

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## REGULAR MEETING MINUTES

April 4, 2018

ATTENDING: Chair Dan Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Assistant Fire Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and six residents.

Chair Golen called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT

- A. AGENDA: Motion by Connick, seconded by Brooks, to approve the agenda with one addition: Under New Business add Historical Society Keys for Garage Storage Room. Motion carried unanimously, 3-0.
- B. MINUTES: Motion by Connick, seconded by Brooks, to approve the minutes from the Regular Meeting (3/7/2018) and Board of Canvass (3/13/2018). Motion carried unanimously, 3 – 0.
- C. TREASURER'S REPORT: Motion by Connick, seconded by Brooks, to approve the Treasurer's Report (1/1/18 –3/31/18). Motion carried unanimously, 3 – 0.

Assistant Fire Chief Clyde Mortinsen explained the \$2,000 the township received from the state: each time a volunteer firefighter retires, our relief association is reimbursed \$1,000. We had two retirements in 2017.

### PUBLIC INPUT

- A. CenturyLink Updates: The representative who was supposed to provide an update on the local broadband improvements did not show up; however, Supervisor Brooks reported that the upgrades for Canosia are on track for completion this summer.
- B. Dan Jezierski questioned the amount of money spent in 2017 on mileage for the road foreman. The board reiterated that our township policy is to have the foreman check all our roads every few weeks; there are also situations that pop up (clogged culverts, fallen trees, etc.) that require additional travel. The treasurer also reported that the road foreman's mileage fell well within the budgeted amount last year.
- C. Boy Scout Olympics and Clean Up: Motion by Connick, second by Connick, to approve the annual Olympics and clean-up project scheduled for Sunday, May 20 from 2 p.m. to 5 p.m. at the township rec area. Discussion: the township will again provide pizza. Motion carried unanimously, 3 – 0.

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**OLD BUSINESS**

**A. PLANNING & ZONING**

P&Z Director Report: Tim Walburg has issued one permit for the year and checked on a few properties as well. Walburg also said he was glad Brooks was re-elected last month and is happy with the work being accomplished by both the town board and P&Z commission.

Proposed Ordinance Changes: Motion by Comnick, seconded by Golen, to have the P&Z commission review and consider a list, provided by Comnick, of potential ordinance changes; Comnick's suggestions focused on adding town board authority to reverse or uphold decisions (e.g. CUP's) upon citizen appeal. Motion carried 2 – 1, with Brooks voting against it. Based on the outcome of the vote, Brooks will bring the list to the P&Z meeting next week for consideration.

**B. ANTI-BLIGHT ORDINANCE**

The next step will be a newsletter article in the next issue to inform/educate the residents on the topic.

**C. FIRE DEPARTMENT:**

2018 FIRE DEPT. RESPONSES			
Call Type	March #'s	Notes	Total for 2018
EMS	7		22
Medical MUA	2		1
Twp Fire	0		2
MUA Fire	4		5
Service	0		0
<b>TOTAL</b>	<b>13</b>		<b>43</b>

This month the CVFD continued their medical training for airway control and glucose checks. Asst. Chief Mortinsen said they have not yet researched potential costs for key card access yet.

**D. ROADS**

Road Supervisor Comnick said the roads are in good condition. Looking ahead to spring/summer: in addition to the scheduled projects, he recommends adding Class 5 to Christianson Rd. The crushed concrete we experimented with last summer provided a good base and reduced washboarding, but it was extremely dusty.

Other issues:

- A plugged culvert on Christianson
- A complaint about too much salt/sand on Vaux
- The Shady Ln. culvert issue: we'll wait to replace it until the resident's heavy equipment is removed
- Road limit signs are up
- The town board will wait until next month to determine if a road tour is necessary this spring.

Christianson Rd. Snowplow Turnaround: This is still a work in progress. Comnick will proceed on getting estimated costs for private snowplowing of the road; however, there is a chance that SLC may retain one smaller plow for township roads.

Kehtel Rd. ROW: Comnick will review with the property owners once the snow melts. We will need our township lawyer to be involved with the legal easement documents.

## **E. RECYCLING**

We are still waiting on news regarding our grant application. We also had a request to have a Cub Scout volunteer at the recycle shed; Supervisor Brooks explained this wouldn't be possible because the attendants are required to have safety training, insurance, etc. He suggested scouts looking for community service opportunities should consider helping with future trail clean ups.

## **F. RECREATION AREA**

Rec Director Mike Ellingson presented the board with a letter from Ben Ellefson from the Lakes Soccer Club. The club had 15 teams/164 players using our fields last summer; they are looking forward to another busy season in 2018.

Supervisor Comnick will reach out to Superintendent Engelking for an update on the scoreboard purchase.

Chair Golen heard back from Sinnott Blacktop regarding the tennis court cracks; they will investigate further once the snow has melted.

## **G. AIS**

2018 Inspectors: Motion by Comnick, seconded by Brooks, to hire Alyssa Hagemeyer, Richard Kaneski, James Falk and Austin Denman as AIS inspectors for the 2018 inspection season; the temporary positions will run from May 2 until the Sunday after Labor Day 2018; their pay rate will be \$14/hour for inspectors and \$16/hour for the manager (Alyssa) when she is acting as manager (scheduling, etc).

*Discussion*: Alyssa, Richard and James are all returning from last year; Comnick met with Austin and determined he was a good fit for the position as well. All four inspectors will need to fill out their new hire paperwork before attending training on May 3 in Carlton. The clerk will give each a letter explaining the length of the employment and the logistics of being temporary township employees. We expect to begin inspections on the fishing opener.

Motion to hire the four inspectors carried unanimously, 3 – 0.

**H. TRAILS**: The board scheduled the next committee meeting for May 2<sup>nd</sup> at 5:30 p.m.

## **I. CEMETERY**

The board will continue to research potential options for improving the cemetery entrance/signage. They tentatively agreed to aim for a total cost between \$3,000 - \$5,000.

**J. AIRPORT ZONING:** Next meeting is June 1 at the LSC Airport Training Facility.

**K. MEETING RECAPS:** MN SeaGrant's Doug Jensen spoke about AIS at the DAT meeting.

**L. FINE SHARING**

The clerk will ask Stacey Rootes from our attorney's office to call the County Attorney's office on behalf of the township to find out the remaining steps to enroll in the fine sharing.

**M. BUILDING MAINTENANCE:** Plan to fix the rusty garage man door this spring

{Nothing to report on the website, PLAWCS, PFC, and RSPT}

**NEW BUSINESS**

**A. SUPERONE GROCERY STORE LIQUOR LICENSE**

Motion by Comnick, seconded by Brooks, to approve the 3.2% off-sale license for the Pike Lake SuperOne Grocery Store. Discussion: this is a county license, but they need township support of the license as part of the renewal process. Motion carried unanimously, 3 – 0.

**B. WLSSD BONDING PROJECT SUPPORT**

Motion by Brooks, seconded by Comnick, to approve Resolution #2018-4: Supporting the WLSSD bonding request for the purchase of generators to produce electricity and heat the regional wastewater treatment plant; the board will send a letter of support along with the resolution to key legislators. Motion carried unanimously, 3 – 0.

**C. HISTORICAL SOCIETY KEYS**

Motion by Brooks, seconded by Comnick, to provide a key to the township historical society so they can access and use the storage area in the garage; they will be able to use the garage door opener in the office for entry to the garage instead of the key code. Motion carried unanimously, 3 – 0.

**D. LEGAL SHORT COURSE**

Motion by Brooks, seconded by Comnick, authorizing Supervisors Golen or Comnick to attend the upcoming MAT legal short course in St. Michael, MN. Discussion: the seminar will be covering a lot of topics relevant to us. Motion carried unanimously, 3 – 0.

**CORRESPONDENCE**

- Newsletters from Fredenberg and Solway Townships
- Community Ed magazines from Proctor/Hermantown and Duluth.

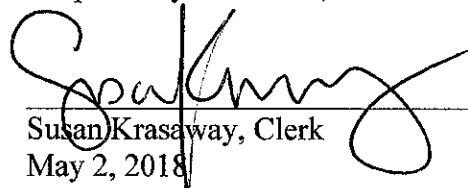
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**MOTIONS TO PAY BILLS/ADJOURNMENT**


Motion by Connick, seconded by Brooks, to pay bills #19771 – 19809 & MA-2018-4 and MA-2018-5.  
Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Connick, to adjourn the meeting at 8:33 p.m. Motion carried  
unanimously, 3 – 0.

Respectfully submitted,

  
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Susan Krasaway, Clerk  
May 2, 2018

APPROVED:

  
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Daniel J. Golen, Chair  
May 2, 2018