

Canosia Township

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Town Board: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES **November 1, 2017**

ATTENDING: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and four residents.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT

- A. **AGENDA:** Motion by Connick, seconded by Golen, to approve the agenda with two changes: move AIS before Public Input and add the Annual Polling Place Designation resolution to New Business. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Golen, seconded by Connick, to approve the Regular Meeting Minutes (10/4/2017). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:** Motion by Connick, seconded by Golen, to approve the Treasurer's Report (1/1/17 –10/31/17). Motion carried unanimously, 3 – 0.

AQUATIC INVASIVE SPECIES

Grant Application: Motion by Connick, seconded by Golen, for Canosia Township to apply for \$22,500 to cover AIS inspections at Carmen's Way (Pike Lake) and Holly Lane (Caribou Lake) for the 2018 inspection season.
Discussion: Supervisor Connick has discussed the situation with MAT, Grand Lake Township and St. Louis County; he believes it will be in everyone's best interest and minimize liabilities if Canosia applies for funds to cover inspections within our township while Grand Lake handles their own (Caribou's Birch Point landing).

Caribou Lake Association's Tom Marchand expressed his concern about not getting enough inspection hours at Caribou (especially at Birch Point); he was encouraged to talk to the Grand Lake town board. Connick also reiterated that we used almost our entire allocated money for 2017, and all expenses were thoroughly examined and approved by St. Louis County before the township was reimbursed.

Connick feels the \$22,500 for 2018 will allow us to meet equivalent goals. The clerk will fill out the application paperwork. Motion carried unanimously, 3 – 0.

CD3 Station: a special winter cover will be delivered soon. Connick will ask CD3 for a year-end data report.

PUBLIC INPUT

A Canosia resident (Bob) asked the board to look into adding lights on Birchway Rd. Road Foreman Gary Oswell will look into it.

OLD BUSINESS

A. PLANNING & ZONING

P&Z Director Report: Tim Walburg issued four permits in October. There are no developments on the North Pike Lake Rd. drainage issue; it will be removed from the agenda. At Comnick’s request, Walburg will also follow up on a Shady Lane rental issue.

P&Z Commission Opening: Motion by Brooks, seconded by Comnick, to post for an open position on the P&Z Commission; resumes should be submitted in time for review at the December town board meeting. *Discussion:* There were no P&Z or Board of Adjustment opening scheduled for this year; however, Walburg reported that a P&Z member will need to be replaced since he has not attended an adequate number of meetings since his appointment last January. Walburg emphasized that the person was a valuable commission member when he was able to attend. Motion carried unanimously, 3 – 0.

CUP Hearing: There is a Conditional Use Permit (Podgornik) hearing scheduled for November 8 at 5:30 p.m.

B. ANTI-BLIGHT ORDINANCE

Motion by Comnick, seconded by Golen, to schedule a working session with township attorney Michael Orman to review his comments and recommendations for the township’s draft Anti-Blight Ordinance. Motion carried unanimously, 3 – 0.

The board decided it was too premature to apply for a CDBG grant application to help with township blight cleanup. The clerk will add it to the calendar for next year.

C. FIRE DEPARTMENT:

2017 FIRE DEPT. RESPONSES			
Call Type	OCTOBER #'s	Notes	Total for 2017
EMS	6		67
Medical MUA	0		3
Twp Fire	0		12
MUA Fire	3	2 to Rice Lake: structure fire, grass fire)	16
Service	2	Trees on powerlines/phone lines	10
TOTAL	11		108

The FD finished their First Responder refresher courses, had a drafting class at the boat landing, and some driving classes. Their Fire Prevention Week outreach efforts at the school and fire hall open house were all a big success!

Chief’s Report: The FD will soon need to buy three sets of gear (est. \$5,000 each) to replace some old ones. The chief is also pricing out a few thermal imaging cameras and is considering buying two tablets to keep at the town hall which would be equipped with the I Am Responding software/gps; the tablets would replace the faulty computer on the truck. The chief expects to have estimated costs next month.

D. RELIEF ASSOCIATION

At the October Relief Association meeting, the membership withdrew their motion to change their bylaws since the potential benefit increase is more of a future goal than an immediate request. Relief Treasurer Scott Mercier is doing research on investment options as well.

The state fire relief contribution is expected soon. Typically, the township contribution is combined with the state's in one check from the township to the relief association. However, the board will not determine their contribution until next month; Treasurer Borndal prepared a hypothetical contribution spreadsheet for Mercier to review and discuss with her and Chair Brooks in the near future.

E. ROADS

Supervisor Connick provided a road report:

Current Turnaround Projects (all county requirements for this winter have been met):

- *Wilderness Trail*: ok for now, possible removal of one tree and stump (pending property owner approval).
- *Christianson Rd*: Added gravel at county's (Gerald Van Guilder) request. Property owner amenable to easement;

Motion by Brooks, seconded by Connick, to move forward with pursuing the easement on Christianson Rd. Motion carried unanimously, 3 – 0.
- *Dunaisky Rd*: additional gravel added at county's request.

Asphalt of Duluth plowing: did a great job with all the recent snowfall.

Lockwood Ln: new culvert, rock removed, asphalt repair complete.

Shady Ln: homeowner has not completed his own construction, so our work will likely wait until spring.

Kehtel Rd. ROW: tabled (supervisors will read procedure documents for next month).

F. RECREATION AREA

Dugout work is likely delayed until spring. Rec Director Ellingson noticed some cracks in the paint on the tennis courts, and will draft a letter to the painting company or Sinnott. Golen will continue to update the list of potential rec projects/costs.

G. TRAILS

The steering committee met earlier this evening to review trail plan comments from the DNR, SLC and City of Hermantown. We will schedule a follow up meeting with the DNR (likely the week after Thanksgiving).

H. CEMETERY: The flags will stay on and the lights will stay on all winter, as the board decided last year.

I. WEBSITE

The new website is mostly complete; the clerk, treasurer and historical society secretary have been trained to update it. The P&Z secretary will have access as well. The old site (which we cannot access) stills shows up first on a google search of Canosia Township. The clerk will contact CenturyLink asking them to add a redirect link to our new site.

J. BROADBAND: Still no specific information available about next year's potential CenturyLink updates.

K. PLAWCS

The board acknowledged the most up to date PLAWCS delinquent fees list sent from Eagle Accounting; the resolution was passed last month authorizing the final list to be certified to taxes. The clerk will submit the finalized list to the county by the November 30 deadline.

L. AIRPORT ZONING: The next meeting is scheduled for December 7.

M. MEETING RECAPS

DAT Meeting: the supervisors discussed turnarounds, burglaries and fine-sharing with other townships.

N. BUILDING MAINTENANCE: Foundation repairs complete.

{Note: nothing to report on recycle shed, RSPT, noxious weeds, newsletter}

NEW BUSINESS

A. FINE-SHARING

Supervisor Golen will get the township the “ORI” number required for us to take part in the fine-sharing program. Moving forward, we will also need to establish an agreement with the county and sheriff’s office.

The board will also discuss this program with township attorney Michael Orman during their upcoming meeting with him (the clerk will post for this discussion topic as well).

B. ELECTRONIC SIGN COST

According to the Proctor Supt., the least expensive electronic sign costs roughly \$20,000 (way too expensive).

C. DEPUTY CLERK APPOINTMENT

Next week, the clerk will be appointing Amber Madoll (P&Z Secretary) as Deputy Clerk. Madoll will be covering the December town board meeting.

Motion by Brooks, seconded by Comnick, to approve Resolution 2017-14 updating the bank signatures/forms to include Madoll. Motion carried unanimously, 3 – 0.

D. ELECTION EQUIPMENT GRANT APPLICATION

Motion by Comnick, seconded by Brooks, to approve Resolution 2017-11: Election Equipment Grant Application Authorization. Discussion: the resolution is required with the application. The clerk will finalize/submit the paperwork once the DS200 state contract price becomes available. Motion carried unanimously, 3 - 0.

E. CITY OF PROCTOR: PLAYGROUND FOR EVERYONE

Motion by Comnick, seconded by Golen, approving Resolution 2017-12 showing initial support for the City of Proctor’s idea to build an accessible “Playground for Everyone.” Motion carried unanimously, 3 – 0.

F. ANNUAL POLLING PLACE DESIGNATION

Motion by Comnick, seconded by Golen, to approve Resolution 2017-13, designating Canosia’s 2018 polling place as the town hall. Discussion: Under new legislation, this designation must now be done annually as outlined in MN Statute 204B.16. Motion carried unanimously, 3 – 0.

CORRESPONDENCE

- An airbag inflator recall notice for one of the fire trucks.
- Town of Fredenberg newsletter
- A&B Garbage request to send electronic invoices; the treasurer would prefer they continue to send a paper version.

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Comnick, seconded by Golen, to pay bills #19574 –19610 and MA-2017-2018. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Golen, to adjourn the meeting at 8:29 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

Susan Krasaway, Clerk
November 25, 2017

Kurt Brooks, Chair
December 6, 2017