

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kevin L. Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

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## REGULAR MEETING MINUTES

November 3, 2021

**ATTENDING:** Chair Dan Golen, Supervisor Kevin Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, and Rec Director Mike Ellingson. The meeting was held in person at the Canosia Town Hall and virtually due to the pandemic. Three guests attended the meeting. Dieryck attended the meeting virtually.

Chair Golen called the meeting to order at 7:00 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Kevin Connick, seconded by Penny Dieryck to approve the agenda with the moving the PLAWCS pump resolution from PZ to PLAWCS. Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Kevin Connick, seconded by Penny Dieryck to approve the minutes from the October 6, 2021 Regular Board Meeting minutes with one correction. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT: Motion** made by Kevin Connick, seconded by Penny Dieryck, to approve the Treasurer's Report (1/1/21 –10/31/21). Motion carried unanimously, 3 – 0.
  - a. **ARPA:** Treasurer Borndal recommended creating a new fund to track ARPA expenditures. **Motion** made by Kevin Connick, seconded by Dan Golen to authorize Treasurer Borndal to create a new fund to track ARPA expenditures. Motion carried unanimously, 3 – 0.
  - b. **Old Computers:** Treasurer Borndal recommended that the Clerk and Treasurer desktop computers be cleared and disposed. Board is in agreement.
- D. **PAY BILLS: Motion** made by Kevin Connick, seconded by Penny Dieryck to pay bills # 21464–21498 and EFT2021-10. Motion carried unanimously, 3 – 0.

**PUBLIC COMMENT:** None

### OLD BUSINESS

- A. **PLANNING AND ZONING:** Connick stated that he, the property owner, the fire chief, and the township lawyer met at 5779 SPLR to discuss the property. It was reiterated at that time that the owner would have to pay for a survey before the topic of easement dissolution could be discussed further. Graen stated that she did not want to pay for a survey at this time because they were worried that they would pay for one, and then then township would still not dissolve the easement. Instead they are going to re-look at the design for their garage and see if there are other options. Connick stated that they can always come back to the board if they decide to do the survey down the road. Golen stated that they need to be conscientious of how an easement alteration or dissolution might impact not just one property, but the township as a whole. The triangle piece of land where the property meets the road was brought up again. Oswell stated that it could be a right-of-way. Graen stated that the county is going to give that piece a parcel number, then when no one pays for it then it

will go into foreclosure and it can become tax forfeited land. At that time then it can become available for purchase. Golen stated that easements have value to the township and there does not appear to be a good reason to restrict future residents from use of this easement. He contacted the MAT attorney for opinion and highlighted four takeaways from the call. (1. We can deny changes to the easement. 2. There is no need to rush into any easement change. 3. The easement has value. Cost would be prohibitive if we were to try to establish one. 4. The DNR should also be contacted before changes are made to lake access.) Golen further stated his belief that residents did not historically use the access in part because they could use the nearby Greenwood access (which is now legally posted) and was concerned residents would lose access on that side of the lake. He also brought up concern about precedence to other lake access/easements in the township. Blanchard shared the history of Greenwood Lane and how public access to the lake was ultimately removed due to easement changes and privatization. Clerk Madoll stated that she would follow up with the county and get an update on if they are parcel coding that piece of land. **Motion** made by Kevin Cornick, seconded by Penny Dieryck to table the easement dissolution discussions at 5779 South Pike Lake Road until the homeowners complete a land survey and bring the topic back to the board for discussion. Motion carried unanimously, 3 – 0.

**B. FIRE RELIEF:** Chief Stevens stated that everything for the audit has been turned in and that the 8k is in financial advisement fees. The board discussed the increase in PERA from \$1,200 to \$1,600. **Motion** made by Penny Dieryck, seconded by Kevin Cornick to approve Resolution 2021-14 that authorizes the increase of township PERA contribution from \$1,200 to \$1,600 annually. Motion carried unanimously, 3 – 0. **Motion** made by Kevin Cornick, seconded by Penny Dieryck to approve the November 2021 revised By-Laws of the Canosia Township Volunteer Fire Department Relief Association. Motion carried unanimously, 3 – 0.

**C. FIRE DEPARTMENT:**

- a. Chief Stevens shared the number of monthly responses. He also stated that they have started their EMR refresher which happens every Wednesday and they met with their inspector for ISO about the township insurance rates.
- b. ARPA Funds: Board discussed the FD purchasing a video Owl, a color laser printer, and an additional tablet. The board also discussed replacing building doors with keycard access and auto lock systems to attempt to help the reoccurring unlocked doors. Cornick and Chief Stevens will work together to get door upgrade quotes. Clerk Madoll will purchase the electronic items for the FD.
- c. False Alarm Ordinance: Chief Stevens has a concern about one of the properties and reoccurring call outs. He will bring the information to the next board meeting.

2021 FIRE DEPT. RESPONSES			
Call Type	OCTOBER #'s	Notes	Total for 2021
EMS	21		152
Medical MUA	0		19
Twp Fire	0		16
MUA Fire	1	Rice Lake	21
Service	0		0
<b>TOTAL</b>	<b>22</b>		<b>198</b>

**D. ROADS:** Cornick stated that there is no maintenance currently scheduled. Clerk Madoll confirmed that she submitted the signed striping agreement to the county.

- E. RECYCLE SHED:** Golen has not connected with WLSSD to get clarification on commercial recycling and the rules on glass/plastic but will continue to work on it this month.
- F. RECREATION AREA:** Dieryck stated that when she returns she will be focusing on grant opportunities to upgrade the playground. Ellingson stated that he will be putting all remaining outdoor sporting equipment up for the winter in the next week and that the playground replacement part arrived and he will be installing it.
- G. AIS/CD3:** Comnick stated that the program is finished and the final report has been completed. He stated that Mr. Kaneski passed away unexpectedly and he will be greatly missed by the township. The township was mentioned in his obituary, which was kind. Clerk Madoll sent flowers and Comnick attended the funeral in person on behalf of the township. Comnick stated that the 2022 grant has been completed and is ready for submission. It will remain at 30K for the request. Motion made by Kevin Comnick, seconded by Penny Dieryck to approve Resolution 2021-10 which authorizes Clerk Madoll to submit the 2022 AIS grant application on behalf of Canosia Township. Motion carried unanimously. Clerk Madoll will send the final reports, along with the new grant application to the correct individuals.
- H. TRAILS:** Clerk Madoll brought up a concern about the trail being unmarked for hunting. The board discussed hunting access and potential liabilities of walkers who are unaware of potential hunting on the trail and hunters being aware of the walkers. Board agreed to discuss the topic further next month.
- I. NOXIOUS WEEDS:** Oswell found some larger patches of noxious weeds but they are on private property.
- J. CEMETERY:** Oswell stated that two new burial slots were purchased this month. Comnick stated that he is still working on mausoleum costs. Clerk Madoll stated that she will keep a list of interested individuals.
- K. PLAWCS:** Motion made by Kevin Comnick, seconded by Penny Dieryck to approve Resolution 2021-12 that authorizes PLAWCS to purchase 10 hydromatic pumps. Motion carried unanimously, 3 – 0. Motion made by Kevin Comnick, seconded by Dan Golen to approve Resolution 2021-11 that authorizes \$15,233.20 in due PLAWCS assessments to be certified to resident property taxes. Motion carried unanimously, 3 – 0. Comnick stated that there were some questions concerning Pike Lane. The only homes connected on Pike Lane are those that also share a property line with North Pike Lake Road. There is no line that runs up Pike Lane, just along North Pike Lake Road.
- L. AIRPORT ZONING:** Comnick stated that MNDOT approved the ordinance draft and that there will be an upcoming reception that he will attend. Motion made by Kevin Comnick, seconded by Penny Dieryck that approves Resolution 2021-9 which supports the updated Zoning Ordinance for the Duluth International Airport. Motion carried unanimously, 3 – 0. Supervisor Dieryck attended an airport master planning meeting. Golen was unaware that Canosia was invited and asked that representation be decided by the board. The board briefly discussed how supervisors are chosen to represent the township on community boards. It was agreed that board assignments will be discussed during the annual reorganization meeting.
- M. BUILDING MAINTENANCE:** Clerk Madoll is still finding unlocked townhall doors. Treasurer Borndal stated that she also found the front door unlocked one evening.
- N. UPCOMING MEETINGS:** The next DAT meeting will be in January. The SLC Township meeting will be held on December 1<sup>st</sup>, 2021 and the next JAZ meeting will more than likely be held the first Thursday in January. Clerk Madoll has posted that supervisors might be attending the SLC Township and DAT meetings.
- O. MISC:** The board discussed virtual meeting needs, as well as, video security surveillance. Comnick stated that there are some concerns about a VRBO on Lakeway Road. Clerk Madoll will send a notice to Jenny to make sure that they are aware of the concerns. The board discussed the positive reviews from both the Pike Lake Elementary and Pike Lake Golf Course Trunk or Treat events. Clerk Madoll also asked if the board were linked to Nextdoor, as residents sometimes post concerns on the platform. Since some are, and some are not, Clerk Madoll will share anything that she thinks might need to be reviewed. Golen stated that he was

concerned about how the communications between Connick, the homeowners, and the township lawyer were handled on the easement dissolution discussions with 5779 South Pike Lake Road. There was a discussion between Golen and Connick about how the communications occurred. Golen wrote a letter of concern which he read to the board and intended to be attached to the official minutes. Clerk Madoll stated that Cathy Rackliffe also wrote a letter of concern to the board, which she forwarded to them and will also attach to the minutes. Dieryck stated that the stretch of road between Lavaque and Seville roads have not been connected to SCI Broadband. Dieryck will provide the addresses to Connick so that he can follow up with SCI.

**NEW BUSINESS- None**


**CORRESPONDENCE**

- Driveway permit for Lindahl Rd
- Two cemetery plot purchases
- MAT's worker's comp renewal
- Letter of concern for property 5779 SPLR from Cathy Rackliffe

**ADJOURNMENT**

Motion by Kevin Connick, seconded by Penny Dieryck, to adjourn the meeting at 9:01 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,



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Amber Madoll, Clerk  
December 1, 2021

APPROVED:



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Town Board Chair  
December 1, 2021