

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES**

**May 2, 2018**

**ATTENDING:** Chair Dan Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and eight residents.

Chair Golen called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. **AGENDA:** Motion by Connick, seconded by Golen, to approve the agenda. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Brooks, seconded by Connick, to approve the minutes from the Reorganization Meeting (4/4/2018) and Regular Meeting (4/4/2018). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:** Motion by Connick, seconded by Brooks, to approve the Treasurer's Report (1/1/18 –4/30/2018). Motion carried unanimously, 3 – 0.

**Reimbursement policy clarification:** it is township policy that employees are reimbursed for their necessary work-related purchases at cost, not at a markup as is typical with contractors. In light of this Laird Erikson will reimburse the township roughly three dollars for a recent purchase he made for a town hall repair.

### **PUBLIC INPUT**

- A. **Pike Lake 10K:** Clint Agar from Duluth Running Co. updated the board on the plans for the race on May 19. They have taken care of all necessary permits, resident notices and safety precautions. Race packets (which will include a notice about the township trail plan) will be distributed at the fire hall on race day. They are expecting 150-300 runners; the finish line will be at the landing which will be closed to traffic at 4 p.m. There will be a kids race and food for the runners at the rec area as well as a party at the Cast Iron.
- B. **Vance Okstad, Proctor Baseball:** The scoreboards will be installed as soon as the final contractor details are ironed out. Next month, Okstad will submit detailed information for the board to review about the proposed storage shed at the rec area.

**OLD BUSINESS**

**A. PLANNING & ZONING**

**P&Z Director's Report:** Tim Walburg has issued five permits for the year (one in January, two in April and two in May). There is also one land alteration permit which involves R.C. Boheim from the South St. Louis SWCD.

**Shady Ln:** Walburg confirmed that the construction and ongoing plans at 5413 Shady Ln are all in compliance with the residents' variance requirements (coverage, driveway, impervious service, etc). Walburg was directed to visit the property after Comnick said he received an inquiry from another resident and had an obligation to check it out. The property owners were in attendance at the meeting and felt they were being unfairly targeted; they asked that it be on the record that the town board confirmed that everything they have done and are planning to do is in compliance.

**P&Z Ordinance Update Plans:** The P&Z Commission reviewed Comnick's submitted suggestions for developing town board oversight; there still needs to be additional clarification on this topic and research of related statutes. Discussion ongoing.

**Board of Adjustment:** The BOA met last night to meet their requirement of meeting once per year; they are planning to meet again next week to review their updated variance application. They may also need a new member.

**B. TRAILS**

**Trail Plan Approval:** Motion by Comnick, seconded by Brooks, to approve the Canosia Township Hiking & Biking Trails Plan. *Discussion:* Brooks explained that this plan is the culmination of two years of work from MIC, township residents and the town board. The process included a township survey, public meetings, and feedback from surrounding communities. The plan is posted on our website. The board hopes it will act as planning guide for both short-term and long-term trail opportunities. Motion carried unanimously, 3 – 0.

The supervisors thanked MIC Planner Chris Belden and the Trail Steering Committee residents for all their hard work.

**C. FIRE DEPARTMENT:**

2018 FIRE DEPT. RESPONSES			
Call Type	April #'s	Notes	Total for 2018
EMS	20		49
Medical MUA	0		3
Twp Fire	2		4
MUA Fire	2		11
Service	0		0
<b>TOTAL</b>	<b>24</b>		<b>67</b>

This month the FD worked on CPR training and airway management. They also did some driver training/running the trucks.

5197 Lavaque Issues: The Chief said there have encountered a problem with 5197 Lavaque Rd: there is only one 911 address for at least three occupied residences. This is a safety hazard as it has caused confusion during recent emergency calls. Chair Golen and the clerk will draft a letter and send via certified mail. The P&Z Commission will also review the related zoning violations for this property.

Pool Fill Issues: In a recent newsletter, the state auditor cautioned township relief associations against accepting donations for pool filling. The reasoning is that it uses public equipment for non-fire services. The FD countered that they are allowed to do this because it is a fundraiser and they use it for training purposes. The chief will send the relevant fundraising statutes to the clerk.

Door Replacement/Key Card Research: The Chief will look into this more once his experts on this topic return from deployment in August.

#### **D. ROADS**

Road Restrictions are still on. The Road Tour is scheduled for May 9 at 5:30 p.m. (*note: it was later rescheduled to May 14 due to rain*).

Christianson Rd. Snowplowing: Still weighing options/waiting on information; Cornick did get a preliminary quote for next winter's plowing from Asphalt of Duluth that included Christianson; the company said they do not plan to raise their rates. Brooks would like to see a cost per mile analysis between private vs. County plowing and compare that to the expense for expanding the turnaround. Cornick also would like to know more about the County's possible plans for retaining one smaller plow for township roads.

Kehtel Rd. ROW: Cornick still plans to schedule a meeting with the impacted homeowners.

Shady Ln. Culvert Replacements: will be done this summer; still waiting on road restrictions and construction equipment removal.

**E. RECYCLE SHED:** No news from WLSSD regarding grant

#### **F. RECREATION AREA**

Supervisor Golen is planning to meet soon with Sinnott regarding the tennis courts cracks. Rec Director Mike Ellingson removed graffiti from the slide after being notified by the school. Ellingson will touch base with Roger Anderson regarding the dugouts. Scoreboards were discussed during public input.

#### **G. AIS**

Inspector Update: All four AIS inspectors have filled out their new hire paperwork and will attend training in Carlton tomorrow; they will plan on start inspections on the day of the fishing opener. The CD3 people will be installing new tools on the machine next week.

Portable Toilet at Pike Lake Landing: Motion by Brooks, seconded by Cornick, to accept the \$110/month quote from Brent's Biffies for the ADA accessible unit at the landing. *Discussion:* two other quotes were considered but using Brent's Biffies has served us well for the past few years. The board will hold off on placing a unit at Holly Ln. until we know if the inspectors want or need one. Motion carried unanimously, 3 – 0.

#### **H. CEMETERY**

The board reviewed a cemetery sign design/quote Brooks had received from Sign Decisions. Connick insisted on additional quotes from other companies. Brooks said he was under the impression the supervisors were all supposed to be doing their own research and were all three going to present quotes at this meeting. Golen said he will try to have a quote by June; Brooks will research other options as well.

All winter stakes at the cemetery have been removed. There are two upcoming burials (Kenneth Olson and Donald Pinther).

**I. WEBSITE:** The clerk will add the driveway permit and instructions to the website

#### **J. PLAWCS**

All officers remained the same at their annual reorganization meeting. It was suggested that PLAWCS could consider the now vacant tire shop at Four Corners for its office/storage if it was available at a discounted price; Connick will talk with owner Landon Carlberg.

#### **K. FINE SHARING**

The township attorney's office got some pushback from the county attorney's office on implementing fine sharing. Orman's office is continuing to correspond with them.

#### **L. LUCA**

As a first step, the clerk will make sure all new construction within the township over the past several years has been added to the census list, plus any additional issues (e.g. the Lavaque properties mentioned earlier, the trailer and additional building on Midway Rd).

#### **M. NOXIOUS WEEDS**

The focus this summer will continue to be on education and identification of problems. The township's main concern right now is the Japanese knotweed (bamboo) on Shady Lane. To eradicate it, there would need to be cooperation between the township, county and homeowners. It is a lengthy and detailed process.

**N. AIRPORT ZONING:** The group will tour the LSC aviation facility on June 7

**O. BUILDING MAINTENANCE:** Laird Erikson will sand/paint the garage man door.

{Nothing to report on Anti-Blight Ordinance, Goals & Priorities, PFC, RSPT, Newsletter, Website, Meeting Recaps)

#### **NEW BUSINESS**

Lindahl Rd Question: Resident Kevin Reisdorf has asked the township to research where Lindahl Rd. officially ends. His property is back there and he would like more information on access and maintenance rights, etc. Brooks found two "road orders" for Lindahl and Sink Rd. dating back to 1897 and 1934. The question now is what those road orders mean exactly. He will contact the township attorney for clarification; the clerk will notify Reisdorf that we are still researching the situation.

**CORRESPONDENCE**

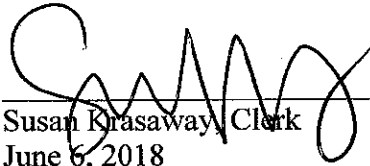
- Proctor/Hermantown Community Ed Magazine
- City of Rice Lake Newsletter
- Brochure for a Land Use Law Seminar from the National Business Institute

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Cornick, seconded by Golen, to pay bills #19810 – 19844 and MA-2018-6. Motion carried unanimously, 3 – 0.

Motion by Cornick, seconded by Brooks, to adjourn the meeting at 9:37 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,



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Susan Krasaway, Clerk  
June 6, 2018

APPROVED:



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Daniel J. Golen, Chair  
June 6, 2018