

# Canosia Township

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Town Board: Chair Daniel J. Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## REGULAR MEETING MINUTES

December 5, 2018

ATTENDING: Chair Dan Golen, Supervisor Kurt Brooks, Supervisor Kevin Connick, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Assistant Chief Clyde Mortinsen, Fire Relief Treasurer Scott Mercier, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and four residents.

Chair Golen called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### AGENDA, MINUTES, TREASURER'S REPORT & BILLS

- A. AGENDA: Motion by Connick, seconded by Brooks, to approve the agenda as written. Motion carried unanimously, 3-0.
- B. MINUTES: Motion by Brooks, seconded by Connick, to approve the minutes from the Regular Meeting (11/8/2018) with a few agreed-upon wording changes in the P&Z and Fire Relief sections. Motion carried unanimously, 3 – 0.
- C. TREASURER'S REPORT: Motion by Connick, seconded by Brooks, to approve the Treasurer's Report (1/1/18 –11/30/18). Motion carried unanimously, 3 – 0.

Info from Treasurer: we received our first fine-sharing payment (\$359); the clerk will notify paralegal Stacey Rootes in the township attorney's office. The clerk will need to call our credit card company to see if we can get a late fee reversed; the check was sent immediately after last month's meeting but was not deposited until the day after the due date.

- D. PAY BILLS: Motion by Connick, seconded by Brooks, to pay bills #20144-20197 and MA-2018-15. Motion carried unanimously, 3 – 0.

### SPECIAL TOPIC: P&Z CHANGEOVER

Update from SLC: County Land Manager Mary Anderson updated the township on the progress of our request to change to county zoning administration. The board reviewed the proposed maps and found one inconsistency which Mary will update. There is a county planning commission hearing on December 13; if approved by that commission, our requests will be forwarded to the county board who will vote on it on January 22, the same day they approve their updated Comprehensive Plan. All three supervisors will ride together to the hearing on the 13<sup>th</sup>.

Anderson clarified that the township must complete any land use applications we already have; however, the county will perform Waste Wood's CUP review in February (Walburg will call the county with details). The county will send a copy of any future township variance and CUP applications to the clerk for township input; the board will need to discuss how they want to proceed in this regard (e.g. do we want to establish a land use committee? Should the board alone consider the issue and inform the county of our recommendations?); the supervisors will continue this discussion next month. SLC will also send us a land use report detailing all permits every six months. Any future re-zoning issues would also come to the township for input before proceeding.

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Anderson introduced Donald Rigney, one of the county planners based in Duluth; Rigney will likely be the person our residents work with most often.

The board also discussed vacation rentals (which will likely be addressed in the next update of the county zoning ordinance) and subdivision standards, which will stay the same.

Township Comprehensive Plan: the board decided to amend the 2014 comp plan instead of repealing the whole document. Any relevant township zoning information and maps will need to be eliminated or updated, but the remaining information can stay.

Resolution #2018-11: Motion by Cornick, seconded by Brooks, to approve Resolution #2018-11, repealing the township zoning ordinance and map and amending the comprehensive plan, effective February 1, 2019, pending county board approval. Motion carried unanimously, 3 – 0.

### PUBLIC INPUT

Mark Hagemeyer, Proctor ISD; the school district is hoping to better access White Pine Creek on the school forest property; to do so they need permission to walk across township-owned land and some private property. There are no issues with crossing the township land. Hagemeyer has sent a letter to the property owners on Midway Rd. but have not heard back. Motion by Brooks, seconded by Cornick, agreeing in concept with the proposal, assuming the private property owners agree and we are provided proof of their permission; Motion carried unanimously, 3-0. (map attached to minutes)

Resident Dan Jeziarski said fisherman were trespassing his property and repeated his requests for reinstating the signage on his road. The board suggested he call the sheriff with any future trespassing issues.

### OLD BUSINESS

#### **A. PLANNING & ZONING**

P&Z Director Walburg issued one permit in November. The board decided that next week's P&Z meeting will be the last unless there's an emergency. Next month, the board will continue discussing the possible creation of a Land Use Committee to review the CUP/variance applications the county sends us.

#### **B. ANTI-BLIGHT**

Next month the board will review the draft ordinance, updated enforcement procedures (including the compliance order option) and process for adopting ordinances as an urban township.

#### **C. FIRE RELIEF**

Amended Bylaws: Motion by Cornick, seconded by Brooks, to approve the amendment to the Fire Relief Association's bylaws. *Discussion*: the amendment makes the bylaws consistent with the Association's existing retiree payment policy. Motion carried unanimously, 3 – 0.

The clerk will send the signed amendment to the State Auditor tonight. Relief Association Treasurer Scott Mercier thanked Brooks and Borndal for their help in drafting it. He also thanked Percy Johnson for completing the mandatory census for the relief association; Johnson has 49 years of service with the CVFD.

#### **D. FIRE DEPARTMENT**

Assistant Fire Chief Clyde Mortinsen reported:



- The CVFD had ten calls in November (7 EMS, 3 Fire). The total for the year is 177, which surpasses the previous record of 173.
- The dept. received their new 4x4 donation
- Key card installation will likely be around \$2,500 total for four doors; Comnick will ask the Proctor ISD if they will contribute since they are looking to use the town hall as a refuge in case of an active shooter and would need key card access as well.

## E. ROADS

2019 Scrub Seals: SLC Public Works warned the township that next year's scrub seals may be more expensive than originally projected; they were basing this on other bids that have come in for projects up north. When our bids are open in late December/early January, we will only have a day or two to respond to let them know if we will pay the higher price; therefore, the county asked the board to decide ahead of time what our limits are.

Motion by Brooks, seconded by Comnick, to move forward with the 2019 scrub seal projects provided the actual cost is no more than \$40,000 over the \$79,000 original estimate; this means the total would be no more than \$119,00 to scrub seal Holly Ln, Shady Ln, S. Pike Lake Rd. and Spruce Ln. *Discussion*: the board discussed how the budget numbers are still on track for roads even with a higher cost. If necessary, we could also adjust the timing of other future projects to save additional money. Motion carried unanimously, 3 – 0.

Snowplowing: Asphalt of Duluth has agreed to offer cost comparisons (hourly vs. event pricing) throughout the winter for snowplowing.

## F. RECREATION AREA

The ice rink is not yet flooded due to fluctuating temps, but the FD is planning to do it as soon as possible.

\$50,000 Referendum Money: Treasurer Borndal reported we have spent \$14,000 on fencing, \$5,080 on scoreboards, and approximately \$6,000 on the dugout. She will ask Proctor ISD for reimbursement on any remaining expenses.

## G. AIS/CD3

AIS Grant: Motion by Brooks, seconded by Comnick, to approve Resolution #2018-12: Authorizing the township application for \$15,000 for the AIS inspection program and acceptance of any grant money. *Discussion*: in addition to the inspections, grant money would likely be used for costs associated with the CD3 (signage, maintenance, and software). The board agreed they want to purchase the software for at least the first year to gauge its effectiveness. Motion carried unanimously, 3-0.

CD3 Donation Agreement: Motion by Brooks, seconded by Golen, to approve the CD3 equipment donation agreement with a few agreed upon edits/formatting changes. Motion carried unanimously, 3 – 0. The clerk will send the updated signed document to CD3 for their signatures as well.

## H. TRAILS

The board scheduled a trail committee meeting for January 2 at 5:30 p.m. The clerk will contact the committee members and emphasize the importance of attending so the township can realistically gauge how much support we have to move forward with the two initial projects (CWMA connector and Industrial Rd. Loop 1).

Comnick was adamant that he did not want to spend township money on trails. Brooks said grant money would be the first choice, but was in favor of also using some of the Proctor recreation referendum money if need be.

Brooks reiterated that the comprehensive plan, trail survey and public meetings, etc. indicated that the township residents are in favor of trail projects.

**I. TOWN HALL WELL ISSUES:** Golen will work with the FD to again chlorinate the well, etc.

**J. FINE SHARING:** See treasurer's notes above

**K. NOXIOUS WEEDS:** We will be notified by January 15 about the noxious weed grant

**L. AIRPORT ZONING:** There is a meeting tomorrow; the new ordinance draft is due by July 2019

**M. MEETING/TRAINING RECAPS**

Brooks attended the MAT annual conference at the DECC; there were 30-40 vendors along with several energy-oriented seminars. Brooks said it was worthwhile to attend since it was close by, but not necessary if it was further away.

**N. BUILDING MAINTENANCE:** Laird Erikson changed the oil on the generator.

*{Nothing to Report: RSPT, PFC, PLAWCS, Recycling, Goals & Priorities, Cemetery, Newsletter, Website}*

**NEW BUSINESS**

**CANDIDATE FILING:** Candidates can file for office January 1-15; Golen is up for re-election in March.

**CORRESPONDENCE**

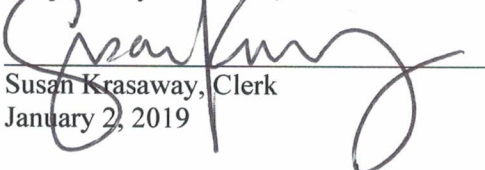
(From both October and November)

- Notice of the Pike Lake Association Banquet
- Duluth, Fredenberg and Lakewood Township Newsletters
- WITC brochure
- Pothole fixing brochure from Hallet Dock Company
- Campaign flyer for Fredenberg township supervisor candidate Clay Cich
- Medicare Basics brochure and information from Minnesota Benefit Association
- Annual MN Power notice requesting access to the meter at the cemetery
- Thank you note from Carole Dubla for the Celebration of Life gathering for Louis


**ADJOURNMENT**

Motion by Comnick, seconded by Brooks, to adjourn the meeting at 9:18 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

  
Susan Krasaway, Clerk  
January 2, 2019

APPROVED:

  
Daniel J. Golen, Chair  
January 2, 2019