

Canosia Township

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Town Board: Chair Kurt Brooks, Supervisor Kevin L. Connick, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

April 1, 2020

Note: Due to the Covid-19 pandemic, this meeting was held via conference call. Dial-in information for the public was posted at the posting sites and on the township website; all meeting materials (minutes, agendas, etc.) were posted on the website as well. Virtual meeting and document/check signing protocols were discussed at the Reorganization Meeting held prior to this meeting.

Attending: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, and Rec Director Mike Ellingson.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA:** Motion by Connick, seconded by Golen, to approve the agenda with one addition: under New Business, add Dock at Carmen's Way. Motion carried unanimously, 3-0 via roll call vote (Brooks: aye, Connick: aye, Golen: aye)
- B. **MINUTES:** Motion by Golen, seconded by Connick, to approve the minutes from the Regular March Meeting (3/4/2020) and Board of Canvass (3/10/2020). Motion carried unanimously, 3-0 via roll call vote (Brooks: aye, Connick: aye, Golen: aye)
- C. **TREASURER'S REPORT & PAY BILLS:** Motion by Connick, seconded by Golen, to approve the Treasurer's Report (1/1/20 – 3/31/20) and pay bills #20766 – 20800 and EFT-2020-4. *Discussion:* the Treasurer distributed all reports via email ahead of the meeting for supervisors to review. Moving forward, the treasurer will initial the necessary reports and indicate they were approved by roll call vote during the virtual meeting; as discussed at the Reorganization Meeting, checks only need to be signed by one person during the pandemic. Motion carried unanimously, 3-0 via roll call vote (Brooks: aye, Connick: aye, Golen: aye)

OLD BUSINESS

A. PLANNING & ZONING: Pike Lake Golf & Beach Club zoning hearing postponed due to the pandemic

B. FIRE RELIEF

Last year's relief check finally arrived from the state; the treasurer cut a check for the Relief Association that included this state aid and the township contribution.

The current round of required relief forms was submitted to the state by the March 31 deadline! This is several months ahead of the Relief Association's normal timeline, and the board expressed how happy they were with this accomplishment.

All fire relief meetings have been postponed due to the pandemic; future meetings dates TBD.

C. FIRE DEPARTMENT

2020 FIRE DEPT. RESPONSES			
Call Type	MARCH #'s	Notes	Total for 2020
EMS	8		38
Medical MUA	0		2
Twp Fire	9		12
MUA Fire	2		2
Service	0		0
TOTAL	19		54

The FD trained on pandemic response protocols and new SOG’s for possible exposure. All other trainings and meetings have been postponed until May. The Chief has ordered as many masks, isolation gowns, face shields, goggles, and hand sanitizer as possible. So far, they have had to wear full protective gear on three medical calls due to possible Covid concerns.

Compressor: Motion by Connick, seconded by Brooks, authorizing the purchase of a new air compressor for under \$38,000. *Discussion*: The FD could not fix the old one despite several attempts to find parts, etc. After researching/comparing prices and service options, the chief got a quote from Alex Air Apparatus, located in Alexandria, MN; this option is compatible with our current bottles/fill parts and any future repairs can done in Minnesota. Motion carried unanimously, 3 – 0 via roll call vote (Brooks: aye, Connick: aye, Golen: aye)

Motion by Connick, seconded by Golen, to use funds from the Truck Replacement Fund to pay for the new compressor. *Discussion*: The Chief stated the compressor is their top concern right now and they can wait on a truck purchase for the time being. Therefore, they would prefer to use Truck Replacement Funds instead of FD operating funds. The MAT attorney said purchases can be allocated to any fund. Although the board expressed some hesitation about using money originally designated for another purpose (a new fire truck), they did agree to the Chief’s suggestion. Motion carried unanimously, 3 – 0 via roll call vote (Brooks: aye, Connick: aye, Golen: aye)

D. ROADS

The roads are in good condition. Connick asked SLC to steam some culverts. The board will hold off on a road tour until it is reasonable to do so.

E. RECYCLE SHED

The Treasurer has been working with WLSSD on some additional documentation they needed with our operating grant application. They have not yet sent out applications for improvement grants.

Connick contacted the Superintendent about using the recycling shed closure as an opportunity to clear the remaining trees behind the dumpsters. The superintendent agreed, but it is understandably very low on his priority list.

F. RECREATION AREA

The board agreed they do not want the rec area open during the stay at home order; Rec Director Ellingson will put up signs and close it off where he can. The list of potential projects is on hold for now.

G. AIS/CD3

There are a lot of unanswered questions about the upcoming inspection season. The DNR is currently considering online training options for inspectors. No recommended inspection protocols have been released. Connick will reach out to last year’s inspectors to see who is interested in returning; we will not post any job openings for the time being.

CD3 Software: Motion by Comnick, seconded by Brooks, to purchase the CD3 software (\$950) for another year. *Discussion*: the software provides us with valuable data to gauge the CD3's usage. It can be purchased with AIS grant money. Motion carried unanimously, 3 – 0 via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

H. TRAILS

The board opted to table a decision about purchasing a large sign pointing visitors to the Industrial Rd. trail loop. Although Brooks appreciated Comnick's efforts to research the cost and options, Brooks would prefer the trail to be in better shape before directing people there.

I. TOWN HALL WELL

The well plan approval is in the mail. The board discussed potential plumbers and electricians to help with certain parts of the process. The supervisors think this project may be delayed to some extent until the pandemic subsides.

NEW BUSINESS

A. LBAE MEETING DECISION

Motion by Comnick, seconded by Golen, to hold a virtual meeting for the Local Board of Appeal & Equalization Meeting on April 22, and only accept *written* appeals for consideration; the meeting will be conducted in line with all guidelines set forth by St. Louis County. *Discussion*: residents were notified of the written appeal requirements on their valuation notices. Anyone who submits a written appeal will be encouraged to contact the Assessor's office to discuss their concerns in-depth prior to the meeting. Motion carried unanimously, 3 - 0 via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

B. SUPER ONE GROCERY: 3.2% OFF-SALE LICENSE

Motion by Golen, seconded by Comnick, approving the Pike Lake Super One Grocery Store 3.2% off-sale liquor license. *Discussion*: this is a license issued by the County; however, township approval is also part of the renewal process. Motion carried unanimously, 3 - 0 via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

C. DOCK AT PIKE LAKE ACCESS

A resident contacted the township asking about potential plans to install a dock at the Pike Lake Access. Our understanding was that funding dried up before the DNR could install one several years ago. However, the resident was told by the DNR that the town board declined to have one when the DNR improved the landing a while back. Golen will reach out to the DNR for clarification.

D. PIKE LAKE 10K RACE

Motion by Brooks, seconded by Golen, to send emails to the race organizers and the St. Louis County race permitting personnel, indicating the town board and FD's recommendation to have the race (scheduled for mid-May) postponed or cancelled given the pandemic. Motion carried unanimously, 3 - 0 via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

CORRESPONDENCE

- Notice from SLC that the Pike Lake Golf & Beach Club hearing has been postponed
- Newsletters from Duluth and Fredenberg Townships

ADJOURNMENT

Motion by Comnick, seconded by Golen, to adjourn the meeting at 8:53 p.m. Motion carried unanimously, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

Respectfully submitted,
SK

Susan Krasaway, Clerk
May 6, 2020

APPROVED:
(approved by roll call vote)

Kurt Brooks, Chair
May 6, 2020