

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kevin L. Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

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## REGULAR MEETING MINUTES

September 1, 2021

ATTENDING: Chair Dan Golen, Supervisor Kevin Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Fire Chief Clyde Mortinsen, and Rec Director Mike Ellingson. The meeting was held in person at the Canosia Town Hall and virtually due to the pandemic. Eight guest attendees attended the meeting. Everyone was in attendance at the town hall.

Chair Golen called the meeting to order at 7:01 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Kevin Connick, seconded by Penny Dieryck to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Kevin Connick, seconded by Dan Golen to approve the minutes from the August 4, 2021 Regular Board Meeting minutes with three corrections. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT: Motion** made by Kevin Connick, seconded by Penny Dieryck, to approve the Treasurer's Report (1/1/21 –8/31/21). Motion carried unanimously, 3 – 0.
  - a. ARPA: Treasurer Borndal stated that the first ½ of the funds for 2021 have been received. Connick stated that there might be additional federal revenue. As information becomes available, Treasurer Borndal and Connick will bring it to the board meetings. Treasurer Borndal stated that the process has gone very smoothly with the ability for her to talk directly with ARPA staff.
  - b. Treasurer Borndal stated that the fire department needs to turn in their holiday cards and that the circle k cards are ready to go.
- D. **PAY BILLS: Motion** made by Penny Dieryck, seconded by Kevin Connick to pay bills# 21377-21420 and EFT2021-8. Motion carried unanimously, 3 – 0.

### PUBLIC COMMENT

- A. **Wilderness Trail Block Party:** DeSanto would like to host a block party for their road on 9.19.21. They would like to use one side of the road for the party. Golen asked if the neighbors were all in agreement in wanting it. DeSanto stated that one neighbor will be out of town, but otherwise, everyone seems interested in having the event. Chief Stevens stated that as long as they have road access, they are ok with the event. The board is in agreement that the event should be held.
- B. **5779 SPLR Meyerson:** Graen stated that they would like the 16' easement removed as it cuts under their paved driveway and is prohibiting them from adding an attached garage to their home. She stated that they believe that emergency professionals could use a different easement down the road, or go around to the public landing if they needed access to the lake, etc. She stated that if it cannot be removed then they would like it

narrowed. She stated that a hydrant could be put on the property as well for access to water. Otherwise, she would like to restrict the easement so that no one can go on it, and would also like for no beach access from the lake. Comnick stated that he is not in favor of dissolving the easement but would consider motorized restrictions on the easement. Graen stated that there is a triangle piece of property that the title company discovered that doesn't seem to be owned by a living person and that they are going to send the information to the county to investigate. Golen stated that he would like to learn more about that aspect of the property as it was not presented at the previous board meeting by the residents. Oswell stated that the triangle portion might be part of the township right-of-way. Comnick stated that he will connect the township lawyer with the title company to further investigate the easement and triangle piece of land. When he has an update, Clerk Madoll will notify the Graens so that they can attend the following board meeting.

- C. **4895 EPLR Golf Course:** Anderson stated that he is working on a permit to build a first model home. He is also still working on the volleyball court concerns.
- D. **5111 Midway Rd:** Clerk Madoll stated that she sent in a letter of concern to Jenny at the county about the noise from the kennel business. She was advised by the county that the CUP issued years ago did not set any stipulations on lighting, hours, noise control, etc. In addition, the county stated that since the CUP was issued by the township they did not want to look into it further. Clerk Madoll is concerned that businesses will not be held accountable as the community changes over time because the county is unwilling to revisit CUPs issued by the township when needed. Dieryck on Comnick recommended talking to the homeowners. Comnick stated that the county commissioner could also be contacted. He stated that the township does not currently have a noise ordinance and is not considering one at this time. He stated that the township could also send a letter to the homeowners asking them to look into reducing their noise levels. Clerk Madoll stated that she would contact her county commissioner and the homeowner and appreciated their advice.

**OLD BUSINESS**

- A. **PLANNING AND ZONING:** No update.
- B. **FIRE RELIEF:** Dieryck stated that Mr. Mercer is not returning any calls. She has no update on the status of the audit report. She is very concerned that there is no response. The next planned meeting is October 13<sup>th</sup>, however she would like to have the meeting in September. Chief Stevens will contact Mr. Mercer and find out what is going on and let him know that the meeting needs to be pushed up. If he does to the auditor's office, Dieryck will go with him to discuss their concerns.
- C. **FIRE DEPARTMENT:**
  - a. Chief Stevens shared the number of monthly responses. He stated that they toured some local businesses and did preplans for fires. They also had a class on smoke reading and ventilation.
  - b. False Alarm Ordinance: No updates.
  - c. Audit: Dieryck stated that she sent an email to Scott, but has not heard of an audit update. Chief Stevens also stated that he has not received an update. The board agreed that the lack of completion is a concern. Chief Stevens will follow up with Scott.
  - d. Oct 1<sup>st</sup> Fire Prevention Week: Chief Stevens stated that there will be a poster contest, a program, and hopefully an open house, depending on Covid restrictions.

<b>2021 FIRE DEPT. RESPONSES</b>			
Call Type	AUGUST #'s	Notes	Total for 2021

EMS	14		101
Medical MUA	3		11
Twp Fire	0		15
MUA Fire	2	Grand Lake, Fredenberg, and Greenwood Fire	19
Service	0		0
<b>TOTAL</b>	<b>19</b>		<b>146</b>

- D. ROADS:** Connick stated that the roads look good. There was a part of Lindahl not crack repaired as the estimate went over budget. He will follow up with the county to approve the increased cost and have that completed. **Motion** made by Kevin Connick, seconded by Dan Golen to approve resolution 2021-8 which creates authorizes St. Louis County to stripe the township roads in 2022. Motion carried unanimously, 3 – 0. Dieryck stated that there was brush at Ugstad and Samuelson that needed to be cut back to show a stop sign. Connick stated that the county still plans on redoing Midway Road but will now start the construction project at the intersection of North Pike Lake Road instead of Hwy 53. Oswell stated that a homeowner on Tomak Road was concerned about a neighbor’s garbage issues. Golen will contact WLSSD about the concern.
- E. RECYCLE SHED:** Clerk Madoll stated that Frank Bolos asked for something to go in the newsletter about people bringing items too big. Seems to be predominately residents rather than businesses. Clerk Madoll has put information in the newsletter about making smaller loads.
- F. RECREATION AREA:** Dieryck discussed pursuing grants for upgrades. Golen advised that grants will require electrical work to bury lines. Dieryck indicated that she was aware. Treasurer Borndal stated that she will need clarification when the time comes on how those expenses should be categorized. Ellingson stated that he ordered a couple of replacement parts for the playground.
- G. AIS/CD3:** Connick stated that the season went well thanks to the AIS Inspectors and that on 9.5.21 the DNR is coming to do a 12hr inspection.
- H. TRAILS:** No update.
- I. NOXIOUS WEEDS:** No update.
- J. CEMETERY:** No update.
- K. PLAWCS:** Anderson stated that he will mail his CAF in to Clerk Madoll or drop it off at the townhall.
- L. AIRPORT ZONING:** Connick stated that they submitted their final draft ordinance. If there are no further changes, then each township will need to pass an ordinance to adopt it.
- M. BUILDING MAINTENANCE:** The door combination will be changed and a list will be kept of who has the combination. Clerk Madoll stated that there is a key missing from the office that opens the file cabinet to finances and personnel files. She is concerned because the key was put away inside the locked office. Connick will contact a locksmith.
- N. NEWSLETTER:** The board reviewed the newsletter draft. If there are any changes needed, they will contact Clerk Madoll by the end of the week.

**NEW BUSINESS**

- A. ARPA FUNDS:** Connick stated that he talked with the ED of MAT and they recommended that townships update any needed technology. The board discussed what the township might like to purchase and agreed that for now, 5 laptops (for the Clerk, Treasurer, Fire Department (s), and Supervisor Dieryck would be purchased

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and 4 tablets (for the Fire Department, Road Supervisor, Supervisor Connick and Supervisor Golen. The board also agreed that the township should purchase a new projector. **Motion** made by Kevin Connick, seconded by Penny Dieryck to authorize Clerk Madoll to purchase 5 laptops and 4 tablets for the township. Motion carried unanimously, 3 – 0. Treasurer Borndal stated that model and serial numbers will need to be given to her so that she can add the items to the insurance. **Motion** made by Kevin Connick, seconded by Penny Dieryck to authorize Clerk Madoll to purchase an office projector for the township. Motion carried unanimously, 3 – 0. Connick stated that he checked and for now FD gear and tanks are not covered under ARPA. Clerk Madoll will also purchase computer cases for everything.

- B. SUPERONE LIQUOR LICENSE:** Clerk Madoll stated that paperwork arrived for the license to be renewed but not check from SuperOne. Board will review next month.
- C. BOARD MEETINGS:** Golen stated that board members should notify Clerk Madoll when they intend to attend community meetings as if more than one attend the same meeting, then public meeting laws require a posting. Clerk Madoll stated that to date she has not been aware of any meetings.
- D. BOARD BAND:** Dieryck stated that there was a broadband issue between Seville Rd and Lavaque Bypass. Connick stated that he will contact SCI.

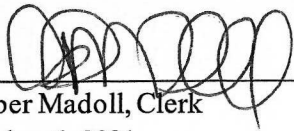
#### CORRESPONDENCE

- Fredenberg Newsletter
- MN Demographic Center Req
- SLC Final Levy Cert Req
- MAT Training Opportunities Ltr
- SuperOne Liquor Lice Req
- MAT Ins Renewal Info

#### ADJOURNMENT

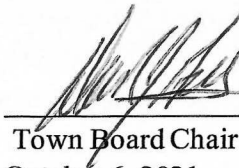
Motion by Kevin Connick, seconded by Penny Dieryck, to adjourn the meeting at 8:45 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,



Amber Madoll, Clerk  
October 6, 2021

APPROVED:



Town Board Chair  
October 6, 2021