

Canosia Township

4896 Midway Road
Duluth, Minnesota 55811
Voice/Fax 218-729-9833

Town Board: Chair Kurt Brooks, Supervisor Kevin L. Comnick, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

January 6, 2021

The January Canosia Town Board Meeting was held virtually due to the pandemic. All decisions were made via roll call vote. ATTENDING: Chair Kurt Brooks, Supervisor Kevin Comnick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, and Rec Director Mike Ellingson. Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA**: Motion by Comnick, seconded by Golen, to approve the agenda. Motion carried unanimously, Motion carried unanimously 3-0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)
- B. **MINUTES**: Motion by Comnick, seconded by Golen, to approve the minutes from the Regular Meeting (12/2/2020). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT**: Motion by Comnick seconded by Golen, to approve the Treasurer's Report (1/1/20 –12/31/20). Motion carried unanimously, 3 – 0.
- The IRS mileage rate is now 56 cents/mile
 - Motion by Comnick, seconded by Golen, to accept the Duluth Running Company's \$250 donation to the Fire Department as a thank you for helping with the Pike Lake 10k. Motion carried unanimously 3-0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye). Chief Stevens will reach out to Grand Lake about invoicing us to possibly split the donation.
 - Pinewood is increasing their hourly cleaning rate from \$14.25 to \$14.40/hour. Motion by Comnick, seconded by Golen, to accept this rate increase. Motion carried unanimously 3-0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)
 - IC-134 Form: Motion by Golen, seconded by Brooks, to require an IC-134 contract affidavit for all relevant construction contracts starting in 2021. Discussion: the purpose of these forms is to ensure companies are complying with Minnesota's withholding tax requirement when working on a construction project contracted by MN state agencies or local units of government. This is not required for maintenance projects and only applies to contractors with employees. Five percent of their payment will be withheld until the affidavit is submitted. Motion carried 2 – 0 via roll call vote (Brooks: aye, Comnick: abstain, Golen: aye)
- D. **PAY BILLS**: Motion by Comnick, seconded by Golen, to pay bills #21127- 21166 – and EFT2021-1; Check #21141 to will be held until next month so we can discuss the invoice with EcoLab. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Comnick: aye, Golen: aye)

OLD BUSINESS

A. PLANNING & ZONING

Fredenberg Township is debating whether to take their gravel pit zoning authority back from St. Louis County. One of their committee members reached out to the clerk and Brooks who shared our township's P&Z recent history and experiences.

B. FIRE RELIEF

Brooks signed the form to officially send the request to PERA; the Relief Association will also need to send in statements.

C. FIRE DEPARTMENT

2020 FIRE DEPT. RESPONSES			
Call Type	DECEMBER #'s	Notes	Total for 2020
EMS	15		148
Medical MUA	0		13
Twp Fire	1		23
MUA Fire	2		26
Service	0		1
TOTAL	18		211 (A new record #!)

Training: This month the FD did their CPR refresher course. Several of our registered first responders received their first covid vaccine shots.

Jackets: motion by Connick, seconded by Brooks, authorizing the purchase of new FD jackets with reflective lettering at a cost of \$2,890.62 from CriticalTool. Discussion: the old jackets are eight years old and several members don't have a usable one. Motion carried unanimously 3-0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye). This summer the chief will likely need to buy uniforms/gear for eight FD members.

False Alarm Ordinance: The board and FD see no issue with the township attorney's edits to the false alarm ordinance. Next month, they will need to approve the official summary of the ordinance, along with the final version which will include the pricing exhibit and signatures lines.

D. ROADS

Dead end sign: Motion by Brooks, seconded by Connick, to add a dead-end sign to Kehtel Rd. Discussion: residents shared a video of a semi stuck at the end of the road. Motion carried unanimously 3-0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye)

E. RECYCLING

The grant application is in the works. The clerk will reach out to WLSSD for an article for the newsletter.

F. RECREATION AREA

Bayview Elementary is not disinfecting the equipment in the winter; the board left it up to Ellingson on whether he wants to continue cleaning our playground.

G. AIS/CD3

Motion by Connick, seconded by Golen, approving the DNR delegation agreement to continue our AIS program. Motion carried unanimously, 3 – 0, via roll call vote (Brooks: aye, Connick: aye, Golen: aye)

H. TRAILS

Brooks reported that there have been several snowshoers at the trail recently. The County plowed the entire trailhead parking lot on Industrial Rd.

I. NEWSLETTER

Articles due end of January: roads, recycling, CARES act funding. We will also include information about the March election and plans for the Annual Meeting once determined. Business card sized ads will be accepted for \$35 each, payment up front.

J. JAZB: MnDOT asked for clarifications and the ordinance has been resubmitted.

K. BUILDING MAINTENANCE

Toilets are installed and the floors will be patched. A few lights (office and outside) need replacing. Oswell will continue plowing around the mailbox to make sure the mail carrier can access it.

NEW BUSINESS

A. NERCC NOTIFICATIONS

NERCC is working with the SLC Sheriff's office on resident notification options.

B. SCI FRANCHISE AGREEMENT

Our ten-year agreement expires in March. The clerk will draft a letter inviting SCI to our next meeting to discuss.

C. FRYBERGER NOTICE OF 2003 FILE DESTRUCTION: No action required.

D. SLC TAX FORFEIT PROPERTY

280-0014-0012 is a 5-acre property at the corner of Lockwood & Lavaque. This may be a decent spot for an additional fire vehicle/medical truck garage. Brooks will ask for additional information from SLC.

E. BOARD OF AUDIT/BUDGET MEETINGS

The annual Board of Audit meeting will be held on Wednesday, February 3, 2021, starting at 5 p.m. (Note: this was later changed to 5:30 p.m.). These will be held virtually and we will look for guidance from MAT on how to best conduct it.

F. ANNUAL MEETING: The board will consider the options and revisit next month.

G. PIKE LAKE 10K

Proposed date = May 15, 2021. This is also the Fishing Opener. The chief would like the race organizers to contact Grand Lake Township to coordinate their involvement as well.

H. WELL TESTING

The MDH tested our new well; coliform bacteria and nitrate levels were both normal. The fire chief will work with Arrowhead to determine if the water softener is still needed and get it in working condition if it is. He will also look into the cross connect and outside faucet issues.

I. CANDIDATE FILING PERIOD

The candidate filing period runs until January 12. Supervisor Brooks announced he will not be running for re-election.

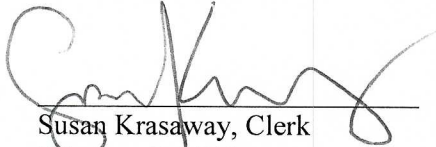
CORRESPONDENCE

- A community education magazine
- Holiday card from Holiday
- Jehovah's Witness information

ADJOURNMENT

Motion by Connick, seconded by Golen, to adjourn the meeting at 9:22 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,



Susan Krasaway, Clerk
February 3, 2021

APPROVED:



Kurt Brooks, Chair
February 3, 2021