

Canosia Township

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Town Board: Chair Kurt Brooks, Supervisor Kevin L. Comnick, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

March 3, 2021

ATTENDING: Chair Kurt Brooks, Supervisor Kevin Comnick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Rec Director Mike Ellingson, and Deputy Clerk Amber Madoll. The meeting was virtually due to the pandemic with Comnick, Stevens and Borndal attending at the town hall. All votes were taken via roll call.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. AGENDA: Motion by Comnick, seconded by Brooks, to approve the agenda. Motion carried unanimously, 3-0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).
- B. MINUTES: Motion by Golen, seconded by Comnick, to approve the minutes from the Board of Audit, Budget and Regular Meetings (2/3/2021), with minor typos corrected. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).
- C. TREASURER'S REPORT: Motion by Comnick, seconded by Golen, to approve the Treasurer's Report (1/1/21 – 2/28/21). Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).
- The Treasurer did not receive the credit card bill or the MN Energy Resources Bill so will not be paying those this month
 - CD: motion by Comnick, seconded by Golen, to renew our current CD in for an additional 12 months and then reassess. *Discussion*: the current interest rate (.35%) is significantly lower than our original CD rate but is still slightly higher than our money market rate. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).
 - The Treasurer is investigating whether a new \$700 invoice from our former garbage hauler is correct; A&B believes they did not invoice properly for several months this past year.
- D. PAY BILLS: Motion by Golen, seconded by Comnick, to pay bills # – and EFT2021-3. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).

OLD BUSINESS

A. FIRE RELIEF

The Chief will check with Relief Treasurer Scott Mercier on the annual paperwork and investment progress.

B. FIRE DEPARTMENT

2021 FIRE DEPT. RESPONSES			
Call Type	FEBRUARY #'s	Notes	Total for 2021
EMS	7		14
Medical MUA	1		1
Twp Fire	3		4
MUA Fire	2	Hermantown, Rice Lake	4
Service	0		0
TOTAL	13		23

This month, the FD did truck maintenance (there were some issues during the extreme cold stretch) and took a refresher on bloodborne pathogens and airways. They also welcomed new members and now have three women in the department. The new furnace has been installed as well.

False Alarm Ordinance: There was a false alarm call this month, however the ordinance had not yet gone into effect. Next time there is an issue, we will follow the process of logging/documenting the information and sending the notification letter.

C. ROADS

2021 Crack Sealing Projects: Motion by Connick, seconded by Golen, to move ahead with the planned crack sealing projects despite the new anticipated cost of \$64,000 (vs. the original estimate of \$41,000). Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

D. RECYCLE SHED: nothing to report

E. RECREATION AREA: No project/improvement suggestions were submitted

F. AIS/CD3: Our \$30,000 grant funding was approved; we will likely need one new inspector

G. TRAILS: It appears people have been using the loop; will continue to monitor usage

NEW BUSINESS

A. CLERK HIRING PLANS

Motion by Connick, seconded by Golen, to appoint Deputy Clerk Amber Madoll as the new township clerk, effective April 1; the pay structure will remain as is. *Discussion:* Clerk Krasaway has offered to serve as Madoll's deputy and continue to help with training/transition as long as needed. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

B. SCI FRANCHISE AGREEMENT RENEWAL

Motion by Connick, seconded by Golen, to approve Ordinance 2021-2: SCI Franchise Agreement Renewal and the official summary for publication, pending co-approval by Ron Savage of SCI. *Discussion:* the clerk will

send copies to Ron Savage for his approval and signature. She will publish the summary and record the ordinance after that. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

C. ELECTION JUDGE APPOINTMENT

Motion by Connick, seconded by Golen, approve Resolution #2021-2 appointing Barb Misgen, Nancy Cameron, Laura Solem, Judy Kehtel and Susan Krasaway to act as election judges and the absentee ballot board for the upcoming March election. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

D. ANNUAL MEETING & ELECTION REMINDERS

The clerk discussed the annual meeting plans & reminders; she will check with MAT about whether there are rules preventing supervisors from attending the Board of Canvass virtually

E. SET DATE FOR REORGANIZATION MEETING

Motion by Connick, seconded by Golen, to hold the annual Reorganizational Meeting on April 7 at 6 p.m. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

F. FLOOD PLAIN INFORMATION

Brooks attended a FEMA St. Louis County Flood Risk Review Meeting and learned there are flood maps available online. He also learned that Canosia is still part of the flood insurance program.

G. MAT TRAINING

Madoll and Borndal will plan on attending and the new supervisor will be encouraged to do so as well.

CORRESPONDENCE

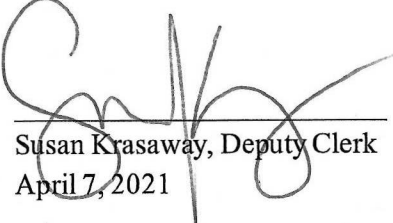
- A certificate of appreciation for the town board’s participation in Census 2020 activities
- Brochure on another cable/internet service provider
- Fredenberg newsletter

ADJOURNMENT

The supervisors thanked Brooks for his leadership and commitment to the township.

Motion by Connick, seconded by Golen, to adjourn the meeting at 8:10 p.m. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye).

Respectfully submitted,



Susan Krasaway, Deputy Clerk
April 7, 2021

APPROVED:



Town Board Chair
April 7, 2021