

# *Canosia Township*

4896 Midway Road  
Duluth, Minnesota 55811  
Voice/Fax 218-729-9833

---

Town Board: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES**

**October 4, 2017**

ATTENDING: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and 8 residents.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. AGENDA: Motion by Connick, seconded by Golen, to approve the agenda with two changes: move Fire Relief before public input and add the delinquent fee resolution under PLAWCS. Motion carried unanimously, 3-0.
- B. MINUTES: Motion by Brooks, seconded by Connick, to approve the Regular Meeting Minutes (9/6/2017) with two minor wording changes and a clarification of the correct process for fire relief benefit increase requests. Motion carried unanimously, 3 – 0.
- C. TREASURER'S REPORT: Motion by Connick, seconded by Golen, to approve the Treasurer's Report (1/1/17 –9/30/17). Motion carried unanimously, 3 – 0.

The treasurer also reported: The FD purchased a used power washer from one of their members; The FD will provide Cheryl with a detailed receipt. We just received our reimbursement from Proctor ISD for the fencing project; this will be put into the general fund.

### **FIRE RELIEF**

Fire Relief Treasurer Scott Mercier attended the meeting to clear up any confusion about the benefit increase request: the board was under the impression that the FD wanted the benefit raised to \$1,500 immediately; Chair Brooks' spreadsheet from last month reflected this belief. However, the FD actually wants to work with the board to determine when an increase will be financially feasible in the coming years. They will continue discussions on this topic and possible investment options tomorrow (October 5) at the Relief Association meeting. There is no need to change the bylaws at this point.

Mercier again requested the maximum township contribution (based on the mil levy formula). He is also working to correct the 2016 reports for the auditor's office, including the overpayment of a recent retiree. The board will receive the corrected reports when finalized.

**PUBLIC INPUT**

Proctor Little League Scoreboard Project: Motion to:

- 1) Approve the purchase of two electronic scoreboards for the Canosia Township rec area (as outlined in the proposal from the Proctor Little League) at a cost of up to \$6,500.
- 2) Allow the installation to be completed by the volunteers from the local unions.

*Discussion*: Supervisor Connick raised several questions about liabilities and ownership. All workers must sign the MAT volunteer form and hold harmless agreement provided by the township. We will use referendum funds for the project. The ownership, monthly electric costs and maintenance will be the responsibility of Canosia Township.

Motion carried unanimously, 3 – 0.

Rec Area Drainage: Motion by Golen, seconded by Brooks, to approve the ballfield drainage improvement project proposed and paid for by Proctor Little League. *Discussion*: Pionk is already lined up to do the work. Connick expressed his concern that the township needs to be in the lead at the rec area (not the various entities that use it). Motion carried 2 – 0, with Connick abstaining.

The Little League is also hoping to build an additional storage building/concession stand near the back ball field. No action was taken on this request.

Resident Corey Garden asked about our state aid road amounts and sign budget. He also asked that it be clarified that the dead-end sign on Shady Lane had been damaged/fallen not just stolen as indicated in the September minutes.

Roger Anderson gave an update on the AAA Club property which he is in the process of purchasing. There is still no clear title, but the wetland delineation has started. He is also working with a civil engineer and is meeting with PLAWCS soon as well.

**OLD BUSINESS**

**A. WEBSITE**: the site is almost complete; there will be a township training session mid-month.

**B. PLANNING & ZONING**

P&Z Director Tim Walburg issued four permits in September, 24 for the year. N. Pike Lake Rd. drainage will be left on the agenda for one more month.

**C. ANTI-BLIGHT ORDINANCE**

Motion by Connick, seconded by Golen, to have township attorney Michael Orman review the draft anti-blight ordinance. *Discussion*: Brooks will contact Orman. Motion carried unanimously, 3 – 0.

**D. FIRE DEPARTMENT**

2017 FIRE DEPT. RESPONSES			
Call Type	September #'s	Notes	Total for 2017
EMS	6		61
Medical MUA	0		3
Twp Fire	0		12
MUA Fire	0		13
Service	1	Tree on a powerline	8
<b>TOTAL</b>	<b>7</b>		<b>96</b>

The FD did 12 hours of online first responder training this month, and added 20 additional hours of classroom training as well. Fire Prevention Week is next week. The FD will be at the school for an assembly, classroom visits, poster contest, etc. The Open House will be on Tuesday, October 10 from 6 p.m. to 8 p.m.

Awards Banquet: Motion by Comnick, seconded by Golen, authorizing the FD to use the town hall on Saturday, December 16 for their annual awards dinner. Motion carried unanimously, 3 – 0.

Generator Warranty: Motion by Comnick to purchase an extended warranty for the new generator. No second, motion dies. The standard warranty covers the first 5 years.

**E. ROADS**

Road Sign Policy: Motion by Comnick, seconded by Brooks, to adopt Resolution #2017-9 which formally establishes the proposed Road Sign Policy for township roads. Discussion: the policy was drafted by St. Louis County traffic engineer Vic Lund to make our signage uniform and compliant. Motion carried unanimously, 3 – 0.

Road Signs: Motion by Comnick, seconded by Brooks, to eliminate all traffic signs except those recommend by the county. The remaining signs will be:

- |   |                                  |
|---|----------------------------------|
| Shady Ln: two stop signs, two speed limit signs | Dubla Dr.: two speed limit signs |
| Lindahl Rd: two speed limit signs               | Kehtel Rd: two speed limit signs |

*Discussion*: the county believes eliminating excessive signage is in the best interest of the township and public. The town board plans to wait until spring to update these remaining signs to meet all current retro-reflectivity standards; it will cost about \$2,000 but they will be in compliance for ten years. Motion carried unanimously, 3 – 0.

Snowplowing RFP Responses: Motion by Brooks, seconded by Comnick, to accept Asphalt of Duluth’s snowplowing quote for the 2017-2018 winter season. Discussion: the plowing will be for Holly Ln., Birchway Rd, Pike Lane and Kehtel Rd. Peterson Excavating also submitted a quote, but it was more expensive for each snow event; However, the board did acknowledge that Peterson has done a lot of good work for the township. Comnick will contact both companies. Motion carried unanimously, 3-0.

**Turnarounds:** Comnick is still researching what it will take to make our turnarounds accessible to county plows. When the measurements are complete, Brooks has offered to create to-scale computer sketches for each situation.

**Kehtel Rd. ROW Procedures:** Tabled.

## **F. RECYCLING: IMPROVEMENT GRANT**

WLSSD denied our grant application since the work was completed before submitting the application.

## **G. RECREATION AREA**

Dugout demolition is complete, construction is underway. Golen will keep updating the project list.

## **H. AIS INSPECTIONS**

There was a wrap-up meeting with the inspectors last week. Overall it was a successful season. Comnick and the clerk will work on next year's grant applications (due Dec. 6).

## **I. TRAILS**

The steering committee will meet again on November 1 at 5:30 p.m. to review feedback from the county, DNR and City of Hermantown.

## **J. CEMETERY**

The Mackereth burial will be on Saturday (Lot 17, Block 13, Grave 4). Cemetery Administrator Gary Oswell will be staking the cemetery later this month. Comnick is still researching the costs/logistics for building a small mausoleum.

## **K. BROADBAND**

Chair Brooks spoke with a CenturyLink representative: broadband improvements for parts of Canosia Township are still scheduled for next year. We are still waiting on specifics.

## **L. PLAWCS**

**Delinquent Fees:** Motion by Comnick, seconded by Golen, to approve Resolution #2017-10: Authorizing the township to certify delinquent PLAWCS fees to property taxes. *Discussion:* the list of delinquent users will be finalized next month and sent to the county. Motion carried unanimously, 3 – 0.

**M. RSPT:** Golen reported that a lot of other townships have been released from their MS4 obligations.

**N. AIRPORT ZONING:** Canosia may need to provide a letter of support for upcoming legislation.

**O. BUILDING MAINTENANCE:** May be completed soon by Clyde Mortinsen and Laird Erikson.

{Note: nothing to report on Newsletter, Goals & Priorities, PFC, meeting recaps, noxious weeds}

**NEW BUSINESS**

**A. LIQUOR LICENSE RENEWAL**

Motion by Comnick, seconded by Brooks, to renew the Pike Lake SuperOne Liquor License, pending receipt of all necessary paperwork. Discussion: the township has the required insurance certificate and \$500 check; however, we are still waiting on the final application signature from the SLC Sheriff's office. Motion carried unanimously, 3 – 0.

**B. BINGO APPROVAL**

Motion by Golen, seconded by Comnick, to approve the annual St. Raphael's bingo event on November 19<sup>th</sup>. Motion carried unanimously, 3 – 0.

**C. FINE SHARING:** The board will discuss this with other townships at the upcoming DAT meeting.

**D. ELECTION EQUIPMENT GRANT**

Motion by Comnick, seconded by Golen, to apply for the election equipment grant funding available from the state. Discussion: the clerk will fill out the application/draft the resolution for the board to review next month. The grant money will cover up to half the purchase cost of a new electronic ballot counter; however, it could be slightly less depending on the number of precincts applying. The DS200 is expected to cost roughly \$6,000 total. The clerk will find the exact cost on the state contract. The county is already using DS200's at the auditor's office, and supports townships upgrading to this equipment as well. Motion carried unanimously, 3 – 0.

**CORRESPONDENCE**

- MN Dept. of Health water testing notices: our nitrate and coliform levels are normal
- Customer satisfaction questionnaire from Morins Siding & Window Co.
- Newsletters from Solway and Fredenberg Townships.
- Notice of an aquatic pet surrender event on October 7 at Animal Allies.

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Comnick, seconded by Golen, to pay bills #19533 – 19573 and MA-2017-15. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Golen, to adjourn the meeting at 9:45 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

---

Susan Krasaway, Clerk  
November 1, 2017

---

Kurt Brooks, Chair  
November 1, 2017