

# Canosia Township

4896 Midway Road Duluth MN 55811

P: 218-729-9833 E: canosiatownship@yahoo.com

Town Board: Chair Penny Dieryck, Supervisor Kevin Comnick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

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## REGULAR MEETING MINUTES

November 1, 2023

**ATTENDING:** Chair Penny Dieryck (virtual), Supervisor Kevin Comnick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Asst Chief Jim Sandstedt, and 2 guests. The meeting was held virtually and in person at the Canosia Town Hall.

Vice Chair Comnick called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **SUPERVISOR ROLL CALL:** Chair Penny Dieryck, Supervisor Kevin Comnick, and Supervisor Jeff Erikson are present.
- B. **AGENDA: Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve the agenda as written. Motion carried unanimously, 3-0. Jeff Erikson, Penny Dieryck, and Kevin Comnick voted in favor.
- C. **MINUTES: Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve October 4, 2023 Regular Meeting Minutes as written. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Comnick voted in favor.
- D. **TREASURER'S REPORT:**
  - a. **Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve the treasurer's report as written. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Comnick voted in favor.
- E. **PAY BILLS: Motion** made by Penny Dieryck, seconded by Jeff Erikson to pay bills # 22362–22398 and EFT2023-10. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Comnick voted in favor.

**PUBLIC COMMENT- None**

### OLD BUSINESS

- A. **PLANNING AND ZONING:** none.
- B. **FIRE RELIEF:** None.
- C. **FIRE DEPARTMENT:**
  - a. The board discussed the need for “no parking” signs in front of the fire hall due to parents parking in front of the hall. Supervisor Comnick stated that he will contact Victor Lund at the county and Supervisor Dieryck stated that she will contact Lori Johnson with the school district.
  - b. Asst Fire Chief Sandstedt went over their report and shared that they finished their EMR training and went thru their SCBA packs.



2023 FIRE DEPT. RESPONSES			
Call Type	SEPTEMBER #'s	Notes	Total for 2023
EMS	11		98
Medical MUA	3	GL FD; Hermantown FD	29
Twp Fire	1	Co Alarm	18
MUA Fire	2	GL FD; Hermantown FD	21
Service	0		0
<b>TOTAL</b>	<b>15</b>		<b>166</b>

- D. ROADS:** Supervisor Cornnick stated that the culvert policy will be tabled for the month. Asst Fire Chief Sandstedt stated that there was a run off spot on Wilderness Trail. Road Foreman Oswell stated that he would look into it. Oswell stated that he would like clarification on whose responsibility it is when run off issues occur.
- E. RECYCLE SHED:** Supervisor Cornnick stated one of the recycling attendants fell and hit their head. He recommended that all attendants wear studded slip ons over their shoes, which the township will supply.
- F. RECREATION AREA:** Supervisor Dieryck stated that the goals set for the fall were completed and she will begin working on the next phase for the recreation area, including funding opportunities.
- G. CEMETERY:** Supervisor Erikson stated that he is finishing up on the new Veteran's plaque. Supervisor Cornnick stated that moving forward all niche expenses will be noted in their own fund, which has been set up.
- H. PLAWCS: Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve Resolution 2023-21 that approves the certification to taxes of unpaid PLAWCS user fees. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornnick voted in favor.
- I. BUILDING MAINTENANCE:** Supervisor Cornnick requested that two POW flags be ordered. Clerk Madoll will order them. Oswell stated that he thought there should be more light to illuminate the flags in the evening.
- J. AIS:** Supervisor Cornnick stated that the program is complete for the season. He stated some PLA funds that were donated years ago were noted as unspent and that the PLA is still in support of them being used for the program. Treasurer Borndal stated that they were not spent because of the way in which the township was reimbursed back then.
- K. ARPA:** Clerk Madoll requested funding to hire someone to teach her how to better utilize the back door of Wordpress and help with a website redesign. **Motion** made by Kevin Cornnick, seconded by Jeff Erikson to allow up to \$500 to be used to update the design of the township website and train the clerk on new website design techniques. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornnick voted in favor.

**NEW BUSINESS**

- A. Annual Polling: Motion** made by Kevin Cornnick, seconded by Jeff Erikson to approve Resolution 2023-20 that sets the polling location for all 2024 elections at the Canosia Town Hall at 4896 Midway Road Duluth MN 55811. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornnick voted in favor.

- B. Rice Lake Corridor: Motion** made by Kevin Cornick, seconded by Penny Dieryck to approve Resolution 2023-22 that expresses township support of the Rice Lake Corridor Project. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornick voted in favor.
- C. Hartel's 2024 Contract: Motion** made by Kevin Cornick, seconded by Jeff Erikson to approve the 2024 Hartel's Contract with the 5.9% increase. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornick voted in favor.
- D.** Supervisor Dieryck stated that Cindy Koon contacted her from 4875 Martin Road asking about the status of the well monitoring of the properties where there was a concern of run off and well contamination. Supervisor Cornick stated that a few years ago there was an issue so now they monitor them. Supervisor Dieryck stated that as of right now there are no contaminated wells.

**CORRESPONDENCE:**

WLSSD 2024 Budget; Communication from Cindy Koon 4875 Martin Road concerning the well monitoring of the properties near the airport

**ADJOURNMENT**


Motion by Jeff Erikson, seconded by Penny Dieryck, to adjourn the meeting at 7:25 p.m. Motion carried unanimously, 3 – 0. Jeff Erikson, Penny Dieryck, and Kevin Cornick voted in favor.

Respectfully Submitted,



Amber Madoll, Clerk  
December 6, 2023

APPROVED:



Penny Dieryck, Town Board Chair  
December 6, 2023