

# Canosia Township

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Town Board: Chair Kevin L. Comnick, Supervisor Penny Dieryck, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

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## REGULAR MEETING MINUTES

October 5, 2022

**ATTENDING:** Chair Kevin Comnick, Supervisor Penny Dieryck (Virtual), Supervisor Jeff Erikson (Virtual), Clerk Amber Madoll, Treasurer Cheryl Borndal, Fire Chief Gene Stevens, Fire Asst Chief Clyde Mortinsen, Road Foreman Gary Oswell, Rec Director Mike Ellingson, and 1 guest. The meeting was held virtually and in person at the Canosia Town Hall.

Chair Comnick called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Penny Dieryck, seconded by Jeff Erikson to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve the September 7, 2022 Regular Meeting Minutes as written. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:**
  - a. **Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve the treasurer's report as presented. Motion carried unanimously, 3 – 0.
- D. **PAY BILLS: Motion** made by Kevin Comnick, seconded by Penny Dieryck to pay bills # 21882–21933 and EFT2022-9. Motion carried unanimously, 3 – 0.

### PUBLIC COMMENT

- A. **Proctor Baseball Club:** Donahue from the Proctor Baseball Club stated that he was under the impression that the back field was going to be turned into a new playground. Supervisor Comnick stated that what happens to the field depends on the baseball club and whether they step up to provide care to the field. Supervisor Dieryck stated that the club had not provided care to the field this past year and that it was in poor shape. If it was going to continue that way, then the field's redevelopment was up for discussion. Supervisor Comnick was in agreement and stated that the township then had to step in to provide basic maintenance to keep it safe for residents. Donahue stated that there was miscommunication and that the club is willing to step up to help care for the field. Supervisor Comnick stated that some of the field will need to be repaired and that it would be on the club to make those repairs. He stated that when the club treasurer attended last month, she proposed that the township invest in new dugouts and a storage building. Those items are not currently under consideration for many factors, including the need for the club to step up its commitment. Donahue stated that they are looking into making repairs and are seeking quotes. Supervisor Comnick stated that there is also the potentiality of requesting user fees for the rec area in order to help cover the maintenance that the township does provide. Donahue stated that the club would be open to that discussion. Supervisor Dieryck recommended that Donahue look for partnerships within the community, like the softball league, to help cover repairs and upgrades. The board advised him that the club needs to bring a new, detailed plan to the board no later than January for consideration. Donahue stated that they would bring a new proposal to the board in January.

**OLD BUSINESS**

- A. **PLANNING AND ZONING:** Supervisor Comnick stated that Commissioner Nelson attended the last PLAWCS meeting to discuss VRBO concerns and that the PLAWCS board was in agreement that they should send a letter of concern to the county, as well as, each township.
- B. **FIRE RELIEF:** Chief Stevens stated that the state aid coming out is \$15,762.76 and that it goes directly into PERA. He will make sure that the treasurer knows how to make the township contribution.
- C. **FIRE DEPARTMENT:**
  - a. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve Resolution 2022-14 to accept the donation of \$45.60 from Prudential. Motion carried unanimously, 3 – 0.
  - b. Chief Stevens shared that the department held a car extrications class and joint search and rescue class with Fredenberg. They also had a medical refresher and AED training. The department had a company come and do the pump testing on the engines. They have one truck completed and they need to still replace a few valves in order to get it certified.

2022 FIRE DEPT. RESPONSES			
Call Type	OCTOBER #'s	Notes	Total for 2022
EMS	8		110
Medical MUA	6		28
Twp Fire	2		19
MUA Fire	0		31
Service	0		3
<b>TOTAL</b>	<b>21</b>		<b>191</b>

- D. **ROADS:** Supervisor Comnick stated that the roads are in good condition. He stated that he, Road Foreman Oswell, and SLC met to discuss Townline Road. It was in agreement that SLC will maintain the road under contract with the township and that the city of Rice Lake should not plow the road. Supervisor Comnick stated that he sent a letter to the mayor of Rice Lake with that updated information. Road Foreman Oswell stated that there were items in the right of way on Mr. Rodda's property on Tomak Road. Clerk Madoll will draft a letter that the materials need to be moved by the end of the month or the township will have them hauled at the owner's expense.
- E. **RECYCLE SHED:** Supervisor Dieryck stated that Bolos wanted an entrance sign to the parking lot for recycling days. Supervisor Comnick stated that there has never been one. He stated that Waste Management put the container(s) on the black top instead of the grass and that they should be on the grass. He also stated that Bolos gave out the code to the town hall without board approval. Access to the building should be restricted to those approved by the board.
- F. **RECREATION AREA:** Supervisor Dieryck stated that there should just be one pole left standing for the meter, etc. She stated that ARPA funds cannot be used for matching funds for a playground grant though the monies set aside in the rec fund can be used, along with value of rec area, etc. She would also still like to invite the community to donate and contribute to the project. Supervisor Erikson stated that the equipment on site is still in good condition but that the ground work could be improved for safety and accessibility. Supervisor Comnick stated that the board needs to see what other playgrounds are doing and continue to work on the RFP. He also stated that he is disappointed that the elementary school that utilizes the equipment has not offered to contribute to the project.
- G. **CEMETERY:** Rec Director Ellingson stated that the names on the cross have been completed. Road Foreman Oswell stated that he will stake the cemetery in late October.
- H. **PLAWCS:** Supervisor Comnick stated the lift station upgrades are near completion. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve the basin repair at 4877 Lakeway Drive for up to \$18,000. Motion carried unanimously, 3 – 0.

- I. **BUILDING MAINT:** Supervisor Comnick stated that the majority of lights in the town hall were upgraded. Treasurer Borndal asked about the video cameras and when staff would be trained. Supervisor Comnick stated that the town supervisors and fire chiefs would be trained at a later date.
- J. **AIS:** Supervisor Comnick stated the program is complete. The CD3 station is closed. Five inspectors are returning and he will be looking for a couple of additional inspectors next year. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve Resolution 2022-11 that authorizes the submission and acceptance of the 2023 AIS grant. Motion carried unanimously, 3 – 0. **Motion** made by Jeff Erikson, seconded by Penny Dieryck to approve the 2023 AIS Delegation Agreement. Motion carried unanimously, 3 – 0.
- K. **ELECTIONS:** **Motion** made by Kevin Comnick, seconded by Jeff Erikson to approve Barbara Misgen (Head Judge), Nancy Cameron, Judy Kehtel, Jeannie Trush, Laura Solem, Roeyn Madoll, Amos Restad, David Hedin, Susan Rees as judges for the November 8, 2022 General Election. Motion carried unanimously, 3 – 0.
- L. **VRBO:** **Motion** made by Penny Dieryck, seconded by Kevin Comnick to send a formal letter of concern to St. Louis County concerning VRBO's in Canosia Township. Motion carried unanimously, 3 – 0.

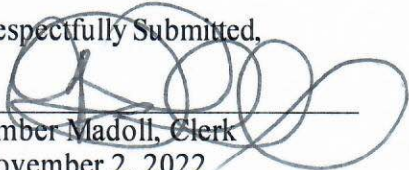
#### CORRESPONDENCE

SLC Commissioners will hold their Regular Board Meeting at Canosia Town Hall on Januar 24, 2023 8:30am-4:00pm; Duluth Township Newsletter, Solway Township Newsletter,


#### ADJOURNMENT

Motion by Jeff Erikson, seconded by Penny Dieryck, to adjourn the meeting at 7:50p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,

  
Amber Madoll, Clerk  
November 2, 2022

APPROVED:

  
Town Board Chair  
November 2, 2022