

Canosia Township

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Town Board: Chair Kevin L. Comnick, Supervisor Penny Dieryck, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

August 3, 2022

ATTENDING: Chair Kevin Comnick, Supervisor Penny Dieryck (Virtual), Supervisor Jeff Erikson (Virtual), Clerk Amber Madoll, Treasurer Cheryl Borndal, Fire Asst Chief Clyde Mortinsen, Road Foreman Gary Oswell, Rec Director Mike Ellingson, and 2 guests. The meeting was held virtually and in person at the Canosia Town Hall.

Chair Comnick called the meeting to order at 7:03 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Penny Dieryck, seconded by Jeff Erikson to approve the July 6, 2022 Regular Meeting Minutes and July 13, 2022 Special Meeting minutes as written. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:**
 - a. Treasurer Borndal stated that the current balance of the ARPA funds prior to July invoices is approximately 216K.
 - b. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve Resolution 2022-2 to accept the coronavirus local fiscal recover fund established under the American Rescue Plan Act. Motion carried unanimously, 3 – 0.
 - c. Treasurer Borndal stated that there is a formal process for record retention and asked if the board would like for her to further research the retention and relocation of township documents. The board is in agreement that she should proceed.
- D. **PAY BILLS: Motion** made by Penny Dieryck, seconded by Kevin Comnick to pay bills # 21783–21828 and EFT2022-7 once all receipts are accounted for. Motion carried unanimously, 3 – 0.

PUBLIC COMMENT

- A. **Back Baseball Field:** Supervisor Comnick stated that the Proctor Baseball Club was invited to the town board meeting to discuss the use and maintenance of the field. No one from the club appeared, so there was no further discussion.

OLD BUSINESS

- A. **PLANNING AND ZONING:** Supervisor Comnick stated that the house next to the township was approved to be a commercial VRBO by SLC. As such, PLAWCS will charge the user a commercial fee.
- B. **FIRE RELIEF:** Supervisor Dieryck stated that their last meeting was 7/12/22 and that the audit is complete. She stated that there is approximately 480K in the account, which includes the amount if the FD were to ever disband and that the next meeting is in October.
- C. **FIRE DEPARTMENT:**

- a. Asst Fire Chief Mortinsen stated that the fire department held classes on ventilation and ropes/knots. He also reviewed their monthly report. Supervisor Dieryck shared that the department will host a M.A.R.T. demonstration on August 23, 2022 at the Pike Lake Elementary ballfields.
- b. **Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve Resolution 2022-6 to accept a donation of \$1,500 from the Pike Lake Area Association on behalf of the Canosia Township Volunteer Fire Department. Motion carried unanimously, 3 – 0.
- c. **Motion** made by Kevin Connick, seconded by Penny Dieryck to approve Resolution 2022-7 to accept a donation of \$200 from Theresa and Lonnie Anderson on behalf of the Canosia Township Volunteer Fire Department. Motion carried unanimously, 3 – 0.
- d. **Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve Resolution 2022-8 to accept a donation of \$34.66 from Prudential on behalf of the Canosia Township Volunteer Fire Department. Motion carried unanimously, 3 – 0.
- e. Supervisor Dieryck stated that the Fire Department will not hold any meetings or trainings at the town hall on election nights, which includes August 9, 2022.

2022 FIRE DEPT. RESPONSES			
Call Type	AUGUST #'s	Notes	Total for 2022
EMS	11		85
Medical MUA	6	Grand Lake and Hermantown	22
Twp Fire	1		17
MUA Fire	2		27
Service	1		3
TOTAL	18		154

- D. **ROADS:** Supervisor Connick stated that there is only one culvert left to repair, Christianson Road has had the chloride applied to help with dust, and the county’s asphalt striping is complete. He also stated that the first round of brushing is usually done by the county, and the second brushing by Jake. **Motion** made by Kevin Connick, seconded by Penny Dieryck to renew the snowplowing contract with St. Louis County for the 2022-23 winter season. Motion approved unanimously, 3 – 0.
- E. **RECYCLE SHED:** No update.
- F. **RECREATION AREA:** Supervisor Dieryck stated that she obtained a quote from Jay Peterson to level and replant the back soccer field for \$9,200. Rec. Director Ellingson stated that he obtained a quote for the same project from Larry Shelton for \$11,150. **Motion** made by Kevin Connick, seconded by Penny Dieryck to approve the quote of \$9,200 from Jay Peterson to level and replant the back soccer field. Motion carried unanimously, 3 – 0. Supervisor Dieryck stated that she obtained a quote from Benson Electric of \$13,800 to bury an electrical line from the concession stand to the pavilion and to remove the electrical poles in the rec area. She also obtained a quote from Belknap Electric of \$17,386 for the same project. **Motion** made by Kevin Connick, seconded by Penny Dieryck to approve the quote from Benson Electric in the amount of \$13,800 to bury an electrical line from the concession stand to the pavilion and to remove the above ground power lines/powers. Motion carried unanimously 3 – 0. Supervisor Dieryck stated that the rec area garage needed to be cleaned and that Mike, Clyde, and Laird were all working on it. Rec. Director Ellingson also stated that he installed a new shelf in the dugout and re-did the bricks in the pavilion.
- G. **CEMETERY:** Rec. Director Ellingson stated that the cost to improve the veteran plaques was \$75. **Motion** made by Kevin Connick, seconded by Jeff Erikson to approve the resetting of the veteran plaques for \$75. Motion carried unanimously, 3 – 0. Supervisor Connick stated that he, the Clerk, and the Road Forman met to discuss the procedure for residents to purchase the niches. There is a system in place.

- H. PLAWCS:** Supervisor Comnick stated that the repairs on lift station 2 have been delayed due to TNT staffing issues related to Covid. He stated that Grand Lake Township has not contributed to the repairs of the lift stations. During the last PLAWCS meeting a rate study was discussed. Supervisor Comnick stated that before Canosia Township could support a rate increase, they would want a public discussion. While there is enough to cover the lift station repairs, due to the capital fund and the donation by Canosia Township, these projects will deplete the capital fund. He went on to state that one of the biggest challenges from the repairs was the significant cost of expenses and materials, which are much higher than the budgeted amount. Once the upgrade is complete, however, he stated that the lift stations should be in good condition for 10-15 years. Supervisor Comnick also stated that they are currently negotiating a new contract with PeopleService, which he expects to be a three-year contract.
- I. BUILDING MAINTENANCE:** No update.
- J. ELECTION:** Supervisor Comnick reminded everyone that the Primary Election is on August 9, 2022. Treasurer Borndal stated that judge hours were paid for by the township. Clerk Madoll stated that the judges approved in the resolution are working shifts and/or training. There are expected to be five judges working at one time. Motion made by Jeff Erikson, seconded by Penny Dieryck to approve Resolution 2022-9 that appoints Election Judges Nancy Cameron, Judy Kehtel, Barb Misgen, Jeannie Trush, Laura Solem, Roeyn Madoll, Amos Restad, and David Hedin to serve on the August 9, 2022 Primary. Motion carried unanimously, 3 – 0.
- K. AIS:** Supervisor Comnick stated that he met with representatives of the AIS Program to discuss how the season was going. He stated that he received a call from a UMD student who wanted to send an infected boat down to the landing to see if an AIS inspector would catch the invasive species. Supervisor Comnick stated that he told her that was entrapment and he did not want them to do that. Later on, he discovered that they did send an infected boat down. Upon confronting the student, she stated she was unaware that the boat was sent. He also contacted the county and they were unaware of her project. Supervisor Comnick stated that the one challenge this year has been securing AIS inspectors. He currently has them working 12-hour shifts, with only one part-time person at Caribou Lake. Treasurer Borndal will send Supervisor Comnick and updated AIS budget.
- L. NOXIOUS WEEDS:** Road Forman Oswell stated that there is some on private property but none noted in the right a way.
- M. ARPA FUNDING:** Supervisor Comnick stated that funds were used to install new automatic doors to the town hall that have advanced coding/key fobs. Cameras were also installed at the townhall and rec area. The office door has new locks and the fire department will have their new key access completed in the next month. Doors to the facility will also be accessible.
- N. 5779 SPLR:** Supervisor Comnick stated that the survey was done. Clerk Madoll will make copies to send to everyone.
- O. LAWNMOWER:** Supervisor Comnick stated that a new lawnmower was needed for the township. The cost is approximately 8K. **Motion** made by Kevin Comnick, seconded by Jeff Erikson to authorize the purchase of a new township lawnmower up to \$8,000. Motion carried unanimously, 3 – 0.
- P. TOWNSHIP PHONE LINES:** Supervisor Comnick stated that the phone lines were not working because mice had chewed through them. The mice are now gone and the wires have been repaired. He recommended investing in an annual rodent monitoring program. **Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve to investment of \$440 per year in rodent removal and prevention. Motion carried unanimously, 3 – 0.
- Q. NATIONAL NIGHT OUT:** Fire Assistant Chief Mortinsen stated that the event was a success and all the food was eaten. Supervisor Comnick thanked FA Chief Mortinsen, Laird Erikson, and the fire department for all of their help on the event.

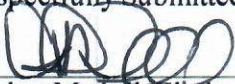
CORRESPONDENCE

Duluth Township Letter, Solway National Night Out Notice, YMCA Impact Statement, MAT District 10 Meeting Notice, Fredenberg Newsletter, WLLSD Budget Notice

ADJOURNMENT

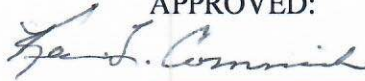
Motion by Penny Dieryck, seconded by Jeff Erikson, to adjourn the meeting at 7:51 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,



Amber Madoli, Clerk
September 7, 2022

APPROVED:



Town Board Chair
September 7, 2022