

Canosia Township

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Town Board: Chair Kevin L. Comnick, Supervisor Kurt Brooks, Supervisor Daniel J. Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES May 1, 2019

ATTENDING: Chair Kevin Comnick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Fire Chief Clyde Mortinsen, Rec Director Mike Ellingson, and two residents.

Chair Comnick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. **AGENDA**: Motion by Brooks, seconded by Golen, to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES**: Motion by Golen, seconded by Brooks, to approve the minutes from the Reorganization Meeting (4/3/2019), Regular Meeting (4/3/2019), Board of Appeal & Equalization (4/25/2019), Road Tour (4/26/2019), and AIS Interview Meeting (4/26/2019). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT**: Motion by Brooks, seconded by Golen, to approve the Treasurer's Report (1/1/19 –4/30/19). Motion carried unanimously, 3 – 0.

The treasurer also reported:

- The missing receipt from last month was found and the credit card bill was paid
- Next month she will submit the paperwork for our first AIS grant reimbursement of the season

- D. **PAY BILLS**: Motion by Golen, seconded by Comnick, to pay bills #20297 – 20333 and EFT-2019-4. Motion carried unanimously, 3 – 0.

PUBLIC COMMENT

Public Comment Protocol: Supervisor Comnick informed those in attendance that Public Comment is a not required part of township meetings; rather it is a courtesy extended to those who wish to speak who are not already on the agenda. Residents should sign in if they would like to speak and all comments should be kept to two minutes. The town board is under no obligation to respond or act on any public comment.

Dan Jezierski said he plans to call the State Auditor with his concerns about the township. He also took issue with the town board changing the date of the June town board meeting so the entire board could attend. Jezierski also pointed out there was an incorrect road name listed in the Road Tour minutes; the clerk corrected the mistake with the board's approval.

OLD BUSINESS

A. PLANNING & ZONING

Noise Complaint Follow Up: There was no response to the follow up letter we sent.

County CUP/Variance Applications: Both the Peterson borrow pit application and the Broman Shady Ln. variance were approved by the county.

B. HAZARDOUS BUILDINGS ORDINANCE

The supervisors, fire chief and asst. chief met earlier this evening to work on the draft ordinance. The clerk will make the requested edits and Brooks will send it on to Township Attorney Michael Orman for review and discussion.

C. FIRE RELIEF: They are planning to schedule another meeting soon. Firefighter Jeff Lundholm retired.

D. FIRE DEPARTMENT

| 2019 FIRE DEPT. RESPONSES | | | |
|---------------------------|-----------|-------|----------------|
| Call Type | April #'s | Notes | Total for 2019 |
| EMS | 8 | | 40 |
| Medical MUA | 0 | | 3 |
| Twp Fire | 0 | | 0 |
| MUA Fire | 0 | | 5 |
| Service | 0 | | 1 |
| TOTAL | 8 | | 49 |

Fire Chief Gene Stevens said they will have the truck repair parts they ordered within a week. They're also working with St. Germain's on the sprinklers. The FD is actively looking for a few more members.

E. ROADS

For the board to review, Connick distributed a tentative 2020-2022 asphalt road maintenance plan developed in partnership with St. Louis County.

Connick, Road Foreman Gary Oswell and Asst. Fire Chief Clyde Mortinsen will attend a St. Louis County Hazard Mitigation meeting on behalf of the township.

F. RECYCLE SHED

Treasurer Borndal explained that the recycling fund is still in the hole because it is half-way through 2019 and we have not yet received our 2019 grant funds. WLSSD is reviewing the application and it should be approved soon.

Mike Ellingson will be covering for recycle attendant Frank Bolos in May but may not be able to cover the June dates. Connick will ask if one our new AIS inspectors is willing to do it.

G. RECREATION AREA

Pike Lake Elementary campout: Motion by Brooks, seconded by Golen, authorizing the school to use the rec area overnight on Friday, May 17, for their annual school campout and on Saturday, May 18, for the pancake breakfast. Motion carried unanimously, 3 – 0.

Dugout Recognition Ceremony: Rec Director Ellingson will make contact with the companies who contributed to the dugout project to see if they would be interested in attending a dedication ceremony and being publicly thanked for their generosity. The ceremony could possibly be part of the National Night Out.

Court Maintenance: Supervisor Golen talked to Sinnott about the tennis court crack repairs; they are trying to find a suitable contractor to fix it. Golen will also look at costs for sealcoating and repainting the lines on the basketball court.

Storage Project: Connick said he will try to get an idea of general costs for adding another storage building at the rec area. Chief Stevens reiterated they would like to have space for workout equipment like Grand Lake Township does. The board has expressed concerns about liability issues; they plan to ask an attorney about it if we proceed.

Other rec news: Ellingson repaired a damaged fence and ordered new basketball hoop rims. Both tennis nets are up, but he is trying to fix a post issue. He will also straighten the Eagle Scout signs that are tilting. Brooks also explained that we are considering either enhancing or eliminating the ice rink next winter.

H. AIS/CD3

The board hired six inspectors; they will attend training tomorrow at Grand Lake Town Hall. The CD3 will be up and running next week; Comnick will ask them about training us on the software.

I. TRAILS: the loop 1 trail will likely not be cleared until mid-summer once the ground has dried up

J. CEMETERY: Comnick will talk to the mausoleum company about cost

K. NEWSLETTER

Potential Topics: National Night Out, mausoleum interest, 911 address signs. We will plan to send out the next issue mid-summer.

L. PLAWCS

I/I Ordinance hearing is at 5:30 p.m. on May 28 at the Canosia Town Hall

Pump Purchase: motion by Brooks, seconded by Comnick, approving Resolution #2019-8: authorizing the purchase of e-one and hydromatic pumps for PLAWCS. Motion carried unanimously, 3 – 0.

M. TOWN HALL WELL ISSUE

UV Filter Purchase: motion by Brooks, seconded by Comnick, to move forward with the purchase and installation of a UV filter for the Town Hall and Fire Hall water supply. *Discussion:* The well chlorination is not solving the coliform problem and the town hall has been without safe drinking water for several months. The UV filter from Arrowhead Water would cost about \$1,600 plus a \$200 replacement bulb each year and other minor maintenance needs; Golen will call around to ensure Arrowhead's pricing is competitive. Motion carried unanimously, 3 – 0.

N. NOXIOUS WEED

In line with the grant guidelines, the township will spend about \$200 on an educational color pamphlet inserted into our next newsletter. Noxious Weeds Inspector Oswell will reassess the Japanese Knotweed problem once the weather gets better.

O. MEETING/TRAINING RECAPS

The clerk attended the spring short course and found it very helpful. She also picked up the MnDOT township map, 2019 township manuals and the noxious weed book while she was there.

P. BUILDING MAINTENANCE: the smoke detector has been fixed

NEW BUSINESS

A. COMPENSATION RESOLUTION

Motion by Brooks, seconded by Comnick, to approve Resolution #2019-6 updating the township compensation policy. *Discussion:* this resolution is updated anytime there is a town board compensation change; at the reorganization meeting last month, the supervisors voted to increase the clerk and treasurer pay rates by \$1/hour. Motion carried unanimously, 3 – 0.

B. RESOLUTION OF SUPPORT FOR 148TH FIGHTER WING

Motion by Connick, seconded by Golen, to approve Resolution #2019-7 in support of the 148th Fighter Wing's efforts to get the new F-35 aircraft. *Discussion:* this resolution was requested from us by the Duluth Chamber of Commerce. Motion carried unanimously, 3 – 0.

C. VOLUNTEER LIABILITY

Connick contacted MAT asking if the township should be using volunteers for electrical work. Attorney Steve Fenske recommended using only licensed and insured professionals to minimize township liability.

D. PLA 4TH of JULY PANCAKE BREAKFAST

Motion by Connick, seconded by Brooks, authorizing the Pike Lake Association to once again use the town hall parking lot and FD kitchen for the 4th of July free community pancake breakfast. *Discussion:* the FD is fine with this and the town hall should have clean drinking water by then. The township will not be contributing any money this year since; we will use our community funds for National Night Out instead. Motion carried unanimously.

E. NATIONAL NIGHT OUT

National Night Out is Tuesday, August 6. The planning committee includes the clerk, Supervisors Brooks and Connick, Rec Director Ellingson and hopefully some interested residents. Connick will reach out to Dianne Ahlers to see if she would be willing to participate. The clerk will contact other townships for ideas, ask the school if they want to take part, and compile a preliminary list of what we might need (food, activities, supplies, etc.)

F. ELECTION JUDGE APPOINTMENT

Motion by Brooks, seconded by Connick, appointing Barbara Misgen, Linda Bashaw, Laura Solem, Judith Kehtel, Jeanne Trush and Susan Krasaway as election judges for the May 14 Special Election for the open St. Louis County Commissioner seat. Motion carried unanimously, 3 – 0.

G. PIKE LAKE ADVISORY BOARD LETTER

We have received no response to the letter we sent to the Pike Lake Advisory Board regarding their lawsuit to stop the AAA Club Sale.

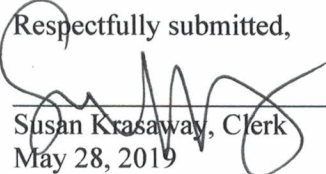
CORRESPONDENCE

- Minnesota Department of Health notice that the nitrate levels in our water supply are normal
- Annual letter from St. Louis County notifying us that our Joint Cooperation Agreement with them will automatically renew unless we terminate it; this JCA allows the county and township to access CDBG grant funds and money from other similar programs
- SLCAT minutes
- Notice of an educational fire demo in Duluth Township on Saturday, May 4

ADJOURNMENT

Motion by Connick, seconded by Brooks, to adjourn the meeting at 8:04 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,



Susan Krasaway, Clerk
May 28, 2019

APPROVED:



Kevin L. Connick, Chair
May 28, 2019