

Canosia Township

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Duluth, Minnesota 55811
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Town Board: Chair Kevin L. Connick, Supervisor Kurt Brooks, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

September 4, 2019

ATTENDING: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, Rec Director Mike Ellingson, and eight residents.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA**: Motion by Brooks, seconded by Golen, to approve the agenda with one addition: Roof Repair under Building Maintenance. Motion carried unanimously, 3-0.
- B. **MINUTES**: Motion by Connick, seconded by Golen, to approve the minutes from the Regular Meeting (8/7/2019). Motion carried unanimously, 3 - 0.
- C. **TREASURER'S REPORT**: Motion by Brooks, seconded by Golen, to approve the Treasurer's Report (1/1/19-8/31/19). Motion carried unanimously, 3 - 0.
- D. **PAY BILLS**: Motion by Connick, seconded by Brooks, to pay bills #20506 - 20568 and EFT-2019-9. Motion carried unanimously, 3 - 0.

PUBLIC INPUT

Resident Dan Jezierski asked why the both the Road Foreman and Road Supervisor Connick are needed when dealing with road issues. In response to this question, both Supervisors Golen and Brooks stated that the road program is a success due to the efforts of both Oswell and Connick, and it is entirely appropriate and beneficial for them to be working together to solve problems and plan for future projects.

In regard to Jezierski's issue with Google Maps, Supervisor Brooks submitted a request online to have Google review the road in question and update the maps. He will let Jezierski know when he hears back.

OLD BUSINESS

A. PLANNING & ZONING

Short-term rental amendments: Motion by Brooks, seconded by Connick, to send a letter to the SLC Planning Commission showing our support for their efforts to amend the zoning ordinance to regulate and require a permit for short-term rental properties. Motion carried unanimously, 3 - 0.

Lewis CUP Application (Samuelson Rd. Dog Kennel): The clerk will email SLC to inquire whether vaccine records would be addressed as part of the Conditional Use Permitting Process, or if that would be something covered under other county, state and federal regulations.

Cich Complaint: sent to SLC, no response yet.

Carlberg Variance Application: no comment/concerns from the board

B. HAZARDOUS BUILDINGS

The clerk will reach out to the SLC Administrator's office to see whether they had any input on our hazardous buildings request and to ask about the process moving forward.

C. FIRE RELIEF

The Fire Relief meeting will be tentatively scheduled for later this month, but still needs to be confirmed with Relief Treasurer Scott Mercier. The clerk will post the meeting once it's confirmed. The FIRE 2018 forms and updated bylaws are still a work in progress.

D. FIRE DEPARTMENT

2019 FIRE DEPT. RESPONSES			
Call Type	August #'s	Notes	Total for 2019
EMS	13		87
Medical MUA	1		7
Twp Fire	2		4
MUA Fire	0		12
Service	0		3
TOTAL	16		113

Training: first responder refresher course, truck maintenance. In September, the FD will hold an active shooter drill with the school; the town hall is the school's Safe Zone.

Key Card Access: The doors/frames for the fire hall have arrived and will be installed soon. The wiring/key card access will follow as soon as possible.

Fire Prevention Week: Open House scheduled for Tuesday, October 8, from 6 p.m. to 8 p.m.

Truck Replacement: This winter the FD would like to begin developing specs for purchasing a replacement tanker. Estimated cost is \$225,000 - \$250,000.

E. ROADS

2020 Road Projects: Motion by Comnick, seconded by Golen, to approve Resolution #2019-11: Authorizing a cooperative agreement between Canosia Township and St. Louis County for the completion of the 2020 Township road projects: scrub sealing Kehtel Rd., rout and seal Carmen's Way and crack repair specials on Carmen's Way, S. Pike Lake Rd., Shady Ln. and Spruce Ln. *Discussion*: originally Lindahl Rd. was going to be scrub sealed next year, but the estimated costs significantly increased; Comnick worked with the county on this new plan to stay within our budget dollars (est. total cost \$69,000 which could change based on actual bids). Lindahl is now tentatively scheduled for 2021. The clerk will submit all necessary paperwork to SLC. Motion carried unanimously, 3 - 0.

F. RECYCLE SHED: the planned changes to the recycling streams, dumpsters/carts coming later this month.

G. RECREATION AREA

Rec Area Planning: The clerk read aloud a request from Supervisor Comnick asking for a proposed list of future projects/costs for the rec area as well as estimated costs for maintain and operate the new trails moving forward.

In reference to last month's discussion, Comnick also learned from the DNR that costs for burying the electrical lines at the rec area can be incorporated into a future grant application for a rec area project. Golen would like to form a community group to identify and prioritize rec area ideas (e.g., there may be some potential space on the

back side of the ball field). Golen and Brooks will each compile and submit their project idea lists for board discussion next meeting.

Ice Rink Future: Motion by Brooks, seconded by Comnick, to discontinue the maintenance of the ice rink for the winter of 2019-2020. *Discussion:* for the past several years, it has been difficult keeping ice and it has resulted in limited usage of the rink. The township requested feedback on this topic from the residents in the last newsletter; we did not receive any comments on either improving the rink or discontinuing the use. The township will reevaluate next winter. Motion carried unanimously, 3- 0.

H. AIS/CD3

Comnick held a season wrap up meeting with the inspectors; traffic was down considerably this year, but it was a successful season. Comnick and the clerk will begin working on the grant application for next year soon. The supervisors all agreed they are open to keeping the CD3 software as long as there is grant money to cover it.

I. TRAILS

Motion by Comnick, seconded by Golen, authorizing Brooks to proceed with buying gravel for the Loop 1 trailhead parking lot and a trailhead sign. *Discussion:* thanks to Garrett Campbell, the trail is now mostly roughed in. He is willing to donate more time; Brooks will meet Campbell at the site next week to determine what else needs to be done. Comnick expressed his concerns about ongoing maintenance costs but agreed to getting the trailhead in good shape at this point. He reiterated that he would like to see estimated maintenance costs moving forward. We also need to develop a way to gauge if people are actually using it once it's ready to go. Motion carried unanimously, 3 – 0.

J. CEMETERY

Motion by Brooks, seconded by Comnick, authorizing Cemetery Administrator Oswell to meet with Rick's Tree Service to get an estimate on the dead tree removal at the cemetery. Motion carried unanimously, 3 – 0.

K. PLAWCS

Motion by Brooks, seconded by Comnick, approving Resolution #2019-13: authorizing the PeopleService contract renewal for PLAWCS routine sewer district operations and maintenance. Motion carried unanimously.

L. TOWN HALL WELL: The clerk will submit the grant application by the September due date

M. NOXIOUS WEEDS: Knotweed spraying will take place this month; costs will be covered by grant

N. AIRPORT ZONING: meeting tomorrow

O. MEETING/TRAINING RECAPS

DAT: the board learned that Rice Lake's broadband efforts are stalled as well

MAT District 10: the board met with MAT attorney Steve Fenske about private pool filling; they learned that there is in fact case law on this topic related to the Public Purpose Doctrine. Bottom line: township FD's should not fill private pools.

The District 10 meeting also reviewed the following issues:

- *Wage Theft Laws:* as a reminder, employees must be paid every 31 days without exception. There is additional information on the MAT website.
- *25-year law for roads:* if a township road is not maintained for 25 years, then the town has no authority or responsibility to start maintaining it, unless the electorate at the Annual Meeting decides to spend money on it.

- *Sexual Harassment*: township employees may need to take training to meet new requirements; more information needed

P. BUILDING MAINTENANCE

Town Hall Floor Maintenance: motion by Brooks, seconded by Golen, to move forward with having T&C Hardwoods recoat the floors, assuming the cost is not more than \$750. *Discussion*: Comnick will contact the company; this was last done in 2015. Motion carried unanimously, 3 – 0.

Roof Repair: Comnick will get a few quotes for repairing the roof (shingles are falling off)

NEW BUSINESS

A. CDBG AMENDMENT REQUEST LETTER

Motion by Brooks, seconded by Comnick, to continue support of the Community Development Block Grant (CDBG) Program and sign the requested amendment letter. Motion carried unanimously, 3 – 0.

B. POSSIBLE 90TH BIRTHDAY GATHERING

The township election judges thought it would be good idea to throw a small 90th birthday celebration (cake & coffee) for township resident Millicent O'Connell. The clerk will touch base with them and ask them to contact Millicent's family to make sure she would actually be interested in having a get together in her honor.

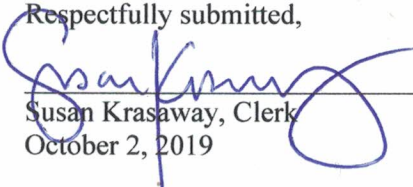
CORRESPONDENCE

- Fredenberg and Duluth Township newsletters
- Notice from Town of Lakewood asking their residents to support efforts to bring fiber internet to their township

ADJOURNMENT

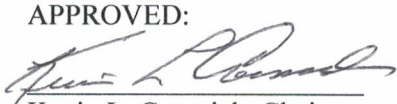
Motion by Brooks, seconded by Golen, to adjourn the meeting at 8:47 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,



Susan Krasaway, Clerk
October 2, 2019

APPROVED:



Kevin L. Comnick, Chair
October 2, 2019