

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## REGULAR MEETING MINUTES

**March 6, 2019**

ATTENDING: Chair Dan Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Assistant Fire Chief Clyde Mortinsen, Rec Director Mike Ellingson, and three residents.

Chair Golen called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **AGENDA, MINUTES, TREASURER'S REPORT & BILLS**

- A. **AGENDA**: Motion by Connick, seconded by Brooks, to approve the agenda as written. Motion carried unanimously, 3-0.
- B. **MINUTES**: Motion by Brooks, seconded by Connick, to approve the minutes from the Regular Meeting (2/6/2019). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT**: Motion by Connick, seconded by Brooks, to approve the Treasurer's Report (1/1/19 –2/28/19). Motion carried unanimously, 3 – 0.

Fine sharing: our fine sharing revenue has almost reached the amount we spent in legal fees to get it set up. It will now be removed from the agenda; the treasurer will report on it if necessary.

Transfer to Recycling Fund: Motion by Brooks, seconded by Golen, authorizing the treasurer to make a transfer from the general fund to bring the recycling fund up to zero as of January 1.

*Discussion*: the treasurer explained that the vast majority of the recycling costs are covered by the WLSSD grant; however, there are certain things that exceed the grant allowance. For example, only \$500 worth of snowplowing is covered annually; for the past few years, we have also spent extra on wages to train new backup attendants. The current deficit has been accumulating over the past several years. Motion to make the transfer carried unanimously, 3 – 0.

CD Investment: Motion by Connick, seconded by Golen, authorizing the treasurer to purchase two 15-month \$100,000 certificates of deposit from North Shore Bank (1.99% interest rate). *Discussion*: if we need to withdraw the money before the end of six months, there would be a fee of roughly \$800; after 6 months we would forfeit only the accumulated interest. The treasurer will research how to reflect these investments on the Cash Balance Statement. Motion carried unanimously, 3 – 0.

- D. **PAY BILLS**: Motion by Connick, seconded by Brooks, to pay bills #20272 -20296 – and EFT-2019-3, with the exception of the credit card bill (check #20280) until the FD can find a missing receipt. *Discussion*: the bills include a check for the FD thermal imaging cameras. Motion carried unanimously, 3 – 0.

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**PUBLIC INPUT**

Resident Dan Jezierski once again criticized the traffic sign policy. He noted that last month was the only the fifth town board meeting he has missed since 1993.

**OLD BUSINESS**

**A. PLANNING & ZONING**

County Application: the county notified us that the Peterson Borrow Pit CUP application has been withdrawn: In 2009, the township denied a CUP for the same location/purpose; under the county ordinance, a permit cannot be issued if such a request has been denied in the past. SLC plans to work with Peterson to possibly modify the application so it can be considered before the County Planning Commission.

Noise Complaint: we received an email from residents Troy & Robin Sundbom asking if there was anything the township could do about tanker truck noise coming from the JL Carlson business on Martin Rd. in the middle of the night. Supervisor Brooks will contact the county (who currently has all our P&Z files) to find out if there was ever a CUP issued for this business and if so, what limitations were placed on operating hours/noise.

**B. HAZARDOUS BUILDINGS ORDINANCE**

Supervisor Brooks drafted a hazardous buildings ordinance for the board to review. If the township moves forward with adopting such an ordinance the township attorney will need to review it; we would also need a Finding of Fact.

**C. FIRE DEPARTMENT**

| 2019 Fire Department |              |                |
|----------------------|--------------|----------------|
| Call Type            | February #'s | Total for 2019 |
| EMS                  | 11           | 26             |
| Medical MUA          | 0            | 2              |
| Twp Fire             | 1            | 1              |
| MUA Fire             | 1            | 3              |
| Service              | 0            | 1              |
| <b>TOTAL</b>         | <b>13</b>    | <b>33</b>      |

Training: hall, truck and air pack maintenance

FD Officers: Motion by Comnick, seconded by Brooks, to approve the officers elected by the fire department: Gene Stevens as Chief and Clyde Mortinsen as Assistant Chief. Motion carried unanimously, 3 – 0.

**D. ROADS**

Supervisor Comnick has asked Asphalt of Duluth to remove the excessive amount of snow built up at the end of Kehtel Rd; with more snow predicted, some residents were concerned they would not be able to get out of their driveways and/or emergency vehicles would not have access.

The 2019 scrub seal prices came in under the threshold previously set by the board. Comnick will present the 2020-2022 proposed road work plans in April or May.

### **E. RECYCLE SHED**

The grant was submitted; we should be notified of the award in May or June. Mike Ellingson has tentatively agreed to act as the shed attendant when both attendants are unavailable for a stretch in June; he will need to spend an hour or two with attendant Frank Bolos to learn the procedures.

### **F. RECREATION AREA**

They are still waiting on the heater repairs for the warming shed; all agreed there needs to be a better plan in place next year to make sure the rink is successful.

### **G. AIS/CD3**

The clerk will confirm the DNR inspector training date and then post the job ad at UMD, Indeed.com, and MN Job Works.

### **H. TRAILS**

This spring SLC's Kelly Anderson will need to approve the portion of the proposed Loop 1 trail that is on tax forfeit land. Garrett Campbell has signed the Hold Harmless and MAT volunteer form so we will be ready to go once the weather has improved enough for the initial clearing to begin.

**I. CEMETERY:** we will do additional research on mausoleums this spring.

### **J. PLAWCS**

SAC Resolution: Motion by Connick, seconded by Brooks, to approve Resolution 2019-4 updating the Sewer Access Costs for PLAWCS. Motion carried unanimously, 3 – 0.

I/I Ordinance: Brooks and PLAWCS Secretary Amber Madoll are working on the draft ordinance.

PFA Forms: Borndal will check with Accountant Donovan Frye on the status of the PFA forms that were due in February.

**K. TOWN HALL WELL ISSUES:** The MN Department of Health is re-testing the well next week

### **L. NOXIOUS WEEDS**

We were awarded \$2,575 in noxious weeds grant money; once we receive the official contract, we will review the grant rules and plan how to best use the funds.

### **M. AIRPORT ZONING**

The JAZB meets tomorrow; there will be a presentation on the airport 10-year plan. There is currently JAZB-related legislation in the works that may need a township resolution of support next month.

### **N. MEETING/TRAINING RECAPS**

The clerk will attend the April MAT training session and get the MnDOT maps they will be distributing.

### **O. BUILDING MAINTENANCE**

Brooks replaced the meeting room light bulbs; Mortinsen will fix the beeping smoke detector.

Sign Update: Motion Brooks, seconded by Connick, to have the town hall sign updated with the county P&Z information. Motion carried unanimously, 3-0.

{Nothing to report: Newsletter, PFC's, newsletter, website}

### NEW BUSINESS

#### A. 2020 CENSUS RESOLUTION

Motion by Connick, seconded by Brooks, to approve Resolution 2019-3 declaring township support of 2020 Census activities designed to increase community engagement. Motion carried unanimously, 3 – 0.

#### B. BROADBAND RESOLUTION

Motion by Connick, seconded by Brooks, to approve Resolution 2019-4, declaring township support of initiatives to improve broadband in rural St. Louis County. *Discussion:* we will forward this to the RAMS group as well as the county board. Motion carried unanimously, 3 – 0.

#### C. ELECTION EQUIPMENT

The DS200 will be delivered in April. The clerk will find out if we need to notify residents of the change in equipment.

**D. REORGANIZATION MEETING:** Scheduled for 5:30 p.m. on Wednesday, April 3.

### CORRESPONDENCE

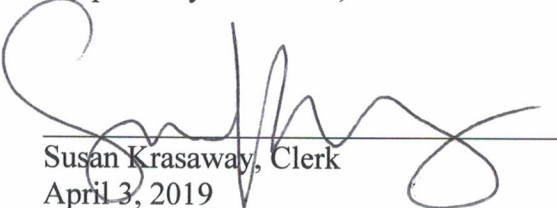
- Duluth ISD Community Ed Newsletter
- Fredenberg and Duluth Township Newsletters
- Midway Township campaign flyer for Margaret Taylor
- UMD Phi Kappa Psi safe driving week fundraising request
- Proctor ISD Excellence in Education fundraising request

### ADJOURNMENT

Motion by Connick, seconded by Brooks, to adjourn the meeting at 8:13 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

  
Susan Krasaway, Clerk  
April 3, 2019

  
Kevin L. Connick, Chair  
April 3, 2019