do our grading, saves our residents from higher costs.

We also continue to address any culvert issues which may come up and need repair or replacement. Several were replaced this past year.

Brush cutting has also been an annual occurrence. Keeping our right of way clear makes it safer for drivers on our township roads.

2018 was a good year for road projects and I am confident that 2019 will be another year of improvements.

As always, if you have any concerns or questions, feel free to contact me @ comnick@msn.com, or by phone @ 218-590-6473.

Thank You,
Kevin L. Comnick
Canosia Road Supervisor

Canosia Volunteer Fire Department

January 2, 2019

TOTAL FIRE DEPARTMENT RESPONSES FOR 2018

Medical EMS Calls:	126
Medical MUA - EMS Calls	7
Fire Calls:	26
Fire Calls MUA:	23
Service Calls:	1

Total calls this year:	183
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Total calls the month of December.	6
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EMS CALLS:	5- EMS MEDICAL
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MUA MEDICAL CALLS	0- MUA MEDICAL
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FIRE CALLS:	1- FIRE CALLS
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MUA FIRE CALLS:	0 - MUA FIRE CALLS
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SERVICE CALLS:	0- SERVICE CALLS
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CANOSIA FIRE DEPT CONTINUES TO BE ONE OF THE TOP VOLUNTEER FIRE DEPTS IN THE LAKEHEAD FIRE ASSOCIATION WITH 22 EXCELENT TRAINED FIRE FIGHTERS

WE HAD A RECORD YEAR WITH 183 CALLS FOR FIRE AND MEDICAL

DUE TO A GENEROUS DONATION FROM ONE OF THE TOWNSHIPS RESIDENTS WE WERE ABLE TO PURCHASE 2 STATE OF THE ART THERMAL IMAGING CAMERAS

CANOSIA FIRE DEPT LIKE TO THANK THE RESIDENTS OF CANOSIA TOWNSHIP FOR THEIR CONTINUED SUPPORT.

GENE STEVENS CHIEF

CLYDE MORTINSEN ASST CHIEF

Canosia Township Historical Society 2018 Annual Report

- We participated in, sponsored, and planned and/or assisted planning several events associated with remembering the 1918 fire:
 - Thursday, 10/11/2018: Hermantown High School Auditorium event, sponsored by area-wide historical societies;
 - Saturday, 10/13/2019: Barn Tour at the former Kolojeski homestead; and,
 - Saturday, 10/13/2019: Open House at Canosia Town Hall.
- We submitted various history articles that appeared in the Canosia Township newsletter, as well as the Pike Lake Association newsletter.
- Melissa Brooks Ojibway, the current Museum professional at UMD's Glensheen Mansion, visited with the Canosia Township Historical Society members at the Canosia Town Hall to review some of our collections and provided us with information and suggestions on how to properly preserve those collections, as well as resources that are available with information on how to preserve, index, and display the collection.
- We received donations of articles and artifacts from various individuals.
- We participated in Work Days held occasionally throughout the year to record, inventory, organize, label, and display historical items in the Town Hall. Work Days are the second Saturday of the month, from 9 a.m. to 12:00 noon, January through October.
- Several CDs of the Pike Lake and Canosia Township Pictorial History Book were sold. We still have CDs of the books available for purchase.
- A Historical Society member attended the Memorial Day Service by the Proctor American Legion at the Canosia Township Cemetery, which is always at 1:30 p.m. All are welcome!
- We meet at 6 p.m. on the fourth Thursday of each month, and new members are always welcomed.

NOTE: Please contact Wilson Spence at (218) 729-7746 before coming to a Work Day or Regular Meeting in case there is a cancellation. Wilson can also be contacted if you would like to purchase a CD of the Pike Lake and Canosia Township Pictorial History Book.

/clr
03/07/2018

Canosia Township Recreation Area Report for 2018

2018 was a very good year for the Canosia Township Recreational Area. The main improvement was the addition of the baseball dugout on the front field. This required a lot of time with the help of numerous companies and individuals. They included Harbor City Masonry, Great Lakes Concrete, and our own supervisor Dan Golan. A special thanks goes out to them, without their assistance the project would have cost a lot more. The total cost was just under \$7,000 for the whole project which included the demolition costs.

We also had new telephone poles added to the playground. This was absolutely amazing seeing how the cost would have been very prohibitive. They were all donated through the union, MPL and the baseball league. They are also talking about replacing the lighting in the area.

Baseball had a very good year. We had the younger children playing on the front field where the intermediate age children played on the back field. The back field saw a lot of use where the bases are 75 feet apart. On the front field the bases are 60 feet apart and we saw a fair amount of usage on this field.

The soccer season had a lot of usage particularly in the fall of the year, that happens to be when the younger children age 13 and below play there games. The older children use our fields primarily for practice during the spring and summer.

The tennis courts are being used on a regular basis. It is surprising as soon as I put the nets up, the courts are being used. We have a cracks developing in the surface of the tennis courts which is supposed to be fixed this year.

The basketball court had a fair amount of usage. I will try to replace the basketball rims this year as they are don't hold the nets anymore. I'll do that early in the new year.

The playground gets a lot of usage through out the year particularly when school is on. The playground is in relatively good shape with the addition of pea rock to the surfaces. Hopefully, we won't get the flooding in the front playground area this year.

The pavilion needs a little work on the bricks this year. Every year the posts move a little which has thrown the posts off. I will see what we can do to get this repaired.

The skating rink warming shed didn't have heat this past year because one of the lines coming in to the building isn't connected properly. We are currently waiting to have this line fixed but unfortunately it'll be to late for this season. However, we did have better ice through out the year.

The volleyball court didn't seem to get to much use this past year. I will get new lines for the out of bounds this year. Hopefully, this will get more people playing. It does get used during the school year though.

The pickleball court did get some usage this past year. I did see a number of people using the courts throughout the year. Hopefully, this will continue as the year progresses.

We had a lot of improvements throughout the year. If you have any suggestions please call Mike at: (218) 260-5599.