Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kevin L. Comnick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

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REGULAR MEETING MINUTES
July 7, 2021

ATTENDING: Chair Dan Golen, Supervisor Kevin Comnick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Assistant Fire Chief Gene Mortinsen, and Rec Director Mike Ellingson. The meeting was held in person at the Canosia Town Hall and virtually due to the pandemic. All individuals were present in person at the town hall.

Chair Golen called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

A. **AGENDA: Motion** made by Kevin Comnick, seconded by Penny Dieryck to approve the agenda as written. Motion carried unanimously, 3-0.
B. **MINUTES: Motion** made by Kevin Comnick, seconded by Dan Golen to approve the minutes from the June 2, 2021 Regular Board Meeting minutes with corrections. Motion carried unanimously, 3 – 0.
C. **TREASURER'S REPORT: Motion** made by Kevin Comnick, seconded by Penny Dieryck, to approve the Treasurer's Report (1/1/21 –5/31/21). Motion carried unanimously, 3 – 0.
    a. Treasurer Borndal would like to have Hartel's invoices delivered electronically. The board agreed.
    b. ARPA: Treasurer Borndal would like for the board to pass a resolution for her to be able to receive the funds when they arrive and for her and Clerk Madoll to be Township points of contact. She believes that the amount provided will be approximately $102/resident. The township will have three years to spend the funds and reporting is due in 2026. Comnick stated that he would like a copy of the ARPA materials so that he can review them. **Motion** made by Penny Dieryck, seconded by Kevin Comnick to authorize Treasurer Cheryl Borndal and Clerk Amber Madoll to be points of contact for the American Rescue Plan Act. Motion carried unanimously, 3 – 0.
    c. Chair Golen asked if the Jackson donation had been found. Treasurer Borndal stated that Mortinsen found it and wrote a thank you for the donation.
D. **PAY BILLS: Motion** made by Penny Dieryck, seconded by Kevin Comnick to pay bills # 21306–21340 and EFT2021-6. Motion carried unanimously, 3 – 0.

PUBLIC COMMENT (None)

OLD BUSINESS

A. **PLANNING AND ZONING:** Comnick stated that the Pike Lake Golf Club will have a hearing concerning the after the fact variance requested for the volleyball court.

B. FIRE RELIEF: Asst Fire Chief Mortinsen stated that the report is not complete. Their next meeting is next Tuesday.

C. FIRE DEPARTMENT:

a. Fireworks: Dieryck asked if there were any ordinance for fireworks in the township. Comnick stated no, but that they could create one. **Motion** made by Kevin Comnick, seconded by Penny Dieryck to ban all fireworks on Canosia Township property. Motion carried unanimously, 3 – 0. The board agreed that signs could be made for the recreation area and the landings.

b. False Alarm Ordinance: Clerk Madoll stated that tracking for fines begins 30 days after the warning is sent and lasts for 180 days. At that point, a new warning would be sent.

c. Report: MN DNR classes on Wildland Urban Interface, along with a class given by Century College on forceable entry, roof ventilation, fireground survival/RIT were held.

2021 FIRE DEPT. RESPONSES			
Call Type	**JUNE #'s**	**Notes**	**Total for 2021**
EMS	18		74
Medical MUA	2		8
Twp Fire	1		13
MUA Fire	2	Grand Lake	15
Service	0		0
TOTAL	**23**		**110**

D. ROADS: Comnick stated the roads have been graded. Crack repairs are in process. He was contacted by Dave, a resident on Lockwood Lane, who wanted to know what the criteria was for culvert replacement. He stated that he and Oswell went to the site. Oswell stated that the culvert is draining. While there is a small bump where the road meets the driveway, it does not impact the culvert's functioning. The driveway could be sealcoated, but it would be the responsibility of the home owner. Chair Golen asked if there were any formal criteria for culverts? Comnick stated no as each culvert is unique. They are evaluated individually based on multile factors.

E. RECYCLE SHED: Dieryck stated that Frank Bolos would like to put back up the signage asking residents to wait for the attendant so that it is easier to control traffic flow. The board agreed.

F. RECREATION AREA: Dieryck stated that Asphalt Duluth should be coming this week. The Waste Management dumpsters are to be picked up this week. Once the asphalt is down, then the fencing will occur. Ellingson stated that he had the area under the current fences sprayed. He will also take in the soccer nets to see if they can be repaired. He stated that the fertilizer is supposed to be there this week. The portable bathroom needs to be an accessible one. He will contact them to change it out.

G. AIS/CD3: Comnick stated that the inspectors are doing well. He will be meeting with someone from St. Louis County to review the sites, which is an annual process.

H. TRAILS: No Update.

I. NOXIOUS WEEDS: Oswell stated that someone should check for the presence of noxious weeds. There was some knotweed on private property. Comnick agreed that Oswell should go and check for weed presence.

J. CEMETERY: Comnick stated that he met with Tom Bell to see how their process worked. He stated that the base would go down this fall and the mausoleum would be installed the following spring. The price for the

mausoleum would be approximately $14,370 with additional costs for the crane, the path, etc. for an estimated total of $21,000-22,000. He stated that the cost would be offset through the sale of the slots. The board could later determine how much they wanted to charge for each slot. **Motion** made by Penny Dieryck, seconded by Kevin Comnick to approve the purchase of a 24 nitch two-sided mausoleum with installation for up to $22,000. Motion carried unanimously, 3 – 0. Golen asked if the mulch needed to be replaced at the cemetary. The board agreed that it needed to be replaced. **Motion** made by Kevin Comnick, seconded by Dan Golen to replace the wood chips with rock. Motion carried unanimously, 3 – 0.

K. **PLAWCS:** Comnick stated that it is going well and the new engineer is communicating well. Clerk Madoll stated that Grand Lake Township tweaked the resolution 2021-6. The board agreed that they should use the updated one. Clerk Madoll updated the resolution and printed it for signing during the meeting.

L. **AIRPORT ZONING:** Comnick stated that there will be a public meeting on 7.21.21 at 6:00pm. He stated that they hope to vote on the final draft in August and then send it to MNDOT.

M. **BUILDING MAINTENANCE:** Asst Fire Chief Mortinsen stated that they would power wash the bugs and dirt off the townhall. Treasurer Borndal stated that the light in the office needed to be fixed. Chair Golen asked about the reoccurring unlocked townhall door. Board discussed how the locks at one point were going to be replaced. Will be added to a future agenda. Chair Golen asked if the toilets were working ok after they were having issues. Treasurer Borndal stated that they were.

NEW BUSINESS

A. **THANK YOU LETTER TO HARTELS: Motion** made by Kevin Comnick, seconded by Dan Golen to sign the letter to Hartel's Disposal thanking them for their donation of trash service and receptacles. Motion carried unanimously, 3 – 0.

B. **RESOLUTION 2021-6:** Resolution was discussed and revised. Staff will be given approval to be points of contacts but any decisions made concerning how the funds are spent will be made by the town supervisors. **Motion** made by Kevin Comnick, seconded by Dan Golen to approve Resolution 2021-6 A Resolution to Accept the Coronovirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act. Motion carried unanimously, 3 – 0.

C. **NATIONAL NIGHT OUT:** Oswell stated that he and his brother could perform again. Asst Fire Chief Mortinsen stated that the fire department could do the cooking again. Comnick stated that they should step up the quality of the food since they will not have other activities due to the Covid concerns. The board agreed to hold the event on August 3, 2021 from 5:00pm-7:00pm in the rec area. Clerk Madoll asked if the historical society could be present to collect stories concerning resident's covid experiences. The board agreed.

D. **SUMMER NEWSLETTER:** The newsletter will be put on hold until the fall.

E. **911 SIGNAGE:** Brief discussion on updating the signage for the township.

CORRESPONDENCE

- Road Permits for James and Amber Tanski and Darrel Johnson
- CUP Permit notice for Durbin 5467 Dunaiski Rd.
- Letter from the DNR explaining current legislation
- YMCA Report
- Assoc of Township Annual Mtg Notice
- Redenberg Newsletter

- Solway Newsletter
- Duluth Township Newsletter

ADJOURNMENT

Motion by Kevin Comnick, seconded by Dan Golen, to adjourn the meeting at 8:38 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,

Amber Madoli, Clerk
August 4, 2021

APPROVED:

Town Board Chair
August 4, 2021