

Canosia Township

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Town Board: Chair Penny Dieryck, Supervisor Kevin Connick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

SPECIAL BOARD MEETING MINUTES

May 18, 2023

ATTENDING: Chair Penny Dieryck, Supervisor Kevin Connick, Supervisor Jeff Erikson, Clerk Amber Madoll and one guest. The meeting was held virtually and in person at the Canosia Town Hall.

Chair Dieryck called the meeting to order at 3:30 p.m. and the pledge of allegiance was recited.

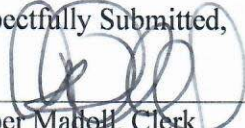
- A. Review of PLAWCS By-Laws and Joint Powers Agreement:** Supervisor Connick gave an overview of the process and why they were seeking to update the documents. The board reviewed the red-lined documents provided by the attorney in response to the previously held April Special Meeting on the topic. Supervisor Dieryck asked about the legal address of PLAWCS. Clerk Madoll stated that after the physical office closed the legal address became the town hall and the address for payments remained a PO Box. When the PO Box closed the accountant temporarily forwarded the mail to another PO Box but currently has the payments going to his private business office. She stated that the legal address should be a location that is part of PLAWCS, such as a township office, so that the Clerk and Town Supervisors have access to legal and other correspondence. The board was in agreement to have the accountant's private business listed as the legal address and that he can forward mail to the clerk. That address is 4897 Miller Trunk Highway #103, Hermantown MN 55811. The board discussed the remainder of the documents and the requested additional changes are as follows:
- Article I 1.1: "... will be 4897 Miller Trunk Highway Ste 102 Hermantown MN 55811..."
 - Article V 5.2.a.i: "vouchers issued by the Treasurer and Accounting Firm."
 - Article VI 6.4.c.ii: "Along with the Treasurer, Accounting Firm and Executive Committee."

They requested that the Clerk send these changes to the attorney and that once the attorney incorporates them into the document, that the document be finalized with changes unhighlighted, and sent to the Clerk, Township Board, and PLAWCS clerk.


ADJOURNMENT

Motion by Kevin Connick seconded by Jeff Erikson, to adjourn the meeting at 3:58 p. m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,


Amber Madoll, Clerk
June 7, 2023

APPROVED:


Penny Dieryck, Town Board Chair
June 7, 2023