

Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kevin L. Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

October 6, 2021

ATTENDING: Chair Dan Golen, Supervisor Kevin Connick, Supervisor Penny Dieryck, Clerk Amber Madoll, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Fire Chief Clyde Mortinsen, and Rec Director Mike Ellingson. The meeting was held in person at the Canosia Town Hall and virtually due to the pandemic. Four guests attended the meeting. Dieryck attended the meeting virtually.

Chair Golen called the meeting to order at 7:01 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA: Motion** made by Kevin Connick, seconded by Dan Golen to approve the agenda with the addition of "Upcoming Meetings". Motion carried unanimously, 3-0.
- B. **MINUTES: Motion** made by Kevin Connick, seconded by Dan Golen to approve the minutes from the September 1, 2021 Regular Board Meeting minutes with one correction. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT: Motion** made by Kevin Connick, seconded by Penny Dieryck, to approve the Treasurer's Report (1/1/21 –9/30/21). Motion carried unanimously, 3 – 0.
 - a. **ARPA**: Treasurer Borndal stated that the ARPA application process was extended. She stated that the township does not qualify for additional funds due to lost revenue. She and Connick will review the materials outside of the meeting.
- D. **PAY BILLS: Motion** made by Kevin Connick, seconded by Penny Dieryck to pay bills # 21421–21464 and EFT2021-9. Motion carried unanimously, 3 – 0.

PUBLIC COMMENT

- A. 5779 SPLR Graen: Connick stated that he discussed the easement dissolution issue with the township lawyer, and he recommended a new survey be done of the property at the expense of the homeowner. Golen stated that he would like for the lawyer to provide a written review of his recommendations following the survey completion. Connick stated that he would connect the township lawyer with the homeowner for further discussion on what the survey will need to include. Graen asked if the ownership of the triangle piece of land had been determined. Connick stated no, but that the survey should help in determining whether it is in the right-of-way or not. Chief Stevens stated that the fire department will need to maintain access to back down the driveway and retrieve water from the lake. Graen stated that part of the driveway is already in the easement.
- B. Driveway Permits: Oswell stated that a driveway was installed on Lindahl Road, but no driveway permit was applied for with the township. Golen asked Clerk Madoll to notify the county that the township does have a driveway permit process.

OLD BUSINESS

A. PLANNING AND ZONING: No Update.

B. FIRE RELIEF: Chief Stevens explained that the options for PERA investment can be \$1,200 (which is what the township has now), \$1,400, \$1,500 and \$1,600 (which is the max). He would like for the board to consider increasing the amount to \$1,600 before 2022. It would then stay at the same amount for five years. Comnick stated that if an amount is changed, then the necessary resolution would need to come from the township. He also stated that the investment should be made on what monies the relief fund has now, not on projections. Treasurer Borndal stated that if they could get the board's commitment this month, then next month the relief board can update their by-laws. Dieryck stated that if the commitment is increased to \$1,600, there is no additional needed township contribution. Comnick stated that he was concerned about the amount of contribution being based on estimates, instead of solid funds that are in the bank. He is concerned about the liability to the township if something occurs and there is not enough money in the fire relief fund. It would then become the responsibility of the board to fulfil those expenses. Golen is also concerned and asked how the township compared to other townships. Chief Stevens stated that the township's contribution is lower than others. Treasurer Borndal asked if the township received the information necessary to feel comfortable with increasing the commitment level, are they ok with the relief board moving forward with updating the by-laws. Comnick stated yes. Dieryck will reach out to Hennessy-Allen to gather more information.

C. FIRE DEPARTMENT:

- a. Chief Stevens shared the number of monthly responses. He stated that they held an auto extrication class and have the DNR provide a training on wildland firefighting. They are gaining a new member and losing a member.
- b. Oct 1st Fire Prevention Week: Chief Stevens stated that they went to the school to present for Fire Prevention Week. It was not a full presentation due to Covid restrictions.

2021 FIRE DEPT. RESPONSES			
Call Type	AUGUST #'s	Notes	Total for 2021
EMS	37		138
Medical MUA	8		19
Twp Fire	1		16
MUA Fire	3	Grand Lake, Fredenberg	22
Service	0		0
TOTAL	49		176

D. ROADS: Comnick stated that the roads have gone well and that the striping resolution has been sent to Lund at the county.

E. RECYCLE SHED: Golen asked for Clerk Madoll to make sure that the newsletter is posted on the website. He also stated that there was an error on the page about what could be recycled. Clerk Madoll stated that she took the information from the paperwork Bolos gave her. Comnick asked for clarification if businesses can drop materials in the community recycling program. Golen will contact WLSSD and get clarification.

F. RECREATION AREA: Comnick stated that the fence is up around the pickleball court and looks good. Ellingson stated that there are still parts on order for the playground. He will also make sure to put the baseball materials in dug out. Ellingson stated that the portable bathrooms will be moved at the end of October.

- G. AIS/CD3:** Comnick stated that the initial report is complete and files with the county. He is working on the new application for 2022 and will be asking for the same amount as in 2021, which was \$30,000. He also stated that there will be 5-6 returning inspectors next year and that he will be looking into increasing wages.
- H. TRAILS:** No update.
- I. NOXIOUS WEEDS:** No update.
- J. CEMETERY:** Comnick stated that Jay will be putting in the slab for the mausoleum this fall. Golen stated that the information should be updated on the website as to who the contact person should be. Clerk Madoll stated that she is ok being the point of contact.
- K. PLAWCS:** No update.
- L. AIRPORT ZONING:** Comnick stated that MNDot approved the ordinance draft. They are recommending that each township/city pass a resolution approving the ordinance. Clerk Madoll will draft one to bring to the next board meeting.
- M. BUILDING MAINTENANCE:** The locks have been changed. Clerk Madoll will keep a list of who has access to the code.
- N. MISC:** Clerk Madoll stated that five laptops and four tablets were purchased for the township. Treasurer Borndal reminded those receiving equipment to provide her with the Model and Serial Numbers for each piece. Board discussed and agreed that Clerk Madoll should purchase the necessary AV equipment to make the townhall better capable to manage virtual meetings and activities.

NEW BUSINESS.

- A. SUPERONE LIQUOR LICENSE:** Motion made by Kevin Comnick, seconded by Dan Golen to approve the SuperOne Liquor License. Motion carried unanimously, 3 – 0.
- B. 4968 LORENDALE:** Comnick stated that a homeowner contacted the township with multiple concerns about this property. He advised them to contact WLSSD and the SLC Health Department concerning the debris on the property. He also asked for Clerk Madoll to contact PeopleService to look into how many homes are currently hooked up to the property and if there are any concerns and Donovan Frye to look into any outstanding assessments. Clerk Madoll will provide an update next month.
- C. NOTARY:** Board discussed the Town Treasurer becoming a notary. Clerk Madoll stated that though she is a full notary, there are easements that she cannot notarize because she also has to be one of the signers. Board is in agreement that the Treasurer should also become a full notary.
- D. TURKEY BINGO:** Motion made by Kevin Comnick, seconded by Dan Golen to approve St. Raphael Church's turkey bingo license. Motion carried unanimously, 3 – 0.
- E. UPCOMING MEETINGS:** Golen asked that Clerk Madoll post the upcoming DAT meetings so that multiple board members may attend. This category will also be added permanently to the agenda under Old Business.

CORRESPONDENCE

- Solway Township Newsletter
- St. Raphael Church Turkey Bingo Application
- Fredenberg Newsletter
- Midway Township Newsletter
- US Dept Commerce Census Newsletter

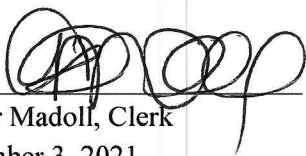
- Multiple Dog License Applications
- WLSSD 2022 Budget with 2022 Township Allocation
- Minnesota Power Transmission Line Project Update

ADJOURNMENT

Motion by Kevin Connick, seconded by Dan Golen, to adjourn the meeting at 8:18 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,

APPROVED:



Amber Madoll, Clerk
November 3, 2021



Town Board Chair
November 3, 2021