

Canosia Township

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Town Board: Chair Penny Dieryck, Supervisor Kevin Comnick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

SPECIAL BOARD MEETING MINUTES

April 12, 2023

ATTENDING: Chair Penny Dieryck, Supervisor Kevin Comnick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal, and two guests. The meeting was held virtually and in person at the Canosia Town Hall. Chair Dieryck called the meeting to order at 10:00 a.m. and the pledge of allegiance was recited.

- A. **Review of PLAWCS By-Laws and Joint Powers Agreement:** Supervisor Dieryck explained that the meeting is to review the Pike Lake Area Wastewater Collection System Joint Powers Agreement and By-laws.
- a. Beginning with the Joint Powers Agreement the board was in agreement that anything related to “Caribou Lake” should be stricken from the agreement as the system only goes around Pike Lake. There are no plans to expand the system. As such, any reference to “systems” should be singularized, as there is only one system.
 - b. There was discussion on the current board structure of six members, three Grand Lake Township supervisors and three Canosia Township supervisors. Orman pointed out that this can lead to the inability for tie breaking. The board discussed the difference between “elected” v “qualified.” The understanding is that when a supervisor is elected, they are not officially representing the township until they are officially qualified and sworn in. Therefore, any references to the board member’s ability to vote should not be “elected” nor “appointed” but instead “qualified.”
 - c. The board discussed the current voting structure. There is concern of major of significant board decisions being made without proper township representation. For example, if three people are present from one township, but not another, then a significant decision could be made that is not in the best interest of that township. As such, the board would like for quorum be defined as” a quorum for the transaction of routine business by the Board consists of a majority of the voting members of the Board; provided that each Party has at least two members in attendance. Majority Vote Required would be defined as: a majority vote of the “voting” members of the Board in attendance is necessary for routine business.” Language would then be added to state that extraordinary business of the board should only be made when all voting members are present.
 - d. Supervisor Comnick stated that he is concerned that the board is equally divided, however, Canosia Township residents represent 60%+ of the system. During this discussion, the board discussed Canosia Township’s purchase of the control panels for multiple PLAWCS lift stations. The township paid for the panels and installation, however, PLAWCS wants to put the panels as an asset in their financials. The board was in agreement that the Joint Power’s Agreement clearly states that each township should contribute toward the expenses of PLAWCS under Article V, 5.1. The board discussed that if PLAWCS wants to pay the 24K, which would be the share of Grand Lake, then they would be ok with PLAWCS adding the panels to their assets.

- e. Due to their only being one system, the board agreed that any reference to “systems” should be updated to PLAWCS specifically.
- f. The board discussed Article VIII, 8.1. There was board agreement that while the document clearly explains how negotiation should occur, it does not explain next steps if one township refuses to negotiate or if the two are unable to agree on a solution. The board agreed that they would like to see language added to provide a next step being mediation, and then arbitration.
- g. Concerning the By-Laws, there was the same concern that the document should focus specifically on Pike Lake and eliminate references to Caribou Lake.
- h. They were in agreement that the official address of PLAWCS should be updated and that the holiday list should be updated to reflect current federal and state holidays.
- i. The board was in agreement that the disbursement amounts should be updated under Article V. 5.2.
- j. Orman recommended adding a date to the bottom of the document to make sure that versions are clarified. The board was in agreement.

ADJOURNMENT

Motion by Jeff Erikson seconded by Kevin Cornick, to adjourn the meeting at 11:42 a.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,



Amber Madoll, Clerk
May 3, 2023

APPROVED:



Town Board Chair
May 3, 2023