

Canosia Township

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Duluth, Minnesota 55811
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Town Board: Chair Kurt Brooks, Supervisor Kevin Comnick, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

Minutes: Board of Audit Meeting

February 3, 2021

Chair Brooks called the meeting to order at 5:30 p.m. Attending: Chair Kurt Brooks, Supervisor Kevin Comnick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, and Fire Chief Gene Stevens. The meeting was held virtually with Comnick, Borndal and Stevens choosing to attend in-person at the town hall.

Prior to the meeting, the supervisors each reviewed the 2020 financial records of the clerk and treasurer. The treasurer's and clerk's year-end balances all match. The board also checked the balances against the bank statement.

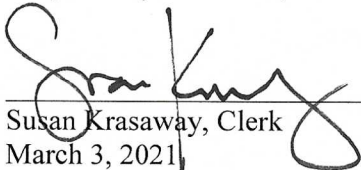
The board followed the audit procedures recommended by the Minnesota Association of Townships: At random, they picked several disbursements and receipts from 2020. They compared those to the clerk and treasurer record books and the claim form/accompanying documentation. The supervisors were satisfied with all verifications.

Motion by Golen, seconded by Comnick, to approve the 2020 financial records of the township treasurer and clerk. Motion carried unanimously, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).

The supervisors will sign both record books, as well as another copy which will be on display with the detailed financial records during the township Election and Annual Meeting on March 9.

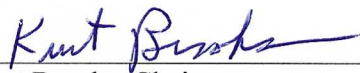
Motion by Comnick, seconded by Golen, to adjourn the meeting at 5:49 p.m. Motion carried unanimously, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye).

Respectfully submitted,



Susan Krasaway, Clerk
March 3, 2021

Approved:



Kurt Brooks, Chair
March 3, 2021