

Canosia Township  
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Town Leadership: Chair Kevin L. Connick, Supervisor Jeff Erikson, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

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## REGULAR MEETING MINUTES

June 5, 2024

**ATTENDING:** Chair Kevin Connick, Supervisor Penny Dieryck, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal, Fire Chief Gene Stevens, Asst Fire Chief Clyde Mortinsen, Road Foreman Gary Oswell, and 4 guests. The meeting was held in person and virtually at the Canosia Town Hall.

Chair Connick called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **SUPERVISOR ROLL CALL:** Chair Kevin Connick, Supervisor Penny Dieryck, and Supervisor Jeff Erikson were present.
- B. **AGENDA: Motion** made by Penny Dieryck, seconded by Jeff Erikson to approve the agenda as written. Motion carried unanimously, 3-0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.
- C. **MINUTES: Motion** made by Penny Dieryck, seconded by Kevin Connick to approve the May 1, 2024 minutes as written. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.
- D. **TREASURER'S REPORT:**
  - a. Treasurer Borndal stated that once the ARPA funds are depleted, the \$25 phone reimbursement for the Road Foreman will need to be moved to roads.
  - b. Treasurer Borndal stated that PERA wants to move to an EFT format and asked if the board wanted her to begin the process. The board was in agreement that she should proceed with the transition.
  - c. Chairman Connick stated that the Fire Department credit card had to be cancelled because of unknown charges. The board was in agreement that only the Fire Chief and Assistant Chiefs should use the card. **Motion** made by Penny Dieryck, seconded by Jeff Erikson that only the Fire Chief and/or Fire Assistant Chiefs are authorized to use the fire department credit card. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor. Supervisor Connick stated that the township credit card is currently only used by the Clerk or by the town supervisors after notifying the clerk. He stated that moving forward anything that needed to be purchased for the townhall could be submitted to the Clerk to purchase or the employee could purchase the item(s) and then seek reimbursement. **Motion** made by Kevin Connick, seconded by Jeff Erikson that only the Clerk, or the Town Supervisors after notifying the Clerk, are authorized to use the township credit card. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.
  - d. Chairman Connick stated that Treasurer Borndal is stepping down as township treasurer. Clerk Madoll will put together an ad to post the position.
  - e. **Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve the treasurer's report as written. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.

**E. PAY BILLS: Motion** made by Kevin Connick, seconded by Penny Dieryck to pay bills # 22641–22673 and EFT2024-5. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.

**F. PUBLIC COMMENT:**

- a. Deputy Kulney: Deputy Kulney shared the incidents for the past month.
- b. 280-0014-01130 Variance: Chairman Connick stated that the board received a variance notice for a hearing on a property on Martin Road. It is requesting an expansion of current business offerings to include a gas station. He stated that the board could write a letter of concern to the county. However, the county ultimately decides whether to approve the application. The board and residents discussed that part of the application is to change the zoning from Mixed Use to Commercial. They also discussed the impact of the potential development on wetlands and river tributaries. In addition, they discussed that if the application meets the basic requirements of the ordinance, then it would more than likely be approved. There was agreement that the best route to raise concerns was write letters of concern, attend the hearing, and push for restrictions on the application. The Clerk provided the email contact information and deadline for submission of letters of concern. The board was in agreement to send a letter of concern. Chairman Connick and Clerk Madoll will draft a letter to submit.

**OLD BUSINESS**

**A. PLANNING AND ZONING:** none.

**B. FIRE RELIEF:** none

**C. FIRE DEPARTMENT:**

- a. Chief Stevens shared his monthly report where he stated the monthly responses, as well as, that they had a wildlife fire refresher and a MN State Wildfire Marshall investigator class.
- b. Pike Lake Run: Chief Stevens stated that the run went well with 825 runners.
- c. NFSA Meeting: Chief Stevens stated that the NFSA meeting is July 10, 2024.

2024 FIRE DEPT. RESPONSES			
Call Type	MAY #'s	Notes	Total for 2024
EMS	22		76
Medical MUA	2	Grand Lake FD	6
Twp Fire	2	Auto Fire Alarm, CO-2 Alarm	7
MUA Fire	2	Grand Lake FD & Hermantown FD	10
Service	0		0
<b>TOTAL</b>	<b>28</b>		<b>99</b>

**D. ROADS:** Chairman Connick stated that the gravel and striping work is set for the year. He stated that there will be some county culvert work, as well. Lastly, he stated that there will be some chip sealing on Midway Rd, Kehtel Rd, Sunny Lane, and Industrial Road.

**E. RECYCLE SHED:** Supervisor Dieryck stated that the recycling center will be closed Jun 22<sup>nd</sup> due to resealing the township lot and that there has been no news on the recycling grant.

**F. RECREATION AREA:** Supervisor Dieryck stated that the swings are being installed this week.

**G. CEMETERY:** Supervisor Erikson stated that the veteran’s names are being added to the plaque as he is notified of them. Chairman Connick stated that the Memorial Day event went well at the cemetery. Supervisor Erikson will contact someone about treating the grass.

- H. **PLAWCS:** None.
- I. **BUILDING MAINTENANCE:** None.
- J. **ELECTIONS:** Clerk Madoll stated that training begins 6.7.24 for clerks for the August and November elections.
- K. **AIS:** Supervisor Connick stated that it has gone well except for one incident of a resident intimidating an AIS inspector.

**NEW BUSINESS**

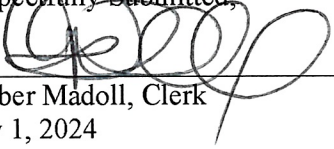
**CORESPONDENCE**

Duluth Township Newsletter, MN Department of Economic Development Job Vacancy Survey


**ADJOURNMENT**

Motion by Penny Dieryck, seconded by Jeff Erikson, to adjourn the meeting at 8:12 p.m. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Connick voted in favor.

Respectfully Submitted,

  
Amber Madoll, Clerk  
July 1, 2024

APPROVED:

  
Kevin L. Connick, Town Board Chair  
July 1, 2024