

Canosia Township

4896 Midway Road
Duluth, Minnesota 55811
Voice/Fax 218-729-9833

Town Board: Chair Daniel J. Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

January 2, 2019

ATTENDING: Chair Dan Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, Rec Director Mike Ellingson, P&Z Director Tim Walburg and four residents.

Chair Golen called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA:** Motion by Connick, seconded by Golen, to approve the agenda with one addition: AAA update. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Connick, seconded by Brooks, to approve the minutes from the Regular Meeting (12/5/2018). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:** Motion by Connick, seconded by Brooks, to approve the Treasurer's Report (1/1/18 –12/31/18). Motion carried unanimously, 3 – 0.

We received our second half apportionment in December and the treasurer has cut a check for the PLAWCS portion. At the next PLAWCS meeting, the board will discuss whether the townships or PLAWCS should pay the county's fee for certifying delinquent user fees to taxes; typically, the fee is one dollar per property certified.

- D. **PAY BILLS:** Motion by Connick, seconded by Brooks, to pay bills #20198-20235 and EFT-2019-1. Motion carried unanimously, 3 – 0.

PUBLIC INPUT

- A. **AAA Update:** the judge ruled in favor of Roger Anderson, meaning unless there is an appeal in the next 60 days, he will take ownership of the beach and golf course property this spring. Anderson hopes to open the golf course this year, while it will take a bit longer for the bigger projects (the planned community, a new seasonal restaurant, moving the parking lot, etc.) After the road is constructed to where the new homes will be, Anderson plans to have a temporary campground to bring in needed revenue during the development phase. Some information about his plans may be included in the upcoming newsletter.
- B. **Resident Dan Jezierski** believes recent trespassing issues are a result of the signage changes on his road; the board disagreed. They encouraged him to take pictures of any trespassing vehicles to report to the sheriff; Jezierski was unhappy with the sheriff's office previous response to his calls. Golen offered to contact them himself if the problem continues. Jezierski also complained about stop sign visibility issues after the big snow storm.

OLD BUSINESS

A. PLANNING & ZONING

The final step in the transition to county zoning administration will be take place on January 22 when the County Board will vote on our request. The town board agreed that P&Z Secretary Amber Madoll should pack all the files for the county; the clerk will help if needed. The official turnover date is February 1.

The board decided not to establish an advisory land use committee at this time. Some townships use these as the initial set of eyes on CUP and variance applications. Connick believed this would be redundant and unnecessary. The board instead opted to have Brooks remain as the go-to township P&Z contact. He will review any applications we receive from the county; any potential issues or controversial topics will be communicated to the entire board before we make any recommendations to the county. The supervisors will continue to assess and adjust this process as needed to make sure it is efficient and effective.

P&Z Director Tim Walburg discussed the missing Ojard permit paperwork and check; during the course of the meeting, the paperwork was found but the check was not. Ojard will need to submit another check and the permit will be sent out once received.

The clerk will update the website on February 1 to reflect the change to county zoning (e.g. remove all p&z permits, maps, committee information, add county contact info, etc) and delete the P&Z email accounts.

B. ANTI-BLIGHT

The board discussed the potential difficulty in enforcing an anti-blight ordinance given the varying degrees of what is considered “blight.” However, the fire chief requested they still consider some enforcement of potentially hazardous burned out structures. Chief Stevens will reach out to the State Fire Marshal on this topic; Connick will ask SLC Commissioner Jewell and other local communities for advice. The information will be compiled for board consideration next month.

C. FIRE DEPARTMENT

2018 FIRE DEPT. RESPONSES			
Call Type	December #'s	Notes	Total for 2019
EMS	5		126
Medical MUA	0		7
Twp Fire	1		26
MUA Fire	0		23
Service	0		1
TOTAL	6		183

The CVFD conducted a pumping class while flooding the ice rink. They also cleaned the fire hall and took an airways class. The Chief says they need to buy new reflective jackets for the members; at \$200 each, this is an estimated \$4,000 total.

The Chief showed the board a special US flag and certificate that was recently given to the FD by two Canosia firefighters: During their recent deployment to Korea, this flag was flown behind their aircraft. The shadowbox with the flag/certificate will be hung in the fire hall.

Key Card Access: Motion by Comnick, seconded by Brooks, to approve the purchase and installation of a new key card access system for the fire hall and the side door for the town hall, at a cost not to exceed \$7,000. *Discussion*: The FD got a quote from ARS for the key card system (\$2,173) and Sell Hardware, Inc. for the new doors (\$1,090) but the prices did not include the town hall entrance as well. The programmable system we are purchasing would allow the FD to make cards for as needed for employees (FD, township and school) and deactivate old employees as well. The FD would do a lot of the installation prep work themselves to save money. Motion carried unanimously, 3 – 0.

Lock boxes for businesses: The Chief has been making progress on this project; Golen would like the Chief's help in finalizing the letter to local businesses.

D. FIRE RELIEF

In December, the State Auditor notified the township that the Relief Association amendment passed last month was not valid.

Motion by Comnick, second by Golen, to repeal the approval of the invalid amendment from December. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Brooks, to approve the new amendment. *Discussion*: the relief association used the state's recommended wording to show that the retiree payouts will be prorated to the nearest month, rather than rounded off to the closest year. Motion carried unanimously, 3 – 0.

With some other recent rule changes from the State, Brooks suggested this would be a good opportunity for the association to read through all the bylaws to see make sure they match all regulations.

E. ROADS: snowplowing is going well; all roads are in good winter condition.

F. RECYCLE SHED

Brooks and Borndal will attend the annual WLSSD recycling meeting on January 15.

Weather Protocol: During extreme weather conditions, recycling attendant Frank Bolos typically contacts Supervisor Brooks and they use their discretion about whether it is possible and safe to open the recycling center.

G. RECREATION AREA

Ice Rink: Rec Director Mike Ellingson said the furnace in the warming shed is not working; the board authorized him to get it repaired professionally. There are also some lighting issues at the rink: some lights were removed during the scoreboard installation; Ellingson was told they will possibly be reinstalled next year. Due to the township's annual problems with maintaining good ice, Comnick called upon the board to establish an ice rink improvement plan to maximize usage. Ellingson is also looking into purchasing runners for the rink to make flooding more effective.

H. AIS/CD3

Connick has been in contact with SLC about the grant, etc. he is drafting a sign for the CD3 as well.

I. TRAILS

SLC has approved our tax forfeit land use applications for establishing the CWMA Connector and the Industrial Rd. Loop 1. The trail committee met earlier tonight and decided to apply for a DNR Federal Recreational Trail Program grant; applications are due February 28. The trail committee will meet again before next month's town board meeting.

J. CEMETERY

The O'Haras have cancelled their cemetery reservation; the township is issuing a refund.

K. NEWSLETTER: Draft articles will be reviewed at the February meeting

L. WEBSITE: The clerk will remove/update the P&Z information, effective Feb. 1.

M. PLAWCS

Brooks stressed the need for more progress on the I/I ordinance. Connick will contact MSA for an update.

N. FINE SHARING: We received another \$173 this past month in fine-sharing revenue

O. NOXIOUS WEEDS: We should receive notice of any grant money in mid-January

P. AIRPORT ZONING: Meeting tomorrow at 3:30 p.m.

{Nothing to Report: PFC's, Goals & Priorities, Meeting/Training Recaps, Building Maintenance}

NEW BUSINESS

A. CANDIDATE FILING

Filing period is Jan. 1-15, with the clerk's office open from 1p.m. to 5 p.m. on the final day.

B. BOARD OF AUDIT/BUDGET MEETING: Scheduled for Tuesday, Feb. 5 starting at 6 p.m.

C. MN-DOT MAPPING REQUEST

The DOT has requested we review their township map and update it with any relevant information regarding roads including pavement information, lanes, speed limits, historic landmarks, etc. The supervisors will all take a look and the clerk will compile their responses and submit by the Jan. 31 deadline.

D. LBAE TRAINING REMINDER

When asked by Brooks, the clerk confirmed that Brooks and Connick are both Board of Appeal & Equalization certified through July of this year; Golen is certified until July of 2020.

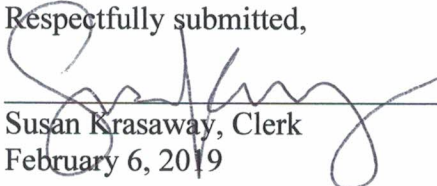
CORRESPONDENCE

- Notice from the U of M Extension that a property on Schultz Rd. will be applying ash wood or lime to raise the soil pH
- Fredenberg, and Solway Township newsletters

ADJOURNMENT


Motion by Connick, seconded by Brooks, to adjourn the meeting at 9:09 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,



Susan Krasaway, Clerk
February 6, 2019

APPROVED:



Daniel J. Golen, Chair
February 6, 2019