

Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kevin L. Comnick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

January 5, 2022

ATTENDING: Chair Dan Golen, Supervisor Kevin Comnick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal, Fire Chief Gene Stevens, and Rec Director Mike Ellingson. The meeting was held in person at the Canosia Town Hall and virtually due to the pandemic. Four guests attended the meeting.

Chair Golen called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Kevin Comnick, seconded by Dan Golen to approve the minutes from the December 1, 2021 Regular Board Meeting minutes with minor corrections. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT: Motion** made by Kevin Comnick, seconded by Penny Dieryck, to approve the Treasurer's Report (1/1/21 –11/30/21). Motion carried unanimously, 3 – 0.
 - a. Mileage reimbursement: Treasurer Borndal stated that the 2022 reimbursement rate for mileage is 58.5 cents per mile.
 - b. Internet Reimbursement: Golen stated that he was unaware that the board agreed to pay Oswell's phone charge for hotspot service. Comnick stated that it is necessary because Oswell otherwise can only use the tablet when at the townhall. Treasurer Borndal stated that the invoice states "data boost." Golen stated that he is concerned that by approving the monthly charge for Oswell that it sets a precedence that other employees can request cell phone/internet reimbursement. Comnick and Dieryck stated that the topic was discussed previously.
 - c. Gutter Repair: Golen stated that he was concerned that the gutter repair lasted longer than it should have. Chief Stevens stated that Laird also reviewed all of the gutters so that any additional repairs could be noted. Golen and Dieryck stated that the description of the details could have been clearer.
 - d. Supervisor Rate Reimbursement: Golen stated that he questioned the reimbursement rate of the WLSSD meeting he attended. Comnick stated that a posted meeting is at the public meeting rate and if it is not a posted meeting, then it is at the hourly rate. Golen stated that he felt that if it is a meeting, then it should be the same rate no matter the type of meeting. Comnick was in agreement and stated that it is something that could be discussed during the reorganization meeting.
- D. **PAY BILLS: Motion** made by Penny Dieryck, seconded by Kevin Comnick to pay bills # 21532–21565 and EFT2021-12. Motion carried unanimously, 3 – 0.

PUBLIC COMMENT:

- A. **VRBO:** Rouse asked for clarification on the VRBO process. Comnick stated that there are two officially registered with the county in Canosia Township. Previously, they would have been reviewed by the township, however, they turned zoning over to the county and now the county handles the process. Rouse is concerned that the county doesn't have the resources to manage the properties and is concerned about community impact, such as lake quality. He is also concerned about the Lakeway Rd property. Comnick stated that he could reach out to the county to see if more can be done and he could also contact some of the county commissioners. Dieryck stated that she was concerned with 5401 Samuelson Rd which is operating a VRBO. Clerk Madoll stated that this property was reviewed when the township still oversaw zoning and was approved under a CUP application. There was a discussion on if PLAWCS could help provide oversight through meter usage. Comnick stated that any concerns related to the sewer system would be addressed by PLAWCS.

OLD BUSINESS

- A. **PLANNING AND ZONING:** None
- B. **FIRE RELIEF:** Chief Stevens stated that the upcoming meeting is next Tuesday at 6:00 p.m.
- C. **FIRE DEPARTMENT:**
- a. Chief Stevens stated that they held elections and he was elected Chief for a two year term. They also elected two Assistant Fire Chiefs Clyde Mortinsen and Jim Sandstedt, also to two year terms.
 - b. Chief Stevens shared the number of monthly responses. He stated that they will need a new hot spot for the third tablet so that it can be kept in the truck. He also stated that there are five new members so there will be gear to purchase. Comnick stated that there should be funds in their budget to pay for it. Chief Stevens stated that mandated training has continued to increase in cost, which is already stretching their budget. He stated that there are years where other funds are available to help with the budget and he will look for grants, but he wanted the board to know that their expenses were increasing. Comnick stated that the average township level for volunteer fire departments is 13.8%, while Canosia's is closer to 30% and that the fire department averages 100K in reserved balance. If funds are earmarked for the fire department then they need to be taken from elsewhere, such as roads, which has already been occurring. Percy asked if the truck fund had monies returned that had been used to repair a compressor. Comnick stated that they would look into it. Chief Stevens offered to put a list together of their budget concerns/needs and would bring it to the board for consideration. Comnick stated that it would be helpful and that then they could discuss what the options might be. Chief Stevens also stated that if key cards were chosen as the new system for the township doors, then he would like to tie in their departmental id's in order to save funds. Treasurer Borndal stated that the township just needed to make sure that anything purchased with ARPA funds Covid related. She also asked the Chief how many fire fighters he currently had. He will get that number to her.
 - c. Chief Stevens stated they had a class on the sprinkler systems, fire pumps, and alarm panels. They also did their yearly refresher SCBA's and PPE. They serviced the SCBA's, as well.
 - d. **False Alarm Ordinance:** REM Group Home, 4762 Midway Road has had 17 call outs since May. Some have required ambulance transportation and some have not. Chief Stevens believes that multiple call outs have been unnecessary and fit the guidelines of the ordinance. He would like for a letter to be sent. The board discussed what would constitute a medical emergency and recognized that there could be a grey area concerning the definition. It was determined that if services fire/police/EMT were utilized, then it was a medical necessity. However, if not, then it falls under the

ordinance. The board agreed that a letter should be sent in this situation. Clerk Madoll stated that a date would need to be selected from the list where the ambulance was not necessary and details provided so that a letter could be sent. Chief Stevens will get that information to her.

2021 FIRE DEPT. RESPONSES

Call Type	DECEMBER #'s	Notes	Total for 2021
EMS	21		152
Medical MUA	4	Grand Lake	19
Twp Fire	3		16
MUA Fire	2	Rice Lake	21
Service	0		0
TOTAL	30		239

- D. **ROADS:** Comnick stated that there was a concern about county plowing on county and township roads that the county plows. He stated that he talked to the superintendent and that the situation has been resolved.
- E. **RECYCLE SHED:** Treasurer Borndal stated that the annual mandatory meeting was held. Bubble wrap that has been flattened can now be accepted in recycling. She is going to start working on the grant that will be due soon.
- F. **RECREATION AREA:** Dieryck stated that she is working on grants. Golen asked about the damaged speed bump by the school. Comnick stated that he thinks that the plow company used by the school hit it. He had Oswell come and remove it for now.
- G. **AIS/CD3:** Comnick stated that the grant has been submitted and they will need to hire a couple of AIS inspectors in the spring.
- H. **TRAILS:** Comnick stated that the board will not do anything concerning walkers on the township trail and potential hunting as recommended by the lawyer.
- I. **NOXIOUS WEEDS:** Rouse stated that there was a large patch of noxious weeds in the ditch between the golf course and a neighboring home. Comnick stated that he would notify Oswell.
- J. **CEMETERY:** None
- K. **PLAWCS:** Comnick stated that he, Steve Torgeson, MSA Engineering, and WLSSD met and talked about the PLAWCS long term capital budget, I & I, and the golf course's development project. He stated that it went very well and that there would be more updates at the PLAWCS board meeting.
- L. **AIRPORT ZONING:** None
- M. **BUILDING MAINTENANCE:** None
- N. **UPCOMING MEETINGS:** The next DAT meeting will be in January 20th at 6:30 p.m.
- O. **MISC:** There are no ARPA funds updates. Treasurer Borndal stated that she contacted MAT and they advised her to wipe clean the Clerk and Treasurer's computers and then donate them. Comnick stated that Oswell could take them to recycle if she wanted. Golen stated that the election filing period is open until January 11, 2022 at 5:00 p.m.

NEW BUSINESS

- A. Pike Lake Run: The board received a proposed date for the event from the planners. Comnick stated that they can meet with them once they have their approval to hold the event from the county.
- B. Holly Lane Landing: Comnick stated that residents are upset that people keep turning around in their driveways when trying to load and unload boats. He would like to have a sign posted that notifies boaters that they can only back the boats down into the lake, instead of using driveways. Board is in agreement.
- C. Newsletter: Clerk Madoll stated that she would like to get the newsletter approved by next month for printing. Comnick will write articles on roads, PLAWCS, and AIS. Golen will write an article on recycling. Treasurer Borndal will give the Clerk photos from the recycling presentation she participated in. Dieryck will write an article about the rec area. Clerk Madoll will write about the election process.
- D. The Audit will be held on February 2, 2022 at 5:30pm with the budget meeting to follow. The town board meeting will be held at 7:00pm.

CORRESPONDENCE

- Tax Forfeit Letter from SLC- Board agreed that it is not interested in seeking ownership of the parcel noted.
- Clerk Madoll stated that it is time to complete the ORI for fine sharing and that previously it was handled by the township lawyer. She would like to know if she can contact him to help renew the program. The board was in agreement.
- Township Insider
- 2020 Census Letter
- Solway Newsletter
- Thank You from PHA Chem Free Party
- Fredenberg Newsletter

ADJOURNMENT

Motion by Kevin Comnick, seconded by Penny Dieryck, to adjourn the meeting at 8:25 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,


Amber Madoll, Clerk

February 2, 2022

APPROVED:


Town Board Chair

February 2, 2022